

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 2nd Street, Gretna, LA 70053
2nd floor Council Chambers
September 13, 2017 - 5:30 PM
AGENDA**

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Opening Remarks by the Mayor.**
- 4. Presentations:**
 - A. Recognition of New Businesses.
- 5. Bid(s) received:**
 - A. 2017 Ambulance - Mr. Anthony Christiana, Deputy Chief of Police
- 6. Request for Proposals (RFP):**
 - A. Auction and Sale of Adjudicated properties. - WJ LeBlanc, Coordinator
(Opened 09-08-17)
- 7. Variance Request(s):**
 - A. 711 Derbigny Street - Shirley Funches, Applicant
Accessory structure built to rear property line in lieu of required 3-ft setback. (District 2)
 - B. 514 Derbigny Street - Thomas C. Boudreaux, Applicant
Rear yard setback for an accessory structure. (District 2)
 - C. 3400 Hero Drive - Johnny Deocampo, Applicant
Side yard setback for an accessory structure. (District 3)
- 8. CONSENT AGENDA:**
 - A. Approval of Meeting Minutes:**
August 9, 2017 Council Regular Meeting.

B. Event Request(s):

- (1) 2017 Gretna Heritage Festival - September 29, 30 and October 1, 2017.
- (2) Halloween Block Party - Marina Silva, Applicant
Tuesday, October 31, 2017 - 5:30 p.m. to 9:30 p.m. (District 4)
- (3) Homecoming/Family/Friend Day Fellowship-Regular Baptist Church, Applicant - Sunday,
October 29, 2017, 10:00 AM - 1:30 PM (Weyer & 4th Streets) (District 2)

C. Adoption of Ordinance(s) by Consent:

- (1) An ordinance amending the Gretna Code of Ordinances, Chapter 40. Mayor's Court; by adding Section 40-5. –Court Rules for the Mayor's Court.

Requested by: Administration Sponsor: Councilman Rau

- (2) An ordinance amending the Gretna Code of Ordinances, Chapter 16- Criminal Offenses; by amending Sec. 16-47.- Criminal damage to property; Sec. 16-51.- Theft; Sec. 16-51.1.- Unauthorized use of a movable; Sec. 16-52.- Receiving stolen things, and Sec. 16-53. - Criminal damage to property by defacing with graffiti.

Requested by: Administration Sponsor: Councilman Rau

- (3) An ordinance amending the Gretna Code of Ordinances Chapter 24- Environment and Natural Resources; by amending Section 24-93(b) Abatement by order of city.

Requested by: Administration Sponsor: Councilman Rau

- (4) An ordinance amending City of Gretna Ordinance No. 1945, adopted by the City Council on the 12th day of July 1989, more particularly amending the zoning classification of Lot 16, Square 15, Mechanickham Subdivision, Gretna, Louisiana from Single-family residential district (R-1) to Business core district (BC-1); directing, authorizing and empowering the Zoning Official to alter and amend the Official Zoning Map of the City of Gretna.

Address: 425 Huey P. Long Avenue Sponsor: Councilman Hinyub

- (5) An ordinance to provide for the acquisition of the adjudicated property located at 820 Solon Street by the City of Gretna, LA, pursuant to Louisiana Revised Statute 47:2236.

Requested by: Administration Sponsor: Councilman Crosby

D. Adoption of Resolution(s) by Consent:

- (1) A resolution authorizing Mayor Belinda C. Constant on behalf of the City of Gretna, to enter into a Professional Services Agreement with Burk-Kleinpeter, Inc. for engineer's services related to the Stumpf Boulevard Drainage Improvements (Friedrichs Street to Westbank Expressway) Project.

Requested by: Administration Sponsor: Councilman Berthelot

- (2) A resolution authorizing Mayor Belinda C. Constant on behalf of the City of Gretna, to execute a Lease-Purchase Agreement with BancorpSouth Equipment Finance, a division of BancorpSouth Bank, for the purpose of lease-purchasing certain equipment.

Requested by: Police Department Sponsor: Councilman Rau

9. Reports:

- A. Police Department Report
- B. City Engineer Status Report
 - (1) 09-13-17 Monthly Report by City Engineer.
- C. Departmental Reports distributed:
 - (1) Finance Department - Actual vs. Budget for Major Funds Report.
 - (2) Building Department - Permits Issued Report.
 - (3) Code Enforcement Report.
 - (4) Public Works Council Meeting Report
 - (5) Historic District Commission report.
- D. Council District Reports:

10. Introduction of Ordinances:

- A. An ordinance amending the Gretna Code of Ordinances, Chapter 16.- Criminal Offenses; Article V; by adding Section 16-124. – Public consumption of alcoholic beverages prohibited.
Requested by: Administration **Sponsor: Councilman Hinyub**
- B. An ordinance amending Ordinance No. 4767 adopted March 8, 2017 by the City Council, which established the fees for reproduction charges, by removing one of the listed items. All other parts within said ordinance, remains the same.
Requested by: Administration **Sponsor: Councilman Rau**
- C. An ordinance approving the resubdivision of Lot 3 and Part of Lot 4, Square 20, Garden Park Subdivision, Gretna, Louisiana INTO Lots 3A and 3B, Square 20, Garden Park Subdivision, per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated August 9, 2017.
Address: 61 Willow Drive **Sponsor: Councilman Hinyub**
- D. An ordinance approving the resubdivision of Lots 3, 4 and Part of Lot 5, Square 15, Garden Park Subdivision, Gretna, Louisiana INTO Lots 3A, 4A and 5A, Square 15, Garden Park Subdivision, per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 21, 2017.
Address: 49 Holly Drive **Sponsor: Councilman Hinyub**
- E. An ordinance approving the resubdivision of Lot A2, Square 21, McDonoghville Subdivision, Gretna, Louisiana INTO Lots A2A and A2B, Square 21, McDonoghville Subdivision, per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 19, 2017.
Address: 312 & 316 Virgil Street **Sponsor: Councilman Crosby**
- F. An ordinance amending the Gretna Code of Ordinances, Chapter 58. Zoning and Subdivisions; particularly amending Section 58-117. –Business core district, BC-1; by adding paragraph (C) (3).

Requested & Sponsored by: Councilman Hinyub

- G. An ordinance revoking the public dedication of the air space above the northerly sidewalk that abuts the adjacent property, also known as 1111 Newton Street, and further described as Lot A2, Mechanickham Subdivision. The purpose of the assignment of rights is to allow occupants of the adjacent property to complete renovations and additions to the building situated on same. The additions will extend into the air space.

Requested by: Administration

Sponsor: Councilman Hinyub

11. Citizens Addressing the Mayor and City Council.

12. Other Matter(s).

- A. A TEMPORARY MORATORIUM PROHIBITING THE ISSUANCE OF BUILDING PERMITS, AND THE CONSTRUCTION OF IMPERVIOUS FLATWORK IN THE NON-BUILDABLE AREA OF ALL RESIDENTIAL DISTRICTS.

13. Adjournment.

CITY OF GRETNA



ADVERTISEMENT FOR BIDS

Sealed bids will be received by the Mayor's Office of the City of Gretna, Louisiana for **One (1) New Type 1, Class One (4x2), Configuration A Ambulance and Equipment.**

Bids will be received in City Hall, 740 Second Street, Gretna, Louisiana, 70053 or electronically through website www.publicpurchase.com **until 10:00 A.M. on Wednesday, July 19, 2017,** at which time bids will be publicly opened and read aloud. Any bid received after closing time will be returned unopened.

Copies of specifications and other contract documents are on file at the City Hall in Gretna, Louisiana, and are open for public inspection.

No bid may be withdrawn for at least thirty (30) days after the scheduled closing time for receipt of bids.

For questions concerning the electronic bidding process please contact Public Purchase at www.publicpurchase.com and click on the live chat button (top left of home page). For all other questions or requests contact Betsy Morgan at bmorgan@gretnala.com or (504) 363-1566.

The City reserves the right to reject any and all bids and to waive informalities.

CITY OF GRETNA, LOUISIANA

(S) BELINDA C. CONSTANT

MAYOR

Publish: The Times-Picayune
July 5, 2017
July 12, 2017

CITY OF GRETNA



DEPARTMENT OF ADMINISTRATION

REQUEST FOR PROPOSALS

Sealed proposals will be received by the Mayor's Office of the City of Gretna, Gretna City Hall Building, 740 2nd Street, Gretna, LA 70053-5829 for the **AUCTION AND SALE OF ADJUDICATED PROPERTIES** for a contracted period of five (5) years from the date of proposal selection.

Proposals will be received in the City Hall, Second Street and Huey P. Long Avenue, Gretna, Louisiana, until 2:00 p.m., on Friday, September 1, 2017, at which time Proposals will be publicly opened and read aloud. Any proposal received after closing time will be returned unopened.

Copies of Specifications and other contract documents are on file at the City Hall in Gretna, Louisiana, and are open for public inspection.

No proposal may be withdrawn for at least thirty (30) days after the scheduled closing time for receipt of bids.

Electronic proposals may be submitted at www.publicpurchase.com. For questions concerning the electronic bidding process please contact Public Purchase at www.publicpurchase.com and click on the live chat button (top left of home page). Electronic bidding is not required.

All pertaining questions and or requests may be directed to WJ LeBlanc at wjleblanc@aol.com or (504) 442-0073.

The City of Gretna, Louisiana reserves the right to reject any and all proposals and to waive informalities.

