

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 2nd Street, Gretna, LA 70053
Council Chambers - 2nd Floor
February 8, 2017 - 5:30 PM
AGENDA**

1. Call to Order and Roll Call

2. Invocation and Pledge of Allegiance

3. Opening Remarks by the Mayor.

4. Presentations:

- A. Proclamation - Mayor Belinda C. Constant
- B. Recognition of New Businesses.

5. CONSENT AGENDA:

A. Approval of Meeting Minutes:

January 11, 2017 Regular meeting.

B. Adoption of Ordinance(s) by Consent:

- (1) An ordinance adopting the Amended Budget for the City of Gretna, Louisiana for the Fiscal Year of April 1, 2016 to March 31, 2017.

Requested by: Administration

Sponsor: Councilman Rau

- (2) An ordinance as amended approving the resubdivision of Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, Gretna, Louisiana INTO Lots 1-C1, 1-C2 and 1-D1, Section B, Farm Block A, Oakdale Subdivision, as per the plan of survey and resubdivision by Tildon J. Dufrene, Jr. of Dufrene Surveying and Engineering Inc., dated August 15, 2016.

Address: #1 Westbank Expressway.

Sponsor: Councilman Crosby

- (3) An ordinance amending the Gretna Code of Ordinances, Chapter 58.-Zoning and Subdivisions; Article III.-Zoning Districts, Division 1.-Generally; particularly amending by adding a paragraph to Sections 58-108, 58-116, 58-117, 58-118 and 58-119.

Requested by: Administration

Sponsor: Councilman Rau

- (4) An ordinance amending the Gretna Code of Ordinances, Chapter 12. –Businesses; particularly amending Section 12-3. - Permits to sell fireworks.

Requested by: Administration

Sponsor: Councilman Rau

C. Adoption of Resolution(s) by Consent:

- (1) A resolution to accompany the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report sent to the State of Louisiana Department of Environmental Quality.

Requested by: Administration

Sponsor: Councilman Rau

- (2) A resolution expressing support and authorizing Mayor Belinda C. Constant to submit on behalf of the City of Gretna, a grant application to the Parish of Jefferson Department of Community Development for the 2017 Community Development Block Grant Program. (Project to be defined)

Requested by: Administration

Sponsor: Councilman Rau

- (3) A resolution authorizing and directing Mayor Belinda C. Constant to enter into an Intergovernmental Agreement on behalf of the City of Gretna “GRETNA” with the Parish of Jefferson “PARISH” for funding for the purchase and installation of street signs in the City of Gretna, Louisiana.

Requested by: Administration

Sponsor: Councilman Rau

- (4) A resolution authorizing and directing Mayor Belinda C. Constant to renew the Cooperative Endeavor Agreement (CEA) with the Jefferson Parish Economic Development Commission (JEDCO) to provide the City of Gretna with enhanced economic development services; said CEA is for a period of four (4) years and to authorize the payments for said services.

Requested by: Administration

Sponsor: Councilman Rau

6. Reports:

A. Police Department Report

B. City Engineer Status Report

- (1) Projects Status monthly report (02-08-17).

C. Departmental Reports distributed:

- (1) Public Works Department report.
(2) Historic District Commission report (Jan. 30, 2017 meeting)
(3) Building Department Report.
(4) Code Enforcement report.

D. Council District Reports:

7. Introduction of Ordinances:

- A. An ordinance accepting the dedication to the City of Gretna, Louisiana of the property located in Oakdale Subdivision, Section B, Farm Block A, City of Gretna, Jefferson Parish, Louisiana; on Whitney Avenue, being 33 feet by 28 feet with a 33-foot frontage on Whitney Avenue and described as proposed Lot 1-C2 on the survey made by Dufrene Surveying and Engineering Inc., (Tildon J. Dufrene, Jr.), dated August 15, 2016.

Requested by: Administration

Sponsor: Councilman Rau

- B. An ordinance amending the Gretna Code of Ordinances An ordinance amending the Gretna Code of Ordinances, Chapter 58 -Zoning and Subdivisions;; Article II. –Administration and enforcement; Division 2. –Amendments, exceptions and variance; more particularly amending Section 58-60.- Fees.

Requested by: Administration

Sponsor: Councilman Rau

- C. An ordinance declaring vehicles surplus property, and no longer needed for public purposes and to authorize sale of said property at a public auction. (1)

Requested by: Administration

Sponsor: Councilman Rau

- D. An ordinance rescinding Ordinance No. 4146 adopted by the City Council on May 12, 2010; and to establish the new fees for certain reproduction charges to offset increased cost over the past years.

Requested by: Administration

Sponsor: Councilman Rau

- E. An ordinance amending the Gretna Code of Ordinances, Chapter 58 -Zoning and Subdivisions; Article II.–Administration and enforcement; Division 2.–Amendments, exceptions and variances; particularly to amend Section 58-70.-Site plan review process, paragraph (3).

Requested by: Administration

Sponsor: Councilman Rau

8. Citizens Addressing the Mayor and City Council.

9. Other Matter(s).

- A. 3rd Annual 5-K Race - Sunday, April 3, 2017 - 5:00 AM to 2:00 PM.
West Jefferson High School AFJROTC Wing LA-063, Applicant
Race to begin at the Gretna Ferry Terminal - Solely on the levee (Same 2016 logistics plans)
- B. Second Line Parade "Lundi Gras Celebration" - (From Gretna Market to First Street)
For Monday, February 27, 2017
- C. Mardi Gras Day - February 28, 2017

10. Adjournment.

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

**An ordinance adopting the Amended Budget
for the City of Gretna, Louisiana for the Fiscal
Year of April 1, 2016 to March 31, 2017.**

WHEREAS, the Budget for the Fiscal Year of April 1, 2016 to March 31, 2017 was adopted by Ordinance No. 4710 on March 9, 2016; and

WHEREAS, amendments to the Budget for the Fiscal Year of April 1, 2016 to March 31, 2017 are presented for approval in the attached documentation.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

**The Amended Budget for the City of Gretna,
Louisiana for the Fiscal Year of April 1, 2016 to
March 31, 2017 is hereby adopted.**

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance as amended approving the resubdivision of Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana INTO Lots 1-C1, 1-C2 and 1-D1, Section B, Farm Block A, Oakdale Subdivision, as per the plan of survey and resubdivision by Tildon J. Dufrene, Jr. of Dufrene Surveying and Engineering Inc., dated August 15, 2016. Municipal Address: #1 Westbank Expressway (Annexed) bounded by Whitney Avenue, Westbank Expressway and Donner Canal.)

WHEREAS, Gretna Land Development, Ltd., is the owner of Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, the aforesaid owner has resubdivided Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana, INTO Lots 1-C1, 1-C2 and 1-D1, Section B, Farm Block A, Oakdale Subdivision, as per the plan of survey and resubdivision of Tildon J. Dufrene, Jr. of Dufrene Surveying and Engineering Inc., August 15, 2016 and desires approval of same, all in accordance with ordinances relative to same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I: The plan of resubdivision of Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, the aforesaid owner has resubdivided Lots 1-C and 1-D, Section B, Farm Block A, Oakdale Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana, INTO Lots 1-C1, 1-C2 and 1-D1, Section B, Farm Block A, Oakdale Subdivision, as per the plan of survey and resubdivision of Tildon J. Dufrene, Jr. of Dufrene Surveying and Engineering Inc., August 15, 2016, be and the same is hereby approved.