CITY OF GRETNA, LOUISIANA

(S) BELINDA C. CONSTANT
MAYOR

Publish: The Times-Picayune Journal / Classifieds
August 9, 2017 and August 16, 2017



VARIANCE REQUEST APPLICATION

(PLEASE PRINT)

****Fee: \$300.00 (Non-Refundable)**
(May require "Hardship Letter")

NOTE: Please submit this application at least 10 working days prior to Council regular meeting.

Address of property
for variance request:

711 DERBIGNY ST. GRETTA

Date applied: 8-17-17

Current

Use: daycare

Legal description
of property:

19

Square

4, 5, 6, 7

Lot(s)

New Mechanickham

Subdivision

Applicant's

Name: Kids House of Learning

Contact

Phone No. 504 366-2933

Applicant's

Address: 711 Derbigny

E-Mail

Kidsrone@bellsouth.net

Owner's

Name: Shirley Funches

Contact

Phone No. 504 874-5181

Owner's

Address: 711 Derbigny, Gretna

E-Mail

SF2933@bellsouth.net

Type variance

requested:



Yard



Height restriction



Lot area per family



Other (See Code Sec. 58-65. - Variances.)

Explanation:

Installation of overhang

Reason for
request:

PER licensing regulations centers must provide at least 60 minutes outside play activity per day. Therefore, overhang was installed to prevent direct sunlight exposure.

APPROVED FOR PRESENTATION

Azalea M. Russell

Planning and Zoning Official approval

8/21/17

Approval date

Remarks:

I AFFIRM THAT THE INFORMATION GIVEN IN
THIS APPLICATION IS TRUE AND CORRECT.

Shirley Funches

Signature of Property Owner

Shirley Funches

Property Owner (PRINT NAME)

Shirley Funches

Applicant's Signature

Shirley Funches

Applicant (PRINT NAME)

8-17-17

Date



VARIANCE REQUEST APPLICATION

(PLEASE PRINT)

****Fee: \$300.00 (Non-Refundable)**
(Hardship Letter may be required)

NOTE: Please submit this application at least 10 working days prior to Council regular meeting.

Date applied: 8/25/2017

Address of property
for variance request: 514 DERBIGNY ST

Current
Use: COMMERCIAL

Legal description
of property: 14 Square R 12, +3 Lot(s) MECHANICK NAM Subdivision

Applicant's
Name: THOMAS C BOUDREAU

Contact
Phone No. 504.237.1960

Applicant's
Address: 514 DERBIGNY ST

E-Mail tommy@CLEANSCENELIC.COM

Owner's
Name: THOMAS C. BOUDREAU

Contact
Phone No. 504.237.1960

Owner's
Address: 514 DERBIGNY ST

E-Mail tommy@CLEANSCENELIC.COM

Type variance
requested: ☐ Yard ☐ Height restriction ☐ Lot area per family ☐ Other (See Code Sec. 58-65. - Variances.)

Explanation: _____

Reason for
request: WANT TO EXTEND PATIO COVER TO REAR OF BUILDING TO
PROTECT EQUIPMENT FROM OUTSIDE ELEMENTS

APPROVED FOR PRESENTATION

Azalia Russell

Planning and Zoning Official approval

8/25/17

Approval date

Remarks:

Rear yard setback
for an accessory
structure

**I AFFIRM THAT THE INFORMATION GIVEN IN
THIS APPLICATION IS TRUE AND CORRECT.**

Thomas C. Boudreau

Signature of Property Owner

THOMAS C. BOUDREAU

Property Owner (PRINT NAME)

Thomas C. Boudreau

Applicant's Signature

THOMAS C. BOUDREAU

Applicant (PRINT NAME)

8/25/2017

Date



VARIANCE REQUEST APPLICATION

(PLEASE PRINT)

****Fee: \$300.00 (Non-Refundable)**
(Hardship Letter may be required)

NOTE: Please submit this application at least 10 working days prior to Council regular meeting.

Date applied: 8/25/17
Current Use: R-1

Address of property for variance request: 3400 Hero Dr

Legal description of property: DD LOT 1 p Ark place
Square Lot(s) Subdivision

Applicant's Name: Johnny Deocampo

Contact Phone No. 504-458-0354

Applicant's Address: 3400 Hero Dr

E-Mail CAPRIS2006@GMAIL

Owner's Name: Johnny Deocampo

Contact Phone No. 504-458-0354

Owner's Address: 3400 Hero Dr

E-Mail

Type variance requested: ☒ Yard ☐ Height restriction ☐ Lot area per family ☐ Other (See Code Sec. 58-65. - Variances.)

Explanation: Ascent side yard set back

Reason for request: install By Contract who didn't
sign a Building Contract

APPROVED FOR PRESENTATION

Planning and Zoning Official approval

Approval date

Remarks:

Side yard setback
for an accessory
structure

**I AFFIRM THAT THE INFORMATION GIVEN IN
THIS APPLICATION IS TRUE AND CORRECT.**

Signature of Property Owner

Property Owner (PRINT NAME)

Applicant's Signature

Applicant (PRINT NAME)

Date



EVENT APPLICATION

City of Gretna
P. O. Box 404
Gretna, LA 70054-0404
(504) 363-1505

Name of Event: Colony, Fernwood, Wildwood Block Party

Date of Event: 10/31/2017 Time of Event: 5:30 to 9:30

Location of Event: (Place or Street Name with boundary streets): Colony at Timberlane Drive and Wildwood at Fairfield Avenue

Description of Event: Halloween Block Party

Anticipated number of attendees: 150

Name of Organizer and Hosts: Marina Silva

Address: 7 Fernwood St. Gretna, LA 70056

E-Mail: marina1silva@aol.com Cell Phone: (504) 232-9217

Home Phone: (504) 324-5492 Office Phone: same as cell

☐ NON-PROFIT/501(C)(3) ☐ PRIVATE BUSINESS
☒ PRIVATE EVENT ☐ OPEN TO PUBLIC

☐ FOOD ☐ ALCOHOLIC BEVERAGES ☐ MUSIC

APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.

THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:

- 1) Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
- 2) Proof of security
- 3) Application Fee: \$25.00 (non-refundable)
- 4) If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

IF APPLICABLE:

PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.

Marina L Silva Block Party 9/8/2017
Signature of Applicant / Representative Title Date



EVENT APPLICATION

City of Gretna
P. O. Box 404
Gretna, LA 70054-0404
(504) 363-1505

Name of Event: Regular Baptist Church-Homecoming/Family/Friend Day Fellowship
Date of Event: October 29, 2017 Time of Event: 10:00 AM - 1:30 PM
Location of Event: (Place or Street Name with boundary streets): 901 5th Street - Weyer St./Fourth St.

Description of Event: Christian Fellowship with tents, tables and chairs set up in church's rear parking lot (Weyer Street)

Anticipated number of attendees: 300-400
Name of Organizer and Hosts: Regular Baptist Church-Pastor T.A. Hodge
Address: 901 5th Street, Gretna, LA 70053
E-Mail: hodge@regularbc.org Cell Phone: 504-908-6302-sheila
Home Phone: _____ Church's Office Phone: 504-366-9110

☐ NON-PROFIT/501(C)(3) ☐ PRIVATE BUSINESS
☐ PRIVATE EVENT ☐ OPEN TO PUBLIC
☐ FOOD ☐ ALCOHOLIC BEVERAGES ☐ MUSIC

APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.

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- 1) Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
- 2) Proof of security
- 3) Application Fee: \$25.00 (non-refundable)
- 4) If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

IF APPLICABLE:

PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.

Ty Hodge
Signature of Applicant / Representative

Title

Date

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 40. Mayor’s Court; by adding Section 40-5. –Court Rules for the Mayor’s Court.

WHEREAS, the City of Gretna has interest in the health, safety and welfare of its citizens; and

WHEREAS, the City of Gretna must clearly indicate the procedures for enforcement of different sections of this code by the Mayor’s Court.

NOW THEREFORE BE IT ORDAINED, by the Gretna City Council, acting as legislative authority for said city that:

The Gretna Code of Ordinances, Chapter 40. –Mayor’s Court; is hereby amended by adding Section 40-5. –Court Rules for the Mayor’s Court to read:

Section 40-5. –Court Rules for the Mayor’s Court.

1. PURPOSE

- a. These Rules are intended to govern the day-to-day operation of this Court and to facilitate the meaningful interaction between the Court, attorneys, witnesses, staff and litigants, and to ensure the administration of justice in the most efficient and effective manner possible.
- b. At every court session, this Court shall be presided over by a magistrate, duly appointed by the Mayor and confirmed by a majority vote of the Gretna City Council.
- c. At all times while the Mayor’s Court is in session, the magistrate shall be referred to as “Judge.”
- d. There shall be a Clerk for this Mayor’s Court, duly appointed by the Mayor and confirmed by a majority vote of the City Council, who shall perform all duties pertaining to docketing and recordkeeping as more fully required by the Mayor.
- e. The Clerk shall be responsible for the audiotaping of all sessions of Court, beginning 15 minutes before the commencement of Court.

2. COURT SESSIONS

- a. Court will be held Monday through Thursday of each week, except for days declared legal holidays by the City of Gretna, and at other times designated by the Mayor.
- b. You **MUST** be present by 1:00 P.M. Court shall commence promptly at 1:15 P.M. or at other times designated by the Mayor, and shall continue until the business of the day is completed and the Magistrate adjourns Court.
- c. At least one member of the Clerk’s staff and the Bailiff, who shall be a member of the Gretna Police Department, shall be in attendance at all times while Court is in session.

3. PROPER ATTIRE

- a. All persons in the courtroom shall be properly attired while Court is in session.
- b. Proper attire shall include a shirt (no tank tops), pants (no shorts), and shoes (no flip-flops).
- c. Proper attire for attorneys shall include a coat and tie.
- d. Clothing shall exhibit no vulgar language or language indicating political support.
- e. No hats or head coverings are allowed unless dictated by a person’s religion.
- f. All persons must appear neat and clean.

4. OPENING OF COURT

- a. Before the time scheduled for the opening of Court, the Bailiff shall direct court officers, personnel, litigants and spectators to their seats.
- b. As the Magistrate enters, the Bailiff shall require that all present shall rise.
- c. The Bailiff shall advise everyone that “the Mayor’s Court for the City of Gretna is now in session, Judge _____ presiding. Be seated and no talking, please.”

5. CONDUCT OF PERSONS IN ATTENDANCE

- a. All persons entering the courtroom must remain seated unless otherwise instructed by the Judge or the Prosecutor.
- b. No person shall approach the Judge’s bench while Court is in session, except by permission of the Court.
- c. The use of tobacco in any form is not permitted.
- d. The reading of newspapers is not permitted.
- e. Except for the audio recording authorized and maintained by the Clerk, no recording (audio or video), televising, broadcasting or photographing shall be allowed while Court is in session.
- f. The use of electronic devices, including, but not limited to, cell phones, beepers, transmitters, receivers or entertainment devices is not permitted in the courtroom while Court is in session.

6. ATTORNEY’S CONDUCT

- a. Attorneys appearing before the Gretna Mayor’s Court shall, at all times, conduct themselves in accordance with the Rules of Professional Conduct and the Code of Ethics of the Louisiana Bar Association.
- b. Attorneys appearing in Court shall properly address the defendant, witnesses and opposing counsel, and avoid the use of first names or nicknames.
- c. When addressing the Court or making objections, attorneys should rise and direct all objections, as well as remarks and other comments, to the Judge.
- d. All documents, including motions, orders, decrees or judgments, shall be handed to the Clerk, who shall deliver them to the Judge.

7. DEFENDANTS

- a. The defendant should stand before the Judge during his arraignment, while entering a plea or when he is being sentenced. If he is represented by an attorney, he should stand with the attorney.
- b. The defendant should, at all times, be respectful toward the Judge, the attorneys involved in the case, the court personnel and the witnesses.

8. CONTINUANCES

The Judge may grant a continuance to any party after a showing of Good Cause.

9. CONTEMPT OF COURT

- a. Duly appointed Magistrates for the Gretna Mayor’s Court have the specific authority to find defendants in Contempt of Court.
- b. In the event of the defendant’s willful failure to appear, and after a showing that he/she was duly notified of the date and time that his /her appearance was required, the Judge may find him/her in Contempt of Court.
- c. For each occurrence, the Judge is specifically authorized to levy a fine of up to ONE HUNDRED AND FIFTY (\$150.00) DOLLARS.

10. RIGHT TO REPRESENTATION

- a. Any defendant charged with a crime that, if convicted, could result in his/her incarceration is entitled to legal representation at all times during the proceedings.
- b. If he/she is unable to afford an attorney of his/her choice, one will be appointed at no cost to him/her.
- c. The Judge will make a determination of the defendant’s ability to pay for his/her own attorney on a case-by-case basis.

11. WITNESSES

- a. All witnesses shall be treated with courtesy and respect.
- b. All witnesses shall be sworn in before taking the witness stand or testifying.
- c. Neither the attorneys nor the defendant may approach the witness on the witness stand without permission from the Judge.
- d. When an attorney or the defendant finishes questioning a witness, he/she shall so indicate to the Judge.

12. EXHIBITS

- a. Documents shall first be delivered to the Clerk to be numbered consecutively.
- b. Opposing counsel should be provided a copy or allowed to view the original.
- c. The Judge should rule on the admissibility of evidence individually or *en globo*.

13. DISCRETION OF THE MAYOR

If the Mayor determines that the interest of justice is best served by doing so, he/she may allow deviations from these rules. All parties must be properly notified if the Mayor determines that such deviation is necessary.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Presiding:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the Mayor
On

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance returned from the Mayor
on

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

On motion by **Councilman**_____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 16- Criminal Offenses; by amending Sec. 16-47.- Criminal damage to property; Sec. 16-51.- Theft; Sec. 16-51.1.- Unauthorized use of a movable; Sec. 16-52.- Receiving stolen things, and Sec. 16-53. - Criminal damage to property by defacing with graffiti.

WHEREAS, the City of Gretna recognizes and takes seriously its responsibility to protect its citizens from crime; and

WHEREAS, the City of Gretna wishes to exercise jurisdiction over crimes with a threshold value of \$1000.00 or less; and

WHEREAS, the City of Gretna desires to implement penalties for persons who commit crimes; and

WHEREAS, this ordinance is not enhancing the existing penalties nor is it exceeding the constitutional and statutory authority given to Mayor's Court.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

The Gretna Code of Ordinances, Chapter 16. –Criminal offenses; more particularly amending Sec. 16-47.- Criminal damage to property; Sec. 16-51.- Theft; Sec. 16-51.1.- Unauthorized use of a movable; Sec. 16-52.- Receiving stolen things, and Sec. 16-53. - Criminal damage to property by defacing with graffiti; this ordinance is hereby adopted amending the City of Gretna Code of Ordinances as provided herein.

Sec. 16-47. - Criminal damage to property.

- (a) Criminal damage to property is the intentional damaging of any property of another, without the consent of the owner, and by any means other than fire or explosion.
- (b) Whoever commits the crime of simple criminal damage to property where the damage is less than ~~\$500.00~~ **\$1000.00** shall be punished as provided in section 16-8.

Sec. 16-51. - Theft.

- (a) Theft is the misappropriation or taking of anything of value which belongs to another when the value is less than ~~\$750.00~~, **\$1000.00** either without the consent of the other to the misappropriation or taking, or by means of fraudulent conduct, practices, or representations. An intent to deprive the other permanently of whatever may be the subject of the misappropriation or taking is essential.
- (b) When there has been a misappropriation or taking by a number of distinct acts of the offender, the aggregate of the amount of the misappropriations or taking shall determine the value of the theft.
- (c) Whoever violates the provisions of this section shall be punished as provided in section 16-8.

Sec. 16-51.1. - Unauthorized use of a movable.

- (a) Unauthorized use of a movable is the intentional taking or use of a movable having a value of ~~\$500.00~~ **\$1000.00** or less, which belongs to another, either without the other's consent, or by means of fraudulent conduct practices, or representations, or by intentionally failing to return leased movables when obligated to do so under the terms of the lease and 15 days have passed from the date of written demand for return or surrender of the movable was sent to the lessee's last known address by the lessor or his agent, but without any intention to deprive the other of the movable permanently. The fact that the movable so taken or used may be classified as an immovable, according to the law pertaining to civil matters, is immaterial.
- (b) Whoever commits a violation of this section shall be punished as provided in section 16-8.

Additions are underlined; deletions are ~~strikethrough~~.

Sec. 16-52. - Receiving stolen things.

- (a) Receiving stolen things is the intentional possessing, procuring, receiving, or concealing of anything of value which has been the subject of any robbery or theft, under circumstances which indicate that the offender knew or had good reason to believe that the thing was the subject of one of these offenses and, when the value of the stolen things is less than ~~\$500.00-~~ \$1000.00.
- (b) When the offender has committed the crime of receiving stolen things by a number of distinct acts, the aggregate of the amount of the things so received shall determine the value of the stolen things received.
- (c) It shall be an affirmative defense to a violation of this section committed by means of possessing, that the accused, within 72 hours of acquiring knowledge or good reason to believe that a thing was the subject of robbery or theft, reports that fact or belief in writing to the parish district attorney.
- (d) Whoever commits the crime of receiving stolen things shall be punished as provided in section 16-8.

Sec. 16-53. - Criminal damage to property by defacing with graffiti.

- (a) It shall be unlawful for any person to intentionally deface with graffiti immovable or movable property, whether publicly or privately owned, without the consent of the owner.
- (b) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
Deface or defacing is the damaging of immovable or movable property by means of painting, marking, scratching, drawing, or etching with graffiti.
Graffiti includes, but is not limited to, any sign, inscription, design, drawing, diagram, etching, sketch, symbol, lettering, name, or marking placed upon immovable or movable property in such a manner and in such a location as to deface the property and be visible to the general public.
- (c) Whoever commits the crime of criminal damage to property by defacing with graffiti, where the damage is less than ~~\$500.00~~ \$1000.00, shall be punished as provided in section 16-8.

Provided that a majority of the City Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight of the tenth day following the Clerk's presentment of the same of the Mayor, in accordance with Louisiana R.S. 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays: **Additions are underlined; deletions are strikethrough.**

Absent:

Abstained:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the
Mayor on

Ordinance returned from the
Mayor on

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

On motion by Councilman _____ and seconded by Councilman _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances Chapter 24- Environment and Natural Resources; by amending Section 24-93(b) Abatement by order of city.

WHEREAS, the City of Gretna recognizes and takes seriously its responsibility to protect its citizens blight and nuisance; and

WHEREAS, the City of Gretna desires to implement procedures for the removal and prevention of blight and nuisance.

NOW THEREFORE BE IT ORDAINED, by the Gretna City Council, acting as legislative authority for said city that:

The Gretna Code of Ordinances, Chapter 24- Environment and Natural Resources; by amending Sections 24-93(b) Abatement by order of city; this ordinance is hereby adopted amending the City of Gretna Code of Ordinances as provided herein.

24-93. - Abatement by order of city.