SECTION II: The Mayor of the City of Gretna be and is hereby authorized, empowered and directed to sign and execute all acts, plans and documents necessary and proper in the premises to give full force and effect to this ordinance.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilman**
Nays:
Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

Ordinance returned from the
Mayor on

CITY CLERK

CITY CLERK

OAKDALE SUBDIVISION,
SECTION B, FARM BLOCK A
CITY OF GRETNA
JEFFERSON PARISH, LOUISIANA

WHITNEY AVENUE



Approved by the Mayor and the City Council
of the City of Gretna.

Date _____ Mayor _____

Ordinance No. _____ City Engineer _____

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	131.00'	101.37'	98.66'	N65°05'11"W
C2	96.93'	67.00'	65.68'	N62°43'10"W
C3	77.58'	28.79'	28.63'	S71°53'21"E
C4	25.00'	22.90'	22.11'	N87°06'54"W
C5	70.00'	54.21'	52.87'	S38°41'12"E
C6	95.00'	43.80'	43.41'	N28°42'33"W
C7	93.00'	73.51'	71.69'	N65°05'11"W

REFERENCE:
RESUBDIVISION PLAN BY DUFRENE SURVEYING &
ENGINEERING INC. DATED JAN 29, 2014

BEARINGS ARE BASED ON THE LOUISIANA COORDINATE
SYSTEM OF 1983, SOUTH ZONE, BY GPS OBSERVATIONS.

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED
TO THE EXTENT OF THE RECORD. THE SURVEYOR HAS MADE NO TITLE SEARCH OR
NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS
ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR
PUBLIC RECORD SEARCH IN COMPLYING THE DATA FOR THIS SURVEY.



**DUFRENE SURVEYING
& ENGINEERING INC.**
1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
504-368-6390 PH.
504-368-6394 FAX
dufrenesurveying@gmail.com

RESUBDIVISION OF PARCEL 1-C AND 1-D INTO LOTS 1-C1,
1-C2 AND 1-D1
SURVEYED IN ACCORDANCE WITH THE LOUISIANA STANDARDS
OF PRACTICE FOR BOUNDARY SURVEYS FOR A CLASS B SURVEY,
MADE AT THE REQUEST OF GRETNALAND DEVELOPMENT LLC

AUGUST 15, 2016

16-000374 gretnaOakdaleSubdivA.V111B.dwg
T-5139-S2B



APPLICATION
FOR
RESUBDIVISION

FOR OFFICE USE ONLY

Introduced on: 1-11-17

Adopted on:

District No. 1

Fee: \$300.00 (Non-Refundable)

Referred by:

I AM REQUESTING A RESUBDIVISION ORDINANCE FOR: (PLEASE PRINT) DATE: 1-6-17

Address of property to be resubdivided: # 1 Westbank Expwy 7005 3

From: Current
Legal Description: 1-C AND 1-D A OAKDALE
Lot(s) Square Subdivision

To: Proposed
Legal Description: 1-C2, 1-C2 AND 1-D1 A OAKDALE
Lot(s) Square Subdivision

Applicant's Name: GREYNA LAND DEVELOPMENT LTD Phone No. 504-347-6280

Applicant(s) E-Mail: Cuong@bngroup.com

Address: 2439 MANHATTAN BLVD HARVEY, LA 70058

Owner of Record: GREYNA LAND DEVELOPMENT LTD Phone No.

Owner's E-Mail

Address: 2439 MANHATTAN BLVD HARVEY LA 70058

Give brief explanation reason for Resubdivision: TO CREATE LOT 1-C2 TO BE

DEDICATED TO CITY OF GREYNA FOR SEWERAGE STATION

FOR OFFICE USE ONLY:

SPECIAL REQUIREMENTS:	REQUIRED (Yes or No)	Date	DATE COMPLETED	DATE NOT COMPLETED
Plot Plan / Survey - Current				
Notarized Affidavit				
Registered Letters (If applicable)				
Posted Area				
City Engineer Review				
Ordinance drafted				

APPROVED FOR PRESENTATION

Agalea M. Russell
Planning & Zoning Official

1/9/17
Date reviewed and approved

REMARKS:

Resub to
for 3 hotel

I AFFIRM THAT THE INFORMATION GIVEN IN
THIS APPLICATION TO BE TRUE & CORRECT
(PLEASE SIGN AND DATE BELOW)

Cuong Nguyen
Signature of Applicant/Owner of Record

Cuong Nguyen
PRINT YOUR NAME

Member
Title

Jan 4 2017
Dated

NOTE: Please read & follow instruction sheet attached.

BURK-KLEINPETER, INC.

To: Honorable Belinda C. Constant, Mayor
Honorable Council Members Wayne Rau, Milton Crosby, Mike Hinyub, Mark Miller and Jackie Berthelot – City of Gretna, LA

From: David Boyd, P.E.

Subject: Resubdivision Ordinance Report
1 West Bank Expressway

Date: February 8, 2017

This re-subdivision request was introduced at the January 11, 2017 Mayor and Council Regular Meeting. We have reviewed the subject re-subdivision request and offer the following observations:

Existing Conditions

The existing properties consist of Lots 1-C (99,719.24 square feet) and 1-D (285,338.66 square feet), Square A, Oakdale Subdivision. These lots are vacant and defined by the Orleans-Jefferson Parish Line (Donner Canal) to the North, Whitney Avenue to the West, and Westbank Expressway to the East.

Proposed Re-subdivision

It is proposed to re-subdivide the property from Lot 1-C into Lots 1-C1 (99,075.24 square feet) & 1-C2 (924 square feet); Lot 1-D into 1-D1 (285,058.66 square feet), Square A, Oakdale Subdivision. The purpose of this re-subdivision is to have Lot 1-C2 be used for a City of Gretna Sewer Lift Station.

Comments

According to the City of Gretna's zoning map, the lots are zoned C-2 General Commercial District. There is no minimum lot size in a C-2 district.

The resubdivision of the lots is requested to convert the two lots into 4 lots zoned C-2 General Commercial District. The resubdivision meets the requirements set forth in the zoning ordinance and is recommended for approval.

Amend Chapter 58 Accessory Bed & Breakfast

On motion by Councilman _____ and seconded by Councilman _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 58.-Zoning and Subdivisions; Article III.-Zoning Districts, Division 1.–Generally; particularly amending by adding a paragraph to Sections 58-108, 58-116, 58-117, 58-118 and 58-119.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Gretna Code of Ordinances Chapter 58.-Zoning and Subdivisions; Article III.-Zoning Districts, Division 1.–Generally; particularly amending by adding a paragraph Sections 58-108, 58-116, 58-117, 58-118 and 58-119 are hereby amended to read as follows:

Sec. 58-108. - Single-family residential district, R-1

(C) Conditional uses.