(b) Abatement of weeds by city. Notwithstanding whether any injunctive or other judicial relief is petitioned for in accordance with the provisions of this article, if the violation consists of weeds, grass or other vegetation on any lot, lots or other parcel of land and is not abated within five days of the notification made in accordance with section 2-1, then the building official of the city is hereby authorized to cut, destroy and remove all such grass, weeds and other deleterious or unhealthy growths of vegetation on a monthly basis or **whenever required for compliance with Section 24-92 of this code**, and the property owner, as shown on the latest property assessment rolls, shall be assessed a charge for the cutting, destruction and removal in accordance with the following schedule:

- (1) A charge of \$0.0558 per square foot, but not less than a minimum charge of \$100.00, shall be assessed.
- (2) If the costs to the city for the cutting, destruction and/or removal exceeds the amount of \$100.00, the owner of the property shall be assessed the actual cost, plus a surcharge equal to 25 percent of the costs to cover inspection and administrative costs.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent: **Additions are underlined; deletions are strikethrough.**

Presiding:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor
On

Ordinance returned from the Mayor
on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was offered:

ORDINANCE NO.

An ordinance amending City of Gretna Ordinance No. 1945, adopted by the City Council on the 12th day of July 1989, more particularly amending the zoning classification of Lot 16, Square 15, Square 19, Mechanickham Subdivision, Gretna, Louisiana from Single-family residential district (R-1) to Business core district (BC-1); directing, authorizing and empowering the Zoning Official to alter and amend the Official Zoning Map of the City of Gretna.

Municipal Address: 425 Huey P. Long Avenue

WHEREAS, Eliza N. Henson is the owner of record of Lot 16, Square 15, Square 19, Mechanickham Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, Lot 16, Square 15, Square 19, Mechanickham Subdivision, is designated on the City of Gretna official zoning map as Single-family residential district (R-1), which said Map forms a part of Ordinance No. 1945, adopted by the Planning Advisory Board; and

WHEREAS, at this time, the owner respectfully requests that Lot 16, Square 15, Square 19, Mechanickham Subdivision, be rezoned to Business core district (BC-1); and

WHEREAS, the Planning Advisory Board was disbanded by the City Council, and the duties of the Planning Advisory Board were allocated to the Planning and Zoning Official and the Council of the City of Gretna, Louisiana; and

WHEREAS, the Planning and Zoning Official of the City of Gretna, Louisiana has cause to duly advertise as prescribed by law, a public hearing in connection with the zoning reclassification of Lot 16, Square 15, Square 19, Mechanickham Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, a public hearing was held by the City Council, in accordance with law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I. The zoning classification of Lot 16, Square 15, Mechanickham Subdivision, Gretna, Louisiana, be and it is hereby amended and changes from Single-family residential district (R-1) to Business core district (BC-1).

SECTION II. The Gretna City Council, hereby directs, authorizes and empowers the Planning and Zoning Official of the City of Gretna, Louisiana to alter and amend City of Gretna Ordinance 1945, more particularly to the Official Zoning Map thereof, to officially designate Lot 16, Square 15, Mechanickham Subdivision, as Business core district (BC-1).

SECTION III. The Mayor of the City of Gretna, State of Louisiana is hereby empowered, authorized and directed to sign and execute all acts of documents necessary and proper in the premises to give full force and effect to this ordinance.

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

ADOPTED:

APPROVED:

**CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on April 13, 2017.

**CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on April 13, 2017.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**



APPLICATION
FOR
ZONING CHANGE

OFFICE USE ONLY

Introduced on: _____ Adopted on: _____

District No. _____ Councilman _____

Current Zoning: _____

Proposed Zoning: _____

Certified mail cost \$6.59 x _____ \$ _____

(Non-Refundable) fee \$ 300.00 *pd*

TOTAL DUE: \$ _____

ORIGINAL

I AM REQUESTING A ZONING CHANGE ORDINANCE FOR: (PLEASE PRINT) DATE: 7.19.17

Address of property for zoning change: 425 Huey P Long Ave, GRETNA, LA 7005 3

Current legal description: 16 Lot(s) 15 Square(s) Mechanickham Sub Subdivision

Applicant's Name: Eliza Henson Contact Phone No. 925-639-9992

Applicant(s) Address: 425 Huey P. Long E-Mail _____

Owner of Record: Eliza Henson Contact Phone No. 925-639-9992

Owner's Address: 425 Huey P Long Ave, Gretna, LA 70053 E-Mail eliza.henson@gmail.com

Current use of property? Residential

Proposed use of property? _____

Zoning Change From/Current Zoning: R-1 To/Proposed Zoning: BC-1

List improvements to be made if this zoning change is granted: _____

FOR OFFICE USE ONLY

SPECIAL REQUIREMENTS:	REQUIRED		DATE COMPLETED	DATE NOT COMPLETED
	(Yes - No)	Date		
Plot Plan (If applicable)				
Notarized Affidavit				
Planning & Zoning Review				
Post Area				
Registered Letters (If applicable)				
Ordinance drafted				

APPROVED FOR PRESENTATION

Charles M. Russell
Planning and Zoning Official
7/20/17
Dated

REMARKS: Rezoning of
Residential Property
(R1 to BC1)

I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND CORRECT (PLEASE SIGN AND DATE BELOW)

Eliza Henson
Signature of Applicant OR Owner of Record

Eliza Henson
PRINT NAME

Owner of Record
Title

7.19.17
Dated

Visit our website at: www.gretnala.com

RECEIVED

JUL 20 2017

CITY OF GRETNAL
MAYOR'S OFFICE

On motion by **Councilman**_____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance to provide for the acquisition of the adjudicated property located at 820 Solon Street by the City of Gretna, LA, pursuant to Louisiana Revised Statute 47:2236.

WHEREAS, there is a general concern for the health, safety and welfare of the citizens of Gretna; and

WHEREAS, the City of Gretna is desirous of improving economic development and subsequent quality of life for citizens of Gretna; and

WHEREAS, the City of Gretna seeks to control the number of abandoned properties and to slow urban blight by placing abandoned properties back into the stream of commerce; and

WHEREAS, La. R. S. 47:2236 provides for a procedure for the City to claim ownership of properties that have been adjudicated to the city for more than five years previously; and

WHEREAS, the below described property located at 820 Solon Street (Parcel No. 8100005350) has been adjudicated to the City of Gretna for more than five years; and

WHEREAS, the City of Gretna desires to acquire the below described property to be used for any valid public purpose, up to and including public auction, lot next door sale, or donation; all as provided for by state law.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The City of Gretna intends to claim ownership of the following described property that has been adjudicated to the city for more than five years previously:

ONE CERTAIN LOT OF GROUND, together with all the buildings and improvements thereon, all rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of Jefferson, State of Louisiana, in the town of McDonoghville, Gretna in Square No. 131 designated as Lot B-2A, all in accordance with plan of resubdivision of Gilbert, Kelly & Couturie, Inc., dated August 30, 1978, filed for record in Jefferson Parish under Entry No. 841309 on September 15, 1978, and according to which said lot is designated as Lot B 2-A of Square 131, which square is bounded by Franklin Street, Solon Street, Kepler Street, and Hancock Street, and according to which commences at a distance of 135.0.1 feet from the corner of Franklin Street and Solon and measures thence 67 feet front on Solon Street, same width in the rear, by a depth of 192 feet between equal and parallel lines.. Lot B-2A is composed of a portion of former lot B-1 and Lot B-2 in accordance with a plan of resubdivision and ordinance No. 1559 of the City of Gretna, filed for record in the Parish of Jefferson under Entry No. 841-308 and said Lot b-2 is composed of former lots 11, 12, 13, and portion of former lot 5A, which is composed of former lots 18 and 19 of Square 131 McDonoghville.

The following parties are owners and/or interested parties, as defined by state law:

City of Gretna
Duckbill Company, Inc.
Parish of Jefferson

Provided that a majority of the City Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of the same to the Mayor, in accordance with *Louisiana R.S. 33:406(c)(2)* unless the Mayor returns the same, unsigned to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On motion of **Councilman** _____ seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2017-

A resolution authorizing Mayor Belinda C. Constant on behalf of the City of Gretna, to enter into a Professional Services Agreement with Burk-Kleinpeter, Inc. for engineer’s services related to the Stumpf Boulevard Drainage Improvements (Friedrichs Street to Westbank Expressway) Project.

WHEREAS, the City of Gretna recognizes the need to reduce the flood risk in the area of Friedrichs Street and Stumpf Boulevard; and

WHEREAS, the City of Gretna wishes to enter into an agreement for engineer’s services, advertisement and construction administration for the enclosure of a portion of the existing Stumpf Boulevard Canal, located between the limits of Friedrichs Street and the Westbank Expressway; and

WHEREAS, the City of Gretna recognizes that the concentration of National Flood Insurance Program flood claims in this area of the City continues to stifle growth and neighborhood outcomes; and

WHEREAS, the City of Gretna is committed and directed appropriate public resources to build appropriate infrastructure and amenities that improves the area.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Mayor Belinda Constant is hereby authorized and directed on behalf of the City of Gretna, to enter into a Professional Services Agreement with Burk-Kleinpeter, Inc. for engineer’s services related to the Stumpf Boulevard Drainage Improvements (Friedrichs Street to Westbank Expressway) Project.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

- Yeas: **Councilmen**
- Nays:
- Absent:
- Abstained:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion of **Councilman** _____ seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2017-

A resolution authorizing Mayor Belinda C. Constant on behalf of the City of Gretna, to execute a Lease-Purchase Agreement with BancorpSouth Equipment Finance, a division of BancorpSouth Bank, for the purpose of lease-purchasing certain equipment.

WHEREAS, the City Council, the governing body (the “Governing Body”) of the City of Gretna, Louisiana (the “Lessee”), acting for and on behalf of the Lessee, hereby finds, determines and adjudicates as follows:

1. The Lessee desires to enter into an Equipment Lease-Purchase Agreement with the Exhibits attached thereto in substantially the same form as attached hereto as Exhibit “A” (the “Agreement”) with BancorpSouth Equipment Finance, a division of BancorpSouth Bank (the “Lessor”) for the purpose of presently purchasing the equipment as described therein for the total cost specified therein (collectively the “Equipment”) and to purchase such other equipment from time to time in the future upon appropriate approval.
2. The Lessee is authorized pursuant to LA R.S. 33:1236 to acquire equipment and furniture by Agreement and pay interest thereon under the Agreement, provided that the Agreement contains a non-appropriation clause.
3. It is in the best interest of the residents served by Lessee that the Lessee acquire the Equipment pursuant to and in accordance with the terms of the Agreement; and
4. It is necessary for the Lessee to approve and authorize the Agreement.
5. The Lessee desires to designate the Agreement as a qualified tax-exempt obligation of Lessee for purposed of Section 265(b)(3) of the Internal Revenue Code of 1986 (the “Code”).

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Section 1. The Agreement and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit “A” by and between the Lessor and the Lessee is hereby approve and Mayor Belinda C. Constant (the “Authorized Officer”) is hereby authorized and directed to execute said Agreement on behalf of the Lessee.

Section 2. The Agreement is being issued in calendar year 2017.

Section 3. Neither any portion of the gross proceeds of the Agreement nor the Equipment identified to the Agreement shall be used (directly or indirectly) in a trade or business carried on by any person other than a governmental unit, except for such use as a member of the general public.

Section 4. No portion of the rental payments identified in the Agreement (a) is secured, directly or indirectly by property used or to be used in trade or business carried on by a person other than a governmental unit, except for such use as a member of the general public, or by payments in respect of such property; or (b) is to be derived from payments (whether or not to Lessee) om respect of property or borrowed money used or to be used for a trade or business carried on by any person other than a governmental unit.

Section 5. No portion of the gross proceeds of the Agreement are used (directly or indirectly to make or finance loans to person other than governmental units.

Section 6. Lessee hereby designates the Agreement as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.

Section 7. In calendar year 2017, Lessee has designated \$_____ of tax-exempt obligations (including the Agreement) as qualified tax-exempt obligations. Including the Agreement herein so designated. Lessee will not designate more than \$10,000,000 of obligations issued during calendar year 2017 as qualified tax-exempt obligations.

Section 8. Lessee reasonably anticipates that the total amount of tax-exempt obligations (other than private activity bonds) to be issued by Lessee during calendar year 2017 will not exceed \$10,000,000.

Section 9. For the purposes of this resolution, the amount of tax-exempt obligations stated as either issued or designated as qualified tax-exempt obligations includes tax-exempt obligations issued by all entities deriving their issuing authority from Lessee or by an entity subject to substantial control by Lessee, as provided in Section 265(b)(3) of the Code.

Section 10. The Authorized Officer is further authorized for and on behalf of the Governing Body and the Lessee to do all things necessary in furtherance of the obligations of the Lessee pursuant to the Agreement, including execution and delivery of all other documents necessary or appropriate to carry out the transactions contemplated thereby in accordance with the terms and provisions thereof.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the Council meeting held on Wednesday, September 11th, 2017, at which meeting a quorum was present and voting.

City of Gretna, State of Louisiana, on this 12th day of September, 2017.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

BURK-KLEINPETER, INC.

**To: Hon. Belinda Constant, Mayor
Councilmen Rau, Crosby, Hinyub, Miller and Berthelot**

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: September 13, 2017

Gretna Police Headquarters Renovation Phase III

Phase III Renovations are underway. Notice to Proceed was issued June 12 with a 240 calendar day project time-February 7, 2018.

Precipitator #2 Rehabilitation, replacing the metal basin with fiberglass

Demolition Work has been completed. Replacement part submittals from the contractor have been reviewed and accepted. Contractor is waiting for these parts to be delivered.

Stumpf Boulevard Sewer Force Main

Attempting to schedule a date and time to perform the connection this week September 5 – 8 due to dry weather conditions.

4th Street Extension

Drainage and Paving operations are underway. Project is moving forward.

Stumpf Blvd. at West Bank Expressway Road Failure-Drainage Project

Inside lane has been closed to traffic for emergency canal filling and lane repair. Currently the inside lane is not safe for use. The tentative schedule is as follows: DOTD Permit has been submitted, Advertisements to begin September 13, Bid Opening October 9, Council Acceptance of Low Bid October 11, Contractor's Notice to Proceed October 30 and Project Completion December 29.

Downtown Gretna Lighting

100% design has been submitted August 4, 2017 for review by the city. Specifications package have been completed. The project will be ready for bid in the month of August pending city approval.

25th Street Canal Project Grant Writing-Engineering Design Request for Proposals

On September 7, there is a meeting with Arcadis, BKI and Mayor Constant on how to proceed with this project.

Stop Sign Study 4th Street (LA 18) and Huey P. Long Avenue

Awaiting Department of Transportation and Development (DOTD) approval and plans from DOTD's Scott Boyle to re-stripe the intersection and install stop sign. A DOTD decision had been promised for August.

City of Gretna

Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: New Construction (Com)	8/22/2017	2016-419	HI-TECH COMMERCIAL CONTRACTORS, LLC	C-2 (General Commercial District)	3 Westbank Expressway	\$200,000.00	New Construction of a Hotel - Homewood Suites by Hilton - as per ABFE, SPR, Zoning and Code requirements. Temporary Pole New Construction electrical install all ac units in the common areas of the building and fresh air in the hallways Run gas pipe for gas fixtures Install Backflow	\$1,025.00	
						\$200,000.00		\$1,025.00	
Commercial: Remodeling Renovations (Com)	8/30/2017	2017-1272	COMPUTROLS, INC.	C-2 (General Commercial District)	2520 Belle Chasse Highway	\$88,000.00	Renovation of existing office space (continuation of permit number 2016-724) Front area of building offices spaces being renovated as per code and requirements. Post permit in window visible from street. City of Gretna approved plans shall be on site at the time of all inspections. Licensed trades shall file under this permit. Request ALL REQUIRED INSPECTIONS via www.mygovernmentonline.org. Fixture Reset	\$465.00	
						\$88,000.00		\$465.00	

City of Gretna
Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Commercial: Tenant Build-out (Com)	8/11/2017	2017-1725	Hoskin Commercial Builders - John Hoskin	BC-2 (Business Core District)	91 Westbank Expy, Suite 510	\$123,355.00	Tenant Build Out for a Doctor's office as per code and requirements. You are required to post permit in window visible from street, print and have on site City of Gretna Approved plans, all trades to file under this permit and to request ALL REQUIRED INSPECTIONS via www.mygovernmentonline.org to reach compliance of your permit and code. underground, rough in and trim out of plumbing.	\$640.00
						\$123,355.00		\$640.00

Residential: Addition (Res)	8/22/2017	2017-1496	N/A	R-1 (Single Family Residential District)	2602 Lafayette St.	\$28,000.00	A Stop work order was posted to this property for commencing work without a permit. Addition to an existing single family dwelling that shall maintain a single family dwelling status and shall not become a secondary dwelling. Expansion of residence includes is a one story 750 sq.ft addition to include a utility room, bathroom, new kitchen and dining room. Scope of work does not exceed 50 % of the FMV based on information provide. ALL trades shall file under this permit number. City of Gretna approved plans shall be on site at all inspections. You are required to post permit in window visible from street and to request ALL REQUIRED INSPECTIONS via www.mygovernmentonline.org .	\$165.00
						\$28,000.00		\$165.00

City of Gretna
Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Residential: New Single Family Residence (Res)	9/5/2017	2016-1177	SIGFREDO CONSTRUCTION, INC.	R-1 (Single Family Residential District)	1409 Franklin St.	\$80,000.00	New Construction of a Single Family Residence as per requirements. New Construction shall adhere ABFE requirements. Post permit in window visible from street and request ALL REQUIRED INSPECTIONS via www.mygovernmentonline.org . Have City of Gretna approved plans on site at time of inspections. Make sure your subcontractors use this permit number for filing work otherwise their request will be returned without processing. TEMP POLE Temp pole NewConst Rough In and Trim Out New Construction 3 ton complete system Complete electrical installation for new construction	\$425.00
						\$80,000.00		\$425.00

City of Gretna
Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Residential: Renovations (Res)	9/7/2017	2016-964	QUAN TRUONG, INC.	R-1 (Single Family Residential District)	708 Fairfield Ave.	\$45,000.00	Exterior repairs to existing residence to correct damage from weathering. New interior finishes throughout the residence - sheetrock ceilings and walls, new doors and trim, new kitchen cabinets, new bathroom fixtures throughout. Minor floor plan revision. The cost of improvements are under 50 % of the Fair Market Value of the property and are in compliance with FEMA requirements. Must call for inspections.	\$250.00
							PLEASE PRINT YOUR CITY OF GRETNA APPROVED SET FOR INSPECTIONS 1st floor fixtures reset 2nd floor new plumbing and water lines Installation New gas line and new water heater	

City of Gretna
Department of Inspection and Code
Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Residential: Renovations (Res)	8/28/2017	2016-1165	N/A	155 Willow Drive	\$138,000.00	Renovation and an addition to an existing residence as per code and requirements. Renovation is under 50% of the Fair Market Value. Post permit in window visible from street. City of Gretna approved plans shall be printed on site at the time of inspections. All trades shall file under this permit number. Request ALL REQUIRED INSPECTIONS via www.mygovernmentonline.org . Addition to a residential property. Install new plumbing where required.	\$715.00