(1) Bed and breakfast shall be a conditional use in the BC-2 district in a Historic District with the following criteria:

i. The bed and breakfast shall preserve and compliment the residential character and integrity of the surrounding neighborhood through the following standards:

1. Minimum outward modification of the structure may be allowed only if such changes are compatible with the character of the neighborhood;
2. The exterior appearance of the structure shall not be altered from its single-family character and, with the exception of permitted signs, shall exhibit no outward indication of the business;

3. if more than one (1) principal building exists on a lot, or two (2) or more contiguous lots have been historically acquired together and the second building was originally constructed and has been used for habitable space at least five (5) years prior to the establishment of the bed and breakfast, it may be included in the operation of the bed and breakfast.

3.4. The bed and breakfast shall be found and determined by the city council to preserve the quality and not injure the value of the surrounding neighborhood.

Sec. 58-116. - General offices, GO-1

(C) Conditional uses.

(1) Bed and breakfast shall be a conditional use in the BC-2 district in a Historic District with the following criteria:

(7) The bed and breakfast shall preserve and compliment the residential character and integrity of the surrounding neighborhood through the following standards:

- a. Minimum outward modification of the structure may be allowed only if such changes are compatible with the character of the neighborhood;
- b. The exterior appearance of the structure shall not be altered from its single-family character and, with the exception of permitted signs, shall exhibit no outward indication of the business;

c. if more than one (1) principal building exists on a lot, or two (2) or more contiguous lots have been historically acquired together and the second building was originally constructed and has been used for habitable space at least five (5) years prior to the establishment of the bed and breakfast, it may be included in the operation of the bed and breakfast.

e.d. The bed and breakfast shall be found and determined by the city council to preserve the quality and not injure the value of the surrounding neighborhood.

Sec. 58-117. - Business Core District, BC-1

(C) Conditional uses.

(1) Bed and breakfast shall be a conditional use in the BC-2 district in a Historic District with the following criteria:

g. The bed and breakfast shall preserve and compliment the residential character and integrity of the surrounding neighborhood through the following standards:

1. Minimum outward modification of the structure may be allowed only if such changes are compatible with the character of the neighborhood;
2. The exterior appearance of the structure shall not be altered from its single-family character and, with the exception of permitted signs, shall exhibit no outward indication of the business;

3. if more than one (1) principal building exists on a lot, or two (2) or more contiguous lots have been historically acquired together and the second building was originally constructed and has been used for habitable space at least five (5) years prior to the establishment of the bed and breakfast, it may be included in the operation of the bed and breakfast.

3.4. The bed and breakfast shall be found and determined by the city council to preserve the quality and not injure the value of the surrounding neighborhood.

Sec. 58-118. - Business core district, BC-2

(C) Conditional uses.

(1) Bed and breakfast shall be a conditional use in the BC-2 district in a Historic District with the following criteria:

g. The bed and breakfast shall preserve and compliment the residential character and integrity of the surrounding neighborhood through the following standards:

1. Minimum outward modification of the structure may be allowed only if such changes are compatible with the character of the neighborhood;
2. The exterior appearance of the structure shall not be altered from its single-family character and, with the exception of permitted signs, shall exhibit no outward indication of the business;

3. if more than one (1) principal building exists on a lot, or two (2) or more contiguous lots have been historically acquired together and the second building was originally constructed and has been used for habitable space at least five (5) years prior to the establishment of the bed and breakfast, it may be included in the operation of the bed and breakfast.

3.4. The bed and breakfast shall be found and determined by the city council to preserve the quality and not injure the value of the surrounding neighborhood.

Sec. 58-119. - Neighborhood commercial district, C-1.

(C) Conditional uses.

(1) Bed and breakfast shall be a conditional use in the BC-2 district in a Historic District with the following criteria:

(7) The bed and breakfast shall preserve and compliment the residential character and integrity of the surrounding neighborhood through the following standards:

a. Minimum outward modification of the structure may be allowed only if such changes are compatible with the character of the neighborhood;

b. The exterior appearance of the structure shall not be altered from its single-family character and, with the exception of permitted signs, shall exhibit no outward indication of the business;

c. if more than one (1) principal building exists on a lot, or two (2) or more contiguous lots have been historically acquired together and the second building was originally constructed and has been used for habitable space at least five (5) years prior to the establishment of the bed and breakfast, it may be included in the operation of the bed and breakfast.

d. The bed and breakfast shall be found and determined by the city council to preserve the quality and not injure the value of the surrounding neighborhood.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays: None

Absent: None

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the Mayor
On

Ordinance returned from the Mayor
on

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

**Amend Code Chapter 12.-Businesses
Sec. 12-3.-Permits to sell fireworks**

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 12. –Businesses; particularly amending Section 12-3. - Permits to sell fireworks.

WHEREAS, the City of Gretna has interest in the health, safety and welfare of its citizens; and

WHEREAS, the City of Gretna has the need from time to time make amendments for enforcement procedures.

NOW THEREFORE BE IT ORDAINED, by the Gretna City Council, acting as legislative authority for said city that:

The Gretna Code of Ordinances, Chapter 12. –Businesses; particularly amending Section 12-3.-Permits to sell fireworks, is hereby amended to read:

Sec. 12-3. - Permits to sell fireworks.

~~(c) On April 1 of every year fireworks permits/licenses application and fees become due and payable and may be renewed. Retail fireworks permits/licenses received after April 1 of each year shall incur a penalty of 50 percent of the cost of the permit. Any permits/licenses that have not been purchased by December 1 of the same calendar year will be considered abandoned.~~

Applications for fireworks permits/licenses shall be available from the city between January 2 and April 1 of each year. No application shall be accepted nor shall any fireworks permit /license be issued after April 1. Any permit/license that is not purchased by April 1 shall be deemed abandoned by the owner/managers and become available for purchase by any person qualified to hold a permit/license under the provisions of this code on January 2 of the subsequent year. Should April 1 fall on a city holiday or weekend these deadlines and restrictions will be applied on the next business day of the city.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

Ordinance returned from the
Mayor on

CITY CLERK

CITY CLERK

Municipal Water Pollution Prevention report to DEQ

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2017-

A resolution to accompany the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report sent to the State of Louisiana Department of Environmental Quality.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of its citizens; and

WHEREAS, the City of Gretna wishes to comply with the provisions established by the State of Louisiana Department of Environmental Quality

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, that:

The required Municipal Water Pollution Prevention (MWPP) Environmental Audit Report has been reviewed and corrective action is planned to address all deficiencies listed within the document.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Councilmen

Nays:

Absent: None

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was introduced:

RESOLUTION NO. 2017-_____

A resolution expressing support and authorizing Mayor Belinda C. Constant to submit on behalf of the City of Gretna, a grant application to the Parish of Jefferson Department of Community Development for the 2017 Community Development Block Grant Program. (Project to be determined)

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of its citizens; and

WHEREAS, it is the interest of the City of Gretna to promote the economic development and quality of life aspects of its citizens; and

WHEREAS, Community Development Block Grant Program (CDBG) provides funds to to assist local governments with funding for needed infrastructure and long-term capital improvements in rural areas.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said that:

The City of Gretna hereby expresses supports and authorizes Mayor Belinda C. Constant to submit on behalf of the City of Gretna, a grant application to the Parish of Jefferson Department of Community Development for the 2017 Community Development Block Grant Program. (Project to be determined)

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by Councilman _____ and seconded by Councilman _____, the following resolution was offered:

RESOLUTION NO. 2017-

A resolution authorizing and directing Mayor Belinda C. Constant to enter into an Intergovernmental Agreement on behalf of the City of Gretna “GRETNA” with the Parish of Jefferson “PARISH” for funding for the purchase and installation of street signs in the City of Gretna, Louisiana.