City of Gretna
Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Residential: Renovations (Res)	8/28/2017	2017-1676	N/A	R-1 (Single Family Residential District)	101 Linda Ct.	\$61,986.04	Worked commenced without a permit, areas of open wall will be required. Renovation of second floor of a single family dwelling as per code, requirements, and proposed outlined work. Cost of improvements are under 50 % of the FMV. All trades shall file under this permit number. You are required to post permit in window visible from street and to request ALL REQUIRED INSPECTIONS via www.mygovernmentonlin e.org.	\$335.00

City of Gretna

Department of Inspection and Code

Permits Issued from 8/8/2017 12:00:00 AM thru 9/7/2017 12:00:00 AM

Residential: Renovations (Res)	8/29/2017	2017-1740	Coastline Construction Services, Inc. - Mike Hinyub	R-1 (Single Family Residential District)	84 Marie Drive	\$48,500.00	Interior renovation to include: Select framing, electrical, plumbing, mechanical, drywall, painting, cabinets, and countertops. Replace front windows and lowering the sill height. All work as per code and requirements. All trades shall file under this permit number. Cost of improvements is under 50% of the FMV as indicated by appraisal and contractor's cost. You are required to post permit in window visible from street and to request ALL REQUIRED INSPECTIONS via www.mygovernmentonlin e.org.	\$270.00
						\$293,486.04		\$1,570.00
	Total					\$812,841.04		\$4,290.00

Code Enforcement Report



**TO: MAYOR BELINDA C. CONSTANT - COUNCIL MEMBERS RAU, CROSBY, HINYUB,
MILLER AND BERTHELOT
NORMA J. CRUZ, CITY CLERK
MARK MORGAN, CITY ATTORNEY**

FROM: ANGEL GONZALES, CODE ENFORCEMENT COORDINATOR

DATE: SEPTEMBER 13, 2017

RE: DEPARTMENT OF CODE ENFORCEMENT

Code Enforcement issues in the City of Gretna are addressed by one of our two Code Enforcement Officers. The Westbank Expressway divides the City into a north side, monitored by Leo Washington, and a south side, monitored by Brandon Couvillion.

The Code Enforcement Office has been monitoring and addressing the following violations since August 9, 2017

- 0 Animal control
- 0 Basketball Goals on city streets
- 0 Boats/recreational vehicles in the front yard
- 1 Businesses operating without a license
- 0 Disposal of grass
- 1 Dumpsters without an enclosure
- 2 Front yard parking
- 32 High weeds/grass
- 3 Junked/inoperable vehicles tagged
- 0 Persons responsibility
- 0 Graffiti prohibited
- 1 Maintenance of a nuisance
- 0 Major vehicle repair
- 1 MS4 violation
- 1 No utility service
- 0 Obstruction of walk/street
- 0 Pictures
- 0 Prohibited signs
- 5 Property maintenance deficiencies
- 1 Sign in disrepair
- 3 Stop work orders (Work without a building permit)
- 0 Storage of vehicles awaiting repair
- 0 Temporary sign erected without a permit
- 1 Swimming pool sanitation
- 13 Trash/debris
- 1 Unsafe conditions
- 0 Vacant/derelict properties
- 1 Zoning violations
- 15 Signs removed from the ROW, utility poles, public places etc.
- 80 TOTAL INCIDENTS**



MEMO

TO: Mayor Belinda C. Constant and Honorable Council Members

FROM: Danny Lasyone

DATE: September 13, 2017

RE: Status reports - Citywide maintenance and public improvements projects

District 1

- Blew out drain lines and cleaned out drain boxes with vactor truck at 8th Street & Richard Street, 5th Street & Ocean Avenue, 1017 Rupp Street, 1313 Palfrey Street, 836 Monroe Street, 405 Virgil Street, 819 Anson Street and 1104 Hancock Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at 1708 Porter Street, 1800 Palfrey Street and 836 Hancock Street

District 2

- Blew out drain lines and cleaned out drain boxes with vactor truck at 2nd Street & Huey P. Long Ave., Newton Street from 8th to 9th Streets, 800 Block of Weyer Street, 57 Holly Drive and 111 Holly Drive
- Neutral ground maintenance (ongoing)
- Sweep walking path on levee (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Asphalt repairs completed at 11th Street & Willow Drive
- Removed debris from Governor Hall Canal from 11th Street to Westbank Expressway

District 3

- Blew out drain lines and cleaned drain boxes with vactor truck at 624 Fairfield Avenue, 2416 Stafford Street, 82 & 86 Mason Street and 810 Gretna Boulevard
- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Bellevue Park, City Park and the observatory
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repairs completed at 2725 Huey P. Long Avenue and 2800 Huey P. Long Avenue
- Installed 60 ft. of 24" drain pipe at 2100 Hero Drive
- Removed debris from the 25th Street Canal from Stafford Street to Claire Avenue

District 4

- Blew out drain lines and cleaned drain boxes with vactor truck at Stumpf Boulevard & Tulip Drive, 1028 Hawkins Street, 27th Street & Lafayette Street, Smithway Drive & Howard Street, 214 James Court and 142 & 144 Linda Court
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)
- Trimmed bamboo on Timberlane Drive (ongoing)
- Asphalt repair completed at 420 & 424 Timberlane Drive
- Repaired a 24" x 24" drain box at 81 Creagan Avenue

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
September 5, 2017 – 4:00 p.m.

TO: Mayor Belinda Constant, Council Members Wayne Rau, Milton Crosby, Mike Hinyub, Mark Miller and Jackie Berthelot

From: Z. Dieterich, Chairman
Danika Gorrondonna, City Building Official

Members Present: Historian: Mary Lou Eichhorn
At Large: Virginia Gaudet
Architect: Paula Peer
District 1: Rudy Smith
District 2: Zach Dietrich
District 3: Peter Spera
District 4: Dan Rosenthal

Members Absent: None

Consent Agenda Applications

620 Lafayette Street - COA-17-0069 Issued.

Applicant: Pini Weinstein

For: Revised window placement on previously approved window installation.

1127 7th Street - COA-17-0070 Issued.

Applicant: Rafael Namer

For: Construction of 8' wooden privacy fence.

Consent Agenda Approved 7-0.

Applications for Discussion

740 2nd Street - COA-17-0077 Issued.

Applicant: Mayor Constant

For: Approval of payment machine on front façade of City Hall.

Brief discussion regarding necessity of payment machine for residents and of matching color of machine to building to be less obtrusive.

Approved 7-0.

517 Derbigny Street - COA-17-0071 Issued.

Applicant: Scott Pelas

For: Installation of slab and freestanding metal carport at rear of home.

Approved 7-0

422 8th Street - COA-17-0072 Issued.

Applicant: Kendrick Harris

For: Construction of camelback addition to existing shotgun home.

Approved 6-1

Two dissents (one having voted in favor of) concerning the historic inappropriateness of adding a camelback addition to a shotgun style home.

Converted to preliminary conference to discuss proposed shutters and needing additional information on same.

Motion to Continue Preliminary Conference Approved 7-0.

514 Derbigny Street - COA-17-0076 Issued.

Applicant: Thomas Boudreaux

For: Installation metal patio cover for commercial structure, subject to zoning review.

Approved 7-0

711 Derbigny Street - COA-17-0073 Issued.

Applicant: Shirley Funches

For: Retention of metal patio cover installed without HDC COA or Building Permit and installation of new shade umbrella structure.

Discussion concerning need for shade structures for child care business operating on premises.

Approved 6 – 0 – Mr. Rosenthal Recused

326 Huey P. Long Ave - COA-17-0078 Issued.

Applicant: John Saltzman

For: Renovations to rear roofline of existing craftsman residence converted to commercial usage – Only rear renovations approved as submitted but open rater tails must be installed instead of closed soffits as initially proposed.

Approved 5-2

Dissenting votes because proposed gable style renovation would not be appropriate on the rear of a craftsman style structure.

Converted to preliminary conference to discuss proposed renovations to front of structure and interplay with existing patio cover and canopy and need for additional information regarding same.

Motion to Continue Preliminary Conference Approved 7-0.

523 Romain Street – COA 17-0074 Issued.

Applicant: Beryl Williams

For: Replacement of existing sliding doors with wooden French doors and installation of wheelchair ramp with capped handrails. Noted that French doors would not be appropriate but an improvement over existing sliding doors.

Approved 7-0.

1111 Newton Street

Applicant: David Burlett

For: Exterior air conditioning trunk lines visible from the street.

Converted to preliminary conference to discuss inappropriateness design as proposed and need to find alternative solutions which would not be as visibly intrusive.

Motion to Convert to Preliminary Conference Approved 7-0.

810 Lafayette Street

Applicant: George Kleinpeter Jr.

For: Retention of exterior shutters installed without HDC approval or building permit. Converted to preliminary conference to discuss inappropriateness of size of shutters and options to replace with appropriate size shutters or remove.

Motion to Convert to Preliminary Conference Approved 7-0.

510 Lafayette Street – COA 17-0079 Issued.

Applicant: Joseph Hermo

For: Buffer landscaping and iron fencing for multi-family structure under renovation.

Approved 7-0.

806 Huey P. Long Ave - COA-17-0075 Issued.

Applicant: Terry Talamo

For: Construction of new single family residence – Presented as preliminary conference July 31, 2017.

Approved 7-0.