WHEREAS, Article VII, Sec. 14(c) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individuals; and

WHEREAS, the City of Gretna, is a constitutionally and statutorily created political subdivision of the State of Louisiana, with the constitutional and statutory authority to contract, including entering into intergovernmental agreements; and

WHEREAS, the City of Gretna and the Parish of Jefferson are authorized to enter into this Intergovernmental Agreement pursuant to Louisiana Revised Statute 33:1324, which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves for roadway safety improvement; and

WHEREAS, the public purpose of this agreement is to facilitate the installation of street signs in the City of Gretna thereby increasing roadway safety for all citizens of Jefferson Parish at a cost not to exceed seventy-five thousand dollars (\$75,000); and

WHEREAS, the citizens of Jefferson Parish will benefit from the efforts of these parties working to assist in the completion of this project; at a cost not to exceed seventy-five thousand dollars (\$75,000).

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized and directed to enter into an Intergovernmental Agreement on behalf of the City of Gretna “GRETNA” with the Parish of Jefferson “PARISH” for funding for the purchase and installation of street signs in the City of Gretna, Louisiana, at a cost not to exceed seventy-five thousand dollars (\$75,000.)

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2017-

A resolution authorizing and directing Mayor Belinda C. Constant to renew the Cooperative Endeavor Agreement (CEA) with the Jefferson Parish Economic Development Commission (JEDCO) to provide the City of Gretna with enhanced economic development services; said CEA is for a period of four (4) years and to authorize the payments for said services.

WHEREAS, it is the interest of the City of Gretna to promote the economic development and quality of life aspects of its citizens; and

WHEREAS, the City of Gretna has approved an annual budget of \$25,000 to fund the delivery of enhanced economic development services for the City of Gretna; and

WHEREAS, the payment to JEDCO for economic development services for the City of Gretna is funded through the Mayor’s Fund; and

WHEREAS, City of Gretna requests JEDCO’s assistance to provide enhanced economic development services, specific to retention and creation of quality jobs, entrepreneurship and investment in the City of Gretna; and

WHEREAS, the City of Gretna and JEDCO have agreed to scope of services that will be instrumental in carrying out a strategic and prolonged economic development programs in the City of Gretna; and

WHEREAS, JEDCO’s mission is to proactively influence the economy through the retention and creation of quality jobs, entrepreneurship and investment in the City of Gretna, seeing the Parish of Jefferson grow concurrently.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized and directed Mayor Belinda C. Constant on behalf of the City of Gretna to enter into a Cooperative Endeavor Agreement with the Jefferson Parish Economic Development Commission (JEDCO); said agreement is for a period of four (4) years, to provide enhanced economic development services for the City of Gretna; and to authorize payments for said services.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

BURK-KLEINPETER, INC.

To: Hon. Belinda Constant, Mayor
Councilmen Rau, Crosby, Hinyub, Miller and Berthelot

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: February 8, 2017

Hancock Street Canal Improvements

The Hancock Street Canal Drainage Improvements have been completed including the lighting and re-striping. We are awaiting the final walk through request from the contractor.

Gretna City Hall Electrical Upgrades

All the new electrical installation has been completed.

Gretna Police Department Paving Project

The project is currently about 99% complete. The only work left to be done is some gate and fencing work.

Gretna Wastewater Treatment Plant Digester Roof Removal and Sludge Disposal

Pre-Construction Meeting was held on Monday, January 23, 2017. The notice to proceed will go out next week. The project time is 90 calendar days.

Precipitator #2 Rehabilitation, replacing the metal basin with fiberglass

Replacing the metal basin with a fiberglass basin. All bid documents and plans have been completed and signed. Legal is reviewing the front end documents. The new bid date advertisement is February 15, 2017 and Bid due date is March 14, 2017.

Jefferson Parish MS4 Permit 2015-2016

The Gretna portion of the Jefferson Parish MS4 Permit is completed and sent to DEI for inclusion in Jefferson Parish's MS4 document. The MS4 Gretna Self-Assessment modules are being completed and will be turned in Friday, February 3, 2017

4th Street Extension

BFM has surveyed and recorded the control points for Barriere Construction. Barriere will begin laying out the project on Friday February 10, 2017. 15% Plans and Specifications for the Governor Hall Connection may be started in March of 2014.

Gretna Bike Path

The final comments from Louisiana Department of Transportation and Development (LADOTD) have been completed with the exception of the now required Traffic Study. The study is 95% complete and the resubmittal to LADOTD will take place on Friday, February 10, 2017.

Stumpf Blvd. at West Bank Expressway Road Failure

Mike Baudoin and I went to inspect this portion of road that is being undermined due to canal bank instability and sluffing. Emergency repair documents are being assembled to mitigate this problem. Currently the city is in litigation with Command Construction and a permanent solution (filling in the canal with box culverts) will be presented at the March 8, 2017 Council Regular Meeting.



MEMO

TO: Mayor Belinda C. Constant
City Council Members

FROM: Danny Lasyone

DATE: February 8, 2017

RE: Status report - Citywide maintenance and public improvements projects

Councilmanic District 1

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Blew out drain lines and cleaned out drain boxes with vactor truck at 1325 Romain Street, 400 block of Ocean Avenue, 700 block of Evergreen Street, 1708 & 1728 Hancock Street, 1100 & 1101 Milton Street, 816 Porter Street and 1324 Theard Street
- Asphalt repairs completed at O'Connor Street & Cook Street, 1300 Palfrey Street and Hancock Street & Isbell Street
- Hancock Street Canal Drainage Project is ongoing
- Repaired a 49" x 23" drain box at 1034 Milton Street

Councilmanic District 2

- Blew out drain lines and cleaned out drain boxes with vactor truck at 1125 11th Street, 10th Street & Huey P. Long Avenue, 2nd Street & Newton Street, 606 2nd Street and 912 Gulf Street
- Neutral ground maintenance (ongoing)
- Sweep walking path on levee (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Asphalt repairs completed at 228 Fried Street, 1127 6th Street and 11th Street & Willow Drive
- Repaired a 24" x 24" drain box and installed 12 ft. of 15" drain pipe at 6 Gelbke Drive

Councilmanic District 3

- Blew out drain lines and cleaned drain boxes with vactor truck at 27th Street & Hero Drive, 8 Willow Drive, 728 21st Street, 2416 Newton Street, 25th Street & Claire Avenue, Cypress Lane & Creagan Avenue and 83, 85 & 87 Mason Street
- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Bellevue Park, City Park and the observatory
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repairs completed at 2719 Huey P. Long Avenue
- Repaired a 24" x 24" drain box at 2204 Hero Drive

Councilmanic District 4

- Blew out drain lines and cleaned drain boxes with vactor truck at 203 & 211 Pike Drive, 14 & 17 Derbes Drive, 150 Linda Court, 93 & 96 Creagan Avenue, 95 & 96 Marie Drive, 48 & 49 Smithway Drive and Gretna Boulevard & Willow Drive
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)
- Trimmed bamboo on Timberlane Drive (ongoing)
- Asphalt repairs completed at 136 Linda Court
- Repaired at 49" x 23" drain box at 40 Marie Drive

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION
Gretna City Hall – 2nd floor Council Chambers
January 30, 2017 Meeting

TO: Mayor Belinda Constant, Council Members Wayne Rau, Milton Crosby, Mike Hinyub, Mark Miller and Jackie Berthelot

From: Z. Dieterich, Chairman
Danika Gorrondona, City Building Official

Members

Present:	Historian: Mary Lou Eichhorn	Members Absent: District 1: Rudy Smith
	At Large: Virginia Gaudet	
	Architect: Paula Peer	
	District 2: Zach Dietrich	
	District 3: Peter Spera	
	District 4: Dan Rosenthal	

Consent Agenda Applications

954 10th Street - COA-17-0001 Issued.

Applicant: Nickolas W. Caldarera

For: Installation of 6' wooden privacy fence for rear and side yards.

1016 7th Street - COA-17-0002 Issued.

Applicant: Maria Crout

For: Removal of existing chain link fence in front yard, and relocation of existing driveway gates further down driveway to facilitate off street parking without having to open gates.

501 Derbigny Street - COA-17-0003 Issued.

Applicant: Joseph A. Marino III

For: Installation of new commercial signage to replace existing.

CONSENT AGENDA APPROVAL:

On motion by member Virginia Gaudet and seconded by member Paula Peer. Approved/vote: 6-0.

Applications for review:

337 Monroe Street - COA-17-0004 Issued.

Applicant: Barbara James

For: Installation of new commercial signage

On motion by member Dan Rosenthal and seconded by member Paula Peer. Approved/vote: 6-0.

423 Newton Street - COA-17-0005 Issued.

Applicant: Terre Baughman

For: Installation of wrought iron fence on right property line to match existing. Construction of accessory shed and covered patio.

On motion by member Mary Lou Eichhorn and seconded by member Paula Peer. Approved/vote: 6-0.

300 Huey P. Long Avenue - COA-17-0006 Issued.

Applicant: Mindy Cook

For: Revisions to previously submitted exterior façade renovations to include centered double entrance doors, modifications to windows and exterior moldings as recommended by HDC.

On motion by member Paula Peer and seconded by member Zack Dieterich. Approved/vote: 6-0.

929 Weyer Street - COA-17-0011 Issued.

Applicant: Michelle Manzanares

For: Installation of privacy fence along right property line.

On motion by member Peter Spera and seconded by member Paula Peer. Approved/vote: 6-0.

617 5th Street - COA-17-0012 Issued.

Applicant: Shawn Sanne

For: Conversion of open garage of raised basement style home to become living space.

On motion by member Peter Spera and seconded by member Paula Peer. Approved/vote: 6-0.

1118 Dolhonde Street – COA-17-0009

Applicant: Matthew mire

For: Rear and side yard privacy fence, wrought iron driveway gate.

On motion by member Paula Peer and seconded by member Dan Rosenthal. Approved/vote: 6-0.

433-435 Hancock Street - COA-17-0010 Issued.

Applicant: Maria Plaisance

For: Exterior renovations including replacement of windows, side exterior door and railings on back porch.

On motion by member Paula Peer and seconded by member Dan Rosenthal. Approved/vote: 6-0.

411 Newton Street - Revised. Motion to amend COA-16-0150 substitute FOR simpler handrails

Applicant: Kelly Steele

For: Revision to previously approved handrails for front porch.

On motion by member Zack Dieterich and seconded by member Dan Rosenthal. Approved/vote: 6-0.

Submitted by: Z. Dieterich, Chairman

Permits Issue by Permit Type and Date

1/1/2017 to 1/31/2017

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Designation	Permit Type	Permit Number	Address	Issued Date	Applicant	Contractor
Commercial	General Advertising Signs (Com)	2016-1106	2100 Franklin Avenue	1/4/2017	Pizza Hut Andrea Marasco	N/A
		1				
	New Construction (Com)	2016-865	18 5th Street	1/26/2017	Pouwels & Associates, Inc Alvin Hotard	ARTIGUES CONSTRUCTION CO., INC. Artigues, Sidney J.
		1				
	Remodeling Renovations (Com)	2016-1118	320 Madison Street	1/19/2017	Byron Champagne	Byron Champagne
		2016-1179	1815 Franklin St	1/3/2017	A-MED Ambulance Service Marco Macera	New Orleans garden center and landscape llc Blair Rittiner
		2016-1221	1401 Lafayette St.	1/18/2017	Mouton Long Turner Architects Diane Hickman	ADVANCED BUILDING SPECIALTIES, INC.
		3				
	Sign (Com)	2017-1230	1700 Belle Chasse Hwy. Bldg. B Ste. 120	1/4/2017	Gretna's Elegant Nail Spa Linh Do	N/A
		2017-1264	505 Gretna Blvd Suite 12	1/25/2017	Gretna SignWorks Joe Roppolo	N/A
		2				
	Total	7				
Filing	Electrical Filing	2016-1218	1206 B Dolhonde St	1/5/2017	STUART SERVICES DONALD HERTZ	N/A
		2016-1228	1807 Huey P Long	1/3/2017	Bill Schell's Electric, LLC William Schell	BILL SCHELL'S ELECTRIC, L.L.C. William Schell
		2016-1229	1809 Huey P Long	1/3/2017	Bill Schell's Electric, LLC William Schell	Bill Schell's Electric, LLC William Schell

Permits Issue by Permit Type and Date

1/1/2017 to 1/31/2017

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Filing	Electrical Filing	2017-1232	319 ocean ave	1/4/2017	Grimes Electric, LLC Michael Grimes	Grimes Electric, LLC Michael Grimes
		2017-1235	808 Fairfield Ave.	1/4/2017	Fitzgerald Electrical Contractors, LLC. John Fitzgerald	Fitzgerald Electrical Contractors, LLC. John Fitzgerald
		2017-1251	100 Westbank Expressway	1/12/2017	Ernest P. Breaux Electrical Herbert Schaeffer	ERNEST P. BREAU ELECTRICAL, L.L.C.
		2017-1286	918 richard st	1/31/2017	Grimes Electric, LLC Michael Grimes	Grimes Electric, LLC Michael Grimes
		7				
	Gas Filing	2017-1233	1300 Franklin Street	1/3/2017	Richard Cotten and sons Plumbing and Heating, Inc. Richard Cotten	Toms Sewer and Drain Richard Cotten
		2017-1243	211 Derbigny	1/6/2017	Randy St. Pierre Plumbing & heating Randy St.pierre	Randy St. Pierre Plumbing & heating Randy St.pierre
		2017-1248	1206 B Dolhonde St	1/12/2017	Accardo & Lambert Plbg & Htg Danny Lambert	ACCARDO AND LAMBERT PLUMBING AND HEATING, INC.
		2017-1252	307 Richard Street	1/13/2017	danny williams plbg inc danny williams	danny williams plbg inc danny williams
		2017-1256	2306 newton	1/19/2017	Damon's Air Conditioning & Heating LLC Damon Reed	DAMON'S AIR CONDITIONING & HEATING, LLC
		2017-1267	733 Anson St.	1/23/2017	Earl's Plumbing & Heating LLC Earl T. Luminais	Earl's Plumbing & Heating LLC Earl T. Luminais
		2017-1276	640 Fairfield Ave	1/26/2017	Ray Stovall Plumbing LLC Ray Stovall	Ray Stovall Plumbing LLC Ray Stovall
		2017-1278	716 3rd St.	1/26/2017	KB Plumbing & Heating Kenneth Boissiere	KB Plumbing & Heating Kenneth Boissiere
		2017-1280	219 9TH ST	1/27/2017	STUART SERVICES DONALD HERTZ	N/A