201 Huey P. Long – COA 17-0080 Issued.

Applicant: David Williams

For: Installation of metal business sign and metal fire door.

Approved 7-0.

Other Business

920 Derbigny Street – Preliminary Conference

Applicant: Keith Magness

For: Conference regarding request for demolition of existing historic structure for purposes of constructing new building to be used for commercial purposes. Discussion by Board regarding inappropriateness of both demolition of existing structure and proposed new structure. Recommendation to evaluate renovating and adding onto existing structure to increase square footage if desired.

Fleur-De-Lis Finials

Discussion by Councilmembers Hinyub and Rau regarding the City Council's request that the HDC honor constituents desires to install fleur-de-lis finials on iron fences.

Discussions by Board members concerning the historical inappropriateness of the fleur-de-lis as a finial option, possibly only allowing on new construction where the historical nature would be less of an issue and of size and massing often being inappropriate in context. Opposition by HDC to rewriting HDC Guidelines to incorporate the fleur-de-lis finial as an appropriate design.

Fleur-de-lis finials shall be allowed, but not encouraged.

Commission Chair

As required by State Law, the chairmanship position requires rotation.
By nomination and vote, Commissioner Peter Spera shall become Board Chairman, effective October 2, 2017 meeting.

Submitted by: Z. Dieterich, Chairman

On motion by **Councilman**_____ and seconded by **Councilman** _____,
the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Gretna Code of Ordinances, Chapter 16.- Criminal Offenses; Article V; by adding Section 16-124. – Public consumption of alcoholic beverages prohibited.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the City of Gretna is interested in promoting quality of life aspects of its citizens; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

The Gretna Code of Ordinances, Chapter 16. -Criminal offenses; Article V; by adding Section 16-124. – Public consumption of alcoholic beverages prohibited; this ordinance is hereby adopted amending the Gretna Code of Ordinances as provided herein.

Secs. 16-120—16-123. Reserved.

Sec. 16-124. - Public consumption of alcoholic beverages prohibited.

(a) On streets, etc. No drink with an alcoholic content may be consumed on the streets, sidewalks or neutral grounds of the city.

Additions are underlined; deletions are strikethrough.

(b) Exceptions. The provisions of this section shall be suspended during the carnival season of the city on the dates adopted each year by the mayor and city council.

Provided that a majority of the City Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight of the tenth day following the Clerk's presentment of the same of the Mayor, in accordance with Louisiana R.S. 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Amend Ordinance to delete wall map from list

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending Ordinance No. 4767 adopted March 8, 2017 by the City Council, which established the fees for reproduction charges, by removing one of the listed items. All other parts within said ordinance, remains the same.

WHEREAS, the cost of providing quality services to the residents of the City of Gretna have increased over the past years; and

WHEREAS, the city does not have the resources, and or equipment to reproduce a wall map (42” x 72”), therefore, should be removed from list below.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, Louisiana that:

The fees charged for reproduction services shall be amended to read:

<u>Type of Reproduction</u>	<u>Cost/Charge</u>
Black & White copies (paper) (8.5” x 11” and 8.5” x 14”)	\$ 1.00 first page
Each additional page (8.5” x 11” and 8.5” x 14”)	\$.50
Double sided copies (8.5” x 11” and 8.5” x 14”)	\$.50 second side
Single (11” x 17”)	<u>\$2.00</u>
Color copies (paper) (8.5” x 11” and 8.5” x 14”)	\$ 2.00 per page
Color Single (11” x 17”)	\$ 3.00 per page
Faxing Services (printing of pages)	
Outgoing / Incoming	\$1.00 per page
Electronic/audio/visual copies	
Compact Disc or DVD per item	\$25.00 per item

Map Fees Size	Color	Black & White
A. (8.5” x 11”)	\$ 5.00	\$ 2.00
B. (11” x 17”)	\$10.00	\$ 4.00
C. (17” x 22”)	\$20.00	\$10.00
D. (22” x 34”)	\$30.00	\$20.00
E. (34” x 44”)	\$40.00	\$30.00
Wall Map (42” x 72”)	\$50.00	\$40.00

Additions are underlined; deletions are strikethrough.

Archives Search

To the extent that a request seeks, the cost of a search of the municipality’s archives is sixty-five dollars (\$65.00) per hour. Please note that the \$65.00 charge is separate and apart from the general copying charges herein. **Advance payment is required for the first hour of search.** The City of Gretna will process public document request upon receipt of the \$65.00 advance payment.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**
Nays:
Absent:
Abstained:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the Mayor on

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance returned from the Mayor on

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

On motion by **Councilman** _____ and seconded by _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance approving the resubdivision of Lot 3 and Part of Lot 4, Square 20, Garden Park Subdivision, Gretna, Louisiana INTO Lots 3A and 3B, Square 20, Garden Park Subdivision, as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated August 9, 2017.
Municipal Address: 61 Willow Drive

WHEREAS, Dwight J. Lawson and Charlotte Turner Lawson are the owners of Lot 3 and Part of Lot 4, Square 20, Garden Park Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, the aforesaid owners have resubdivided Lot 3 and Part of Lot 4, Square 20, Garden Park Subdivision, INTO Lots 3A and 3B, Square 20, Garden Park Subdivision, Gretna, Louisiana, as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated August 9, 2017, and desires approval of same, all in accordance with ordinances relative to same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I: The plan of resubdivision of Lot 3 and Part of Lot 4, Square 20, Garden Park Subdivision INTO Lots 3A and 3B, Square 20, Garden Park Subdivision, Gretna, Louisiana, as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated August 9, 2017, be and the same is hereby approved.

SECTION II: The Mayor of the City of Gretna, Louisiana is hereby authorized, empowered and directed to sign and execute all acts, plans and documents necessary and proper in the premises to give full force and effect to this ordinance.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

- Yeas: **Councilmen**
- Nays:
- Absent:
- Abstained: None

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance Presented to the Mayor on

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the the Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

SQUARE 20
GARDEN PARK SUBDIVISION
CITY OF GRETNA
JEFFERSON PARISH, LA.

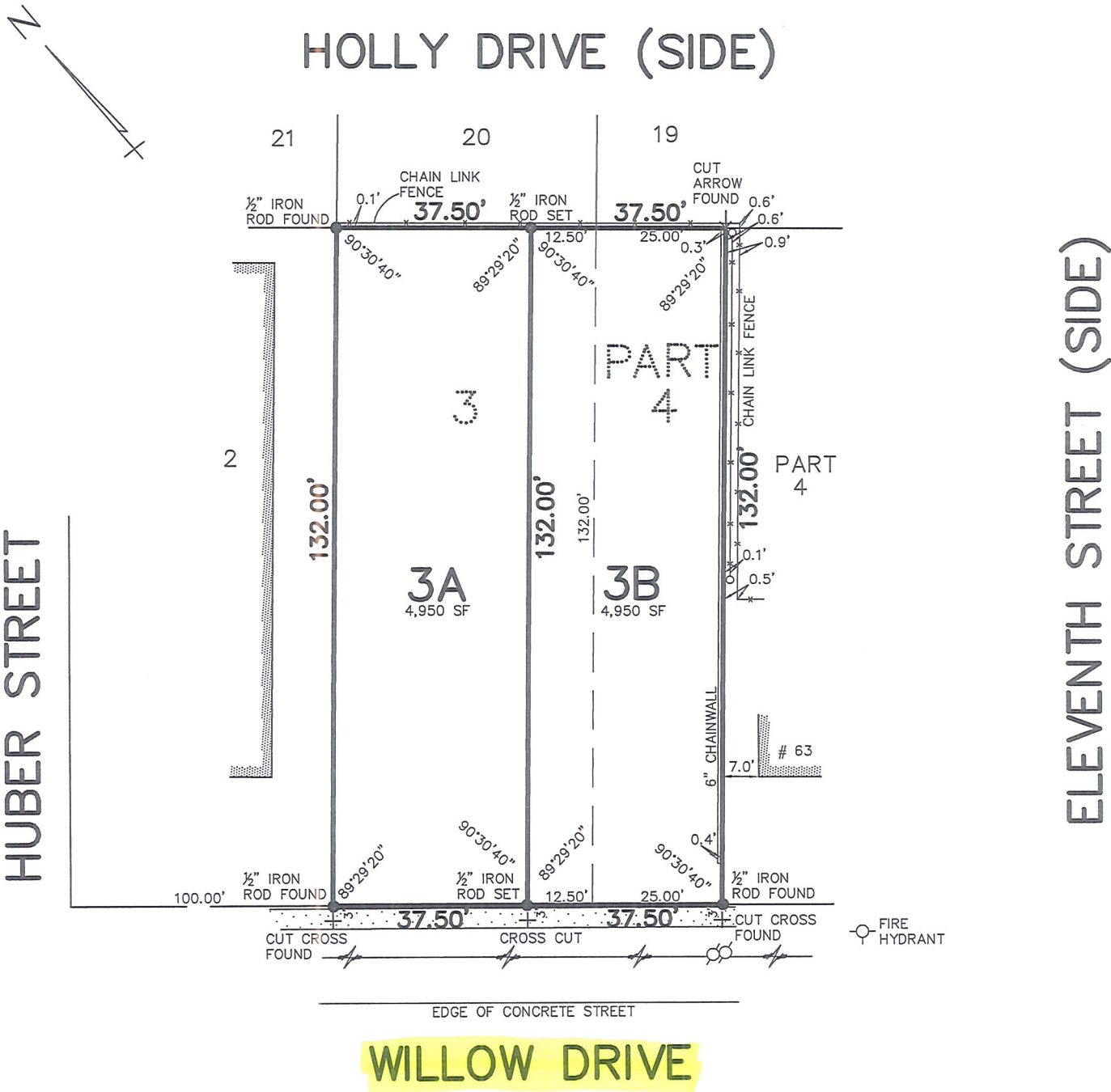
THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED US AND THERE IS NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

REFERENCE: SURVEY OF LOT 3 AND PART OF LOT 4 SQUARE 20 BY DUFRENE SURVEYING & ENGINEERING, INC. DATED FEBRUARY 24, 2016.