Permits Issue by Permit Type and Date

1/1/2017 to 1/31/2017

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Filing	Gas Filing	9				
	Plumbing Filing	2017-1236	218 8TH ST. APT B	1/5/2017	Alongi's Plumbing Frank Alongi	Alongi's Plumbing Frank Alongi
		2017-1237	200 8TH ST. APT B	1/5/2017	Alongi's Plumbing Frank Alongi	Alongi's Plumbing Frank Alongi
		2017-1244	803 Gulf Dr	1/11/2017	West Plumbing Gregory West	Gregory West
		2017-1262	2921 Hero Dr.	1/25/2017	Woods Plumbing Service Greg Woods	WOODS PLUMBING SERVICE, INC.
		4				
	Total	20				
Miscellaneous	Banner (Misc)	2016-1198	2100 Lafayette Street(2100 Bellechasse High, as per tax accessor)	1/23/2017	HERC Lashun Doyle	HERC Lashun Doyle
		1				
	Total	1				
Residential	Accessory Building (Res)	2016-1091	430 Hamilton St.	1/5/2017	Tammy Mercier	N/A
		2016-1107	624 Monroe St.	1/11/2017	Mary White	Southern Home Improvement Center James Pinson
		2017-1259	1325 Romain Street	1/27/2017	Audrey Montgomery	Audrey Montgomery
		3				
	Addition (Res)	2016-1040	705 Weyer St	1/19/2017	Ethan Cheramie	Ethan Cheramie
		1				
	Demolition (Res)	2016-1054	155 Willow Drive	1/20/2017	Garrity+Accardo Architects Gina Johnson	N/A
		1				
	Fence (Res)	2016-1210	415 Monroe St.	1/6/2017	Leslie St. Julien	N/A
		2017-1270	1103 Perry st.	1/30/2017	Merrill Steel Jr.	Merrill Steel Jr.
		2				

Permits Issue by Permit Type and Date

1/1/2017 to 1/31/2017

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Residential	Generator (Res)	2016-1205	760 Marlene Drive	1/12/2017	Valentine Mechanical Services Lance Valentine	VALENTINE MECHANICAL SERVICES, L.L.C.
		1				
	New Single Family Residence (Res)	2016-1177	1409 Franklin St.	1/19/2017	Sigfredo Construction, Inc. Mayelen Martinez	SIGFREDO CONSTRUCTION, INC.
		1				
	Renovations (Res)	2016-1148	2306 Newton St.	1/9/2017	Kgb properties llc Kenneth Savone	K.G.B. PROPERTIES LLC
		2016-1151	323 MONROE ST	1/17/2017	C A RENTALS CHARLES AUGUSTINE	C A RENTALS CHARLES AUGUSTINE
		2016-1169	1125 Weyer st	1/9/2017	Amanda Martin	lowes
		2016-1173	933 12th St	1/17/2017	EDGEWATER BUILDERS L.L.C. Edward Brown	edward
		2016-1183	6 Woodberry Lane	1/25/2017	David Dipascal	David Dipascal
		2016-1192	1040 Rupp Street	1/9/2017	Lee Abadie	Lee Abadie
		2016-1208	1221 weyer st	1/13/2017	Freds Fred Beauford	N/A
		2016-1216	210 Amelia	1/3/2017	Craig Beckley	Craig Beckley
		2016-1222	433-435 Hancock St.	1/24/2017	Plaisance Builders, Inc. Maria Plaisance	PLAISANCE BUILDERS, INC. Plaisance, Maria
		2017-1234	119 Newton Street	1/5/2017	Nicholas Hebert	Kelly Steele
		2017-1245	1001 6th St also known as 526 Derbigny Street	1/20/2017	Marion Edwards	Marion Edwards
		2017-1249	772 Marlene Dr	1/26/2017	Jamie Rivero	N/A
		2017-1255	1211 Milton Street	1/26/2017	Mark Cambre	Mark Cambre
		2017-1257	15 Derbes	1/24/2017	Coastline Construction Services, Inc. Mike Hinyub	COASTLINE CONSTRUCTION SERVICES, INC.

Permits Issue by Permit Type and Date

1/1/2017 to 1/31/2017

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Residential	Renovations (Res)	2017-1260	19 Derbes Dr.	1/25/2017	Gattuso's Restaurant Brad Gattuso	Gattuso's Restaurant Brad Gattuso
		15				
	Repairs (Res)	2017-1231	517 Burmaster Street	1/4/2017	SSLP LLC Paul Simmons	Boland Marine and Industrial Paul Simmons
		2017-1238	309 Hamilton St.	1/10/2017	Shelby D'Amico	Shelby D'Amico
		2017-1240	800 Fairfield Ave	1/13/2017	Steve Durkin	N/A
		2017-1241	1701-03 Newton Street	1/17/2017	K.W. Brentwood, LLC Carolyn Kitzman	N/A
		2017-1263	2517 Claire Ave.	1/24/2017	Westbank Roofing Co. Inc. Terry Arenales	WESTBANK ROOFING CO., INC.
		5				
	Swimming Pools (Res)	2016-1156	49 Smithway Dr	1/19/2017	Aqua Pool Renovation Alaina Guillot	AQUA POOL RENOVATIONS, L.L.C.
		1				
	Total	30				
Total		58				



REPORT

TO: MAYOR BELINDA C. CONSTANT
COUNCILMEN RAU, CROSBY, HINYUB, MILLER AND BERTHELOT
NORMA J. CRUZ, CITY CLERK
MARK MORGAN, CITY ATTORNEY

FROM: ANGEL GONZALES, CODE ENFORCEMENT COORDINATOR

DATE: FEBRUARY 8, 2017

RE: DEPARTMENT OF CODE ENFORCEMENT

Code Enforcement issues in the City of Gretna are addressed by one of our two Code Enforcement Officers. The Westbank Expressway divides the City into a North side, monitored by Brandon Couvillion, and a South side, monitored by Leo Washington.

The Code Enforcement Office has been monitoring and addressing the following violations since January 11, 2017

1	Animal Control
0	Basketball Goals on city streets
0	Boats/recreational vehicles in the front yard
0	Businesses operating without a license
0	Disposal of grass
0	Dumpsters without an enclosure
3	Front yard parking
49	High weeds/grass
1	Junked/inoperable vehicles tagged
0	Persons responsibility
0	Graffiti prohibited
1	Maintenance of a nuisance
0	Major vehicle repair
1	MS4 violation
0	No utility service
0	Obstruction of walk/street
1	Pictures
1	Prohibited signs
9	Property maintenance deficiencies
0	Sign in disrepair
17	Stop work orders (Work without a building permit)
0	Storage of vehicles awaiting repair
0	Temporary sign erected without a permit
0	Swimming pool sanitation
11	Trash/debris
1	Unsafe conditions
4	Vacant/derelict properties
1	Zoning violations
20	Signs removed from the ROW, utility poles, public places etc.
<u>119</u>	TOTAL INCIDENTS

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance accepting the dedication to the City of Gretna, Louisiana of the property located in Oakdale Subdivision, Section B, Farm Block A, City of Gretna, Jefferson Parish, Louisiana; on Whitney Avenue, being 33 feet by 28 feet with a 33-foot frontage on Whitney Avenue and described as proposed Lot 1-C2 on the survey made by Dufrene Surveying and Engineering Inc., (Tildon J. Dufrene, Jr.), dated August 15, 2016.

WHEREAS, on the ____ of _____, 2016 by Act of Dedication, recorded as _____, Gretna Land Development LLC dedicated to the City of Gretna the property located in Oakdale Subdivision, Section B, Farm Block A, City of Gretna, Parish of Jefferson, State of Louisiana, on Whitney Avenue, being 33 feet by 28 feet with a 33-foot frontage on Whitney Avenue and described as proposed Lot 1-C2 on the survey made by Dufrene Surveying and Engineering, Inc., (Tildon J. Dufrene, Jr.), dated August 15, 2016; attached to said Act (“Lot 1-C2”); and

WHEREAS, the City of Gretna, through this Council, hereby wishes to accept said dedication.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

The City of Gretna hereby accepts the dedication of Lot 1-C2 by the Act of Dedication, executed on the ____ day of _____, 2016 and recorded as _____. It is further hereby authorized that a copy of this ordinance be filed with the Jefferson Parish Clerk of Court, Mortgage and Conveyance Office.

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with the Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED: _____, 2016

APPROVED: _____, 2016

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on _____, 2016

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on _____, 2016

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

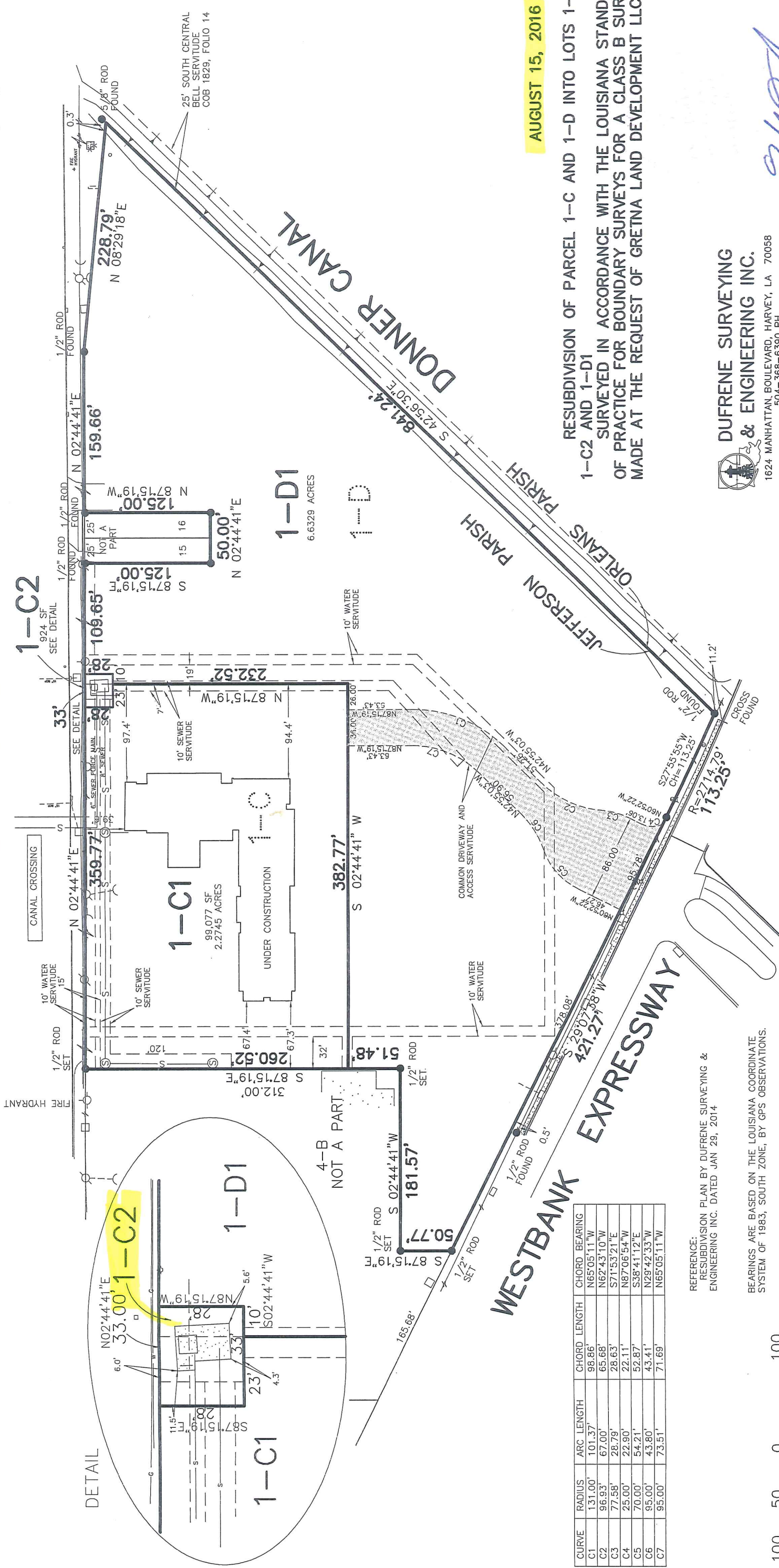
OAKDALE SUBDIVISION,
SECTION B, FARM BLOCK A
CITY OF GRETNA
JEFFERSON PARISH, LOUISIANA

Approved by the Mayor and the City Council
of the City of Gretna.

Date _____ Mayor _____
Ordinance No. _____ City Engineer _____



WHITNEY AVENUE

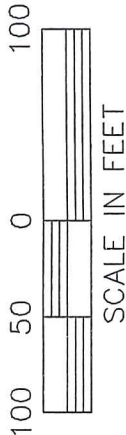


CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	131.00'	101.37'	98.86'	N65°05'11\"W
C2	96.93'	67.00'	65.68'	N62°43'10\"W
C3	77.58'	28.79'	28.63'	S71°53'21\"E
C4	25.00'	22.90'	22.11'	N87°08'54\"W
C5	70.00'	54.21'	52.87'	S38°41'12\"E
C6	95.00'	43.80'	43.41'	N29°42'33\"W
C7	95.00'	73.51'	71.69'	N65°05'11\"W

REFERENCE:
RESUBDIVISION PLAN BY DUFRENE SURVEYING &
ENGINEERING INC. DATED JAN 29, 2014

BEARINGS ARE BASED ON THE LOUISIANA COORDINATE
SYSTEM OF 1983, SOUTH ZONE, BY GPS OBSERVATIONS.

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED
TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED US AND THERE IS
NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS
ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR
PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.



AUGUST 15, 2016

RESUBDIVISION OF PARCEL 1-C AND 1-D INTO LOTS 1-C1,
1-C2 AND 1-D1
SURVEYED IN ACCORDANCE WITH THE LOUISIANA STANDARDS
OF PRACTICE FOR BOUNDARY SURVEYS FOR A CLASS B SURVEY,
MADE AT THE REQUEST OF GRETNA LAND DEVELOPMENT LLC

DUFRENE SURVEYING
& ENGINEERING INC.

1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
504-368-6390 PH.
504-368-6394 FAX
dufrene@dufrenesurveying.com

[Signature]

T-5139-S2B

16-000374 gretna\oakdale\blockA\11B.dwg

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances An ordinance amending the Gretna Code of Ordinances, Chapter 58 -Zoning and Subdivisions;; Article II. –Administration and enforcement; Division 2. – Amendments, exceptions and variance; more particularly amending Section 58-60.-Fees.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Gretna Code of Ordinances Chapter 58 -Zoning and Subdivisions; Article II. – Administration and enforcement; Division 2. –Amendments, exceptions and variance; Division 2. - Fees, is hereby amended to read as follows:

Section 58-60. - Fees.

Before any action shall be taken as provided in this division, the private party or parties proposing or recommending a change in the classification of property or change in the comprehensive zoning ordinance, subdivision, variance or exception shall deposit a fee in the sum of \$300.00 **for each text change not involving acreage; for properties less than one (1) acre and \$300.00 for each acre of land or portion of land; plus actual costs of advertising, posting and recordation; and the application fees for a variance or exception will be \$50.00.** The maximum fee shall not exceed \$5,000.00. All fees shall be deposited through the planning and zoning director and credited to the general fund of the city.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

CITY CLERK

CITY CLERK

Declaring Surplus vehicles for auction #1

On motion by Councilman _____ and seconded by Councilman _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance declaring vehicles surplus property, and no longer needed for public purposes and to authorize sale of said property at a public auction. (1)

WHEREAS, the City of Gretna has purchased new vehicles to replace old vehicles; and

WHEREAS, the purchase of said vehicles has caused the old vehicles to become unnecessary to the daily operation of the City; and

WHEREAS, it is necessary to replace said vehicles so that the city could continue to provide the citizens of Gretna with quality daily services.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

SECTION 1. The following vehicles are designated surplus property of the City of Gretna’s Public Utilities and Public Works and should be sold at an auction to the highest bidder:

PUBLIC UTILITIES AND PUBLIC WORK				
Unit #	Year	Make	Model	VIN #
4	2005	Chevrolet	Suburban	3GNEC16ZO5G218118
24	2003	Chevrolet	Trailblazer	1GNDS13S732357903
39	2000	Chevrolet	Silverado 1500	1GCEC14V2YZ304785
54	2001	Chevrolet	Silverado	1GCEC14W31Z227357
65	2008	Ford	F-350 Crew Cab	1FDWW37R08EC66157
85	2009	Jeep	Grand Cherokee	1J8GS48K69C537501
128	2003	Jeep	Liberty	1J4GK48K43W588065
133	2003	Sterling	MDL Vacuum Truck	2FZAATAK53AK32530
194	2004	F-350	Van	1FTSS34L84HA05981
205	2005	Ford	Explorer	1FMZU73KX5UB16013
252	2008	Ford	F-150 XLT Super Cab	1FTRX12W38FA04790
253	2008	Ford	F-150XLT Super Cab	1FTRX12W58FA04791

SECTION 2. The following vehicles were seized pursuant to State and Federal Enforcement Laws and should be sold at an auction to the highest bidder.

SEIZED VEHICLE			
Year	Make	Model	VIN #
2009	Honda	Accord	1HGCS22889A001671

The proceeds from the above listed vehicles in Section 2 shall be used only for the enforcement of the drug related laws.

Provided that a majority of the City Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana R.S. 33:406(c)(2) unless the Mayor returns the same, unsigned to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: Councilmen

Nays:

Absent:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

CITY CLERK

CITY CLERK

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance rescinding Ordinance No. 4146 adopted by the City Council on May 12, 2010; and to establish the new fees to offset increases in certain reproduction charges over the past years.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the cost of providing quality services to the residents of the City of Gretna have increased over the past years; and

WHEREAS, the City of Gretna must increase certain fees to offset increases in certain reproduction charges to cover its cost of operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, Louisiana that:

The fees charged for the services in the City of Gretna shall be amended as follows:

<u>Type of Reproduction</u>	<u>Cost/Charge</u>
Black & White copies (paper) (8.5” x 11” and 8.5” x 14”)	\$ 1.00 first page
Each additional page (8.5” x 11” and 8.5” x 14”)	\$.50
Double sided copies (8.5” x 11” and 8.5” x 14”)	\$.50 second side
Single (11” x 17”)	<u>\$2.00</u>
Color copies (paper) (8.5” x 11” and 8.5” x 14”)	\$ 2.00 per page
Color Single (11” x 17”)	\$ 3.00 per page
Faxing Services (printing of pages)	
Outgoing / Incoming	\$1.00 per page
Electronic/audio/visual copies	
Compact Disc or DVD per item	\$25.00 per item

Map Fees Size	Color	Black & White
A. (8.5” x 11”)	\$ 5.00	\$ 2.00
B. (11” x 17”)	\$10.00	\$ 4.00
C. (17” x 22”)	\$20.00	\$10.00
D. (22” x 34”)	\$30.00	\$20.00
E. (34” x 44”)	\$40.00	\$30.00
Wall Map (42” x 72”)	\$50.00	\$40.00

Archives Search

To the extent that a request seeks, the cost of a search of the municipality’s archives is sixty-five dollars (\$65.00) per hour. Please note that the \$65.00 charge is separate and apart from the general copying charges herein. **Advance payment is required for the first hour of search.** The City of Gretna will process public document request upon receipt of the \$65.00 advance payment.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas:
Nays:
Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

APPROVED:

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on

CITY CLERK

CITY CLERK

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 58 - Zoning and Subdivisions; Article II.–Administration and enforcement; Division 2.–Amendments, exceptions and variances; particularly to amend Section 58-70.-Site plan review process, paragraph (3).

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the City; and

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Gretna Code of Ordinances, Chapter 58 -Zoning and Subdivisions; Article II.–Administration and enforcement; Division 2.–Amendments, exceptions and variances; particularly to amend Section 58-70.-Site plan review process, paragraph (3) is hereby amended to read:

Additions are underlined; deletions are strikethrough.

Sec. 58-70. - Site plan review process.

(3) Application and processing of site plans. The property owner, developer, or designated representative may initiate a site plan review by filing a completed site plan review application form and a non-refundable fee of ~~\$350.00~~ \$500.00 with the planning and zoning official. The planning and zoning official/site plan review committee will advise the applicant on changes required for compliance with the zoning ordinance. The applicant shall make all necessary changes to the site plans to receive final approval. The staff level recommendations shall be forwarded to the city council for final approval. Once the required changes have been made, and the request has been approved, the applicant will submit one original and one copy to be stamped for approval. The revised plans will receive stamped approval from the planning and zoning official. The copy of the approved and stamped site plans will remain on file with the city. The applicant will take the original set of approved and stamped plans to be recorded with the planning and zoning official.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

Ordinance returned from the
Mayor on

CITY CLERK

CITY CLERK