Approved by the Mayor and the City Council
of the City of Gretna.

Date _____ Mayor _____

Ordinance No. _____ City Engineer _____



AUGUST 9, 2017
RESUBDIVISION OF LOT 3 AND PART OF LOT 4
INTO LOTS 3A & 3B
SURVEYED IN ACCORDANCE WITH THE LOUISIANA
STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS FOR A
CLASS C SURVEY, MADE AT THE REQUEST OF
TRAVIS J. DONNELLY.

 **DUFRENE SURVEYING
& ENGINEERING INC.**
1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
504-368-6390 PH. 504-368-6394 FAX
dufrene@dufrenesurveying.com

JOB# 17-000513
SCALE: 1"= 30'

STATE OF LOUISIANA
TILDON J. DUFRENE, JR.
REG. No. 04563
REGISTERED
PROFESSIONAL
LAND SURVEYOR


VL GRETN/GARDEN PARK/SQ20-LT3,PT4.DWG



APPLICATION

FOR

RESUBDIVISION

FOR OFFICE USE ONLY

Introduced on: 9-13-17
Adopted on: 10-11-17
District No. 2, Councilman Hinyub
Certified mail cost \$6.59 x 13 : \$ 85.47
(Non-Refundable) fee \$ 300.00
TOTAL DUE: \$ 385.47

Referred by: Arthur Lawson

I AM REQUESTING A RESUBDIVISION ORDINANCE FOR: (PLEASE PRINT) DATE: 8/24/17

Address of property to be resubdivided: 61 Willow Drive 70053

From: **Current**
Legal Description: 3 and one-half of Lot 4 20 Garden Park
Lot(s) Square Subdivision

To: **Proposed**
Legal Description: Lots 3A and 3B 20 Garden Park
Lot(s) Square Subdivision

Applicant's Name: Charlotte Lawson Contact Phone No. 504-442-4882

Applicant(s) Address: 2161 Grape Place Gretna, LA 70056 E-Mail CTL 2161@att.net

Owner of Record: Dwight J. Lawson and Charlotte Turner Lawson Contact Phone No. 504-442-4882

Owner's Address: 2161 Grape Place Gretna, LA 70056 E-Mail CTL 2161@att.net

Give brief explanation / reason for resubdivision: Build two separate houses.

FOR OFFICE USE ONLY:

SPECIAL REQUIREMENTS:	REQUIRED		DATE COMPLETED	DATE NOT COMPLETED
	(Yes or No)	Date		
Plot Plan / Survey (Current)				
Notarized Affidavit				
Applicable Certified letters (\$6.59 each)				
Address area posted				
Review by City Engineer				
Ordinance drafted				

APPROVED FOR PRESENTATION

Angela Russell
Approval of Planning & Zoning Official

Review and approval date

REMARKS: Resub a standard
lot and a standard
lot into 2 equal lots
of record.

I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION TO BE TRUE & CORRECT (PLEASE SIGN AND DATE BELOW)

Charlotte Lawson
Signature of Applicant/Owner of Record

Charlotte Lawson
PRINT YOUR NAME

owner

Title

8/24/17

Dated

NOTE: Please read & follow instruction sheet attached.

On motion by Councilman _____ and seconded by Councilman _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance approving the resubdivision of Lots 3, 4 and Part of Lot 5, Square 15, Garden Park Subdivision, Gretna, Louisiana INTO Lots 3A, 4A and 5A, Square 15, Garden Park Subdivision, per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 21, 2017. Municipal Address: 49 Holly Drive

WHEREAS, Steele Bros., LLC is the owner of Lots 3, 4 and Part of Lot 5, Square 15, Garden Park Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, the aforesaid owner has resubdivided Lots 3, 4 and Part of Lot 5, Square 15, Garden Park Subdivision INTO Lots 3A, 4A and 5A, Square 15, Garden Park Subdivision, Gretna, Louisiana as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 21, 2017, and desires approval of same, all in accordance with ordinances relative to same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I: The plan of resubdivision of Lots 3, 4 and Part of Lot 5, Square 15, Garden Park Subdivision INTO Lots 3A, 4A and 5A, Square 15, Garden Park Subdivision, Gretna, Louisiana as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 21, 2017, be and the same is hereby approved.

SECTION II: The mayor of the City of Gretna is hereby authorized, empowered and directed to sign and execute all acts, plans and documents necessary and proper in the premises to give full force and effect to this ordinance.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**
Nays:
Absent:
Abstained:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA

Ordinance Presented to the
Mayor on

MAYOR
CITY OF GRETN
STATE OF LOUISIANA

Ordinance returned from the
the Mayor on

CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA

SQUARE 15
GARDEN PARK SUBDIVISION
CITY OF GRETNA
JEFFERSON PARISH, LA.

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED US AND THERE IS NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

REFERENCE: SURVEY BY DUFRENE SURVEYING & ENGINEERING, INC. DATED APRIL 11, 2003.

Approved by the Mayor and the City Council of the City of Gretna.

Date _____ Mayor _____

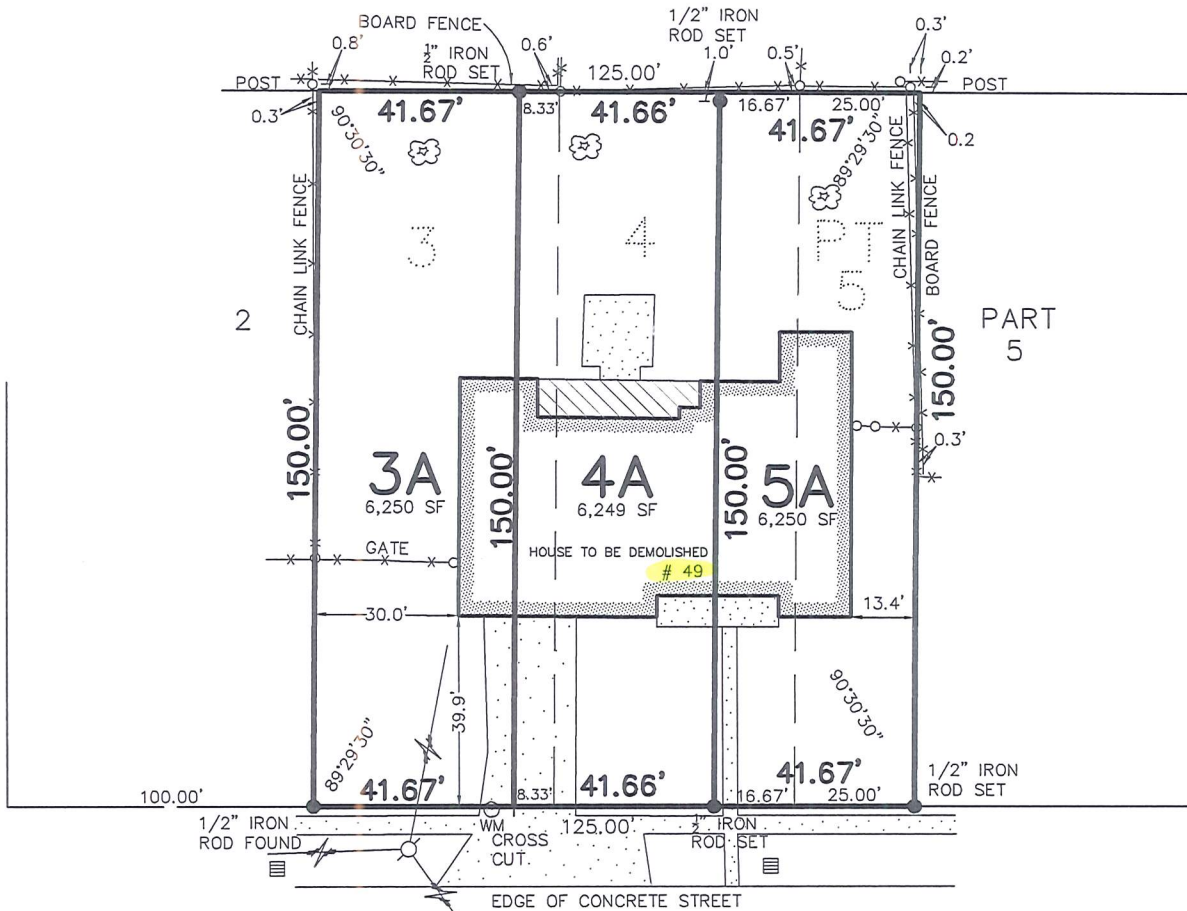
Ordinance No. _____ City Engineer _____



BEAUREGARD DRIVE (SIDE)

VERNON STREET

N.O. & L.C. RAILROAD (SIDE)



LEGEND

- OVERHEAD UTILITY LINES
- POWER POLE
- WATER METER
- FIRE HYDRANT
- SQUARE DRAIN INLET
- SEWER MANHOLE
- ROUND FENCE POST

HOLLY DRIVE

JULY 21, 2017
RESUBDIVISION OF LOTS 3, 4, AND PART OF LOT 5
INTO LOTS 3A, 4A, AND 5A
SURVEYED IN ACCORDANCE WITH THE LOUISIANA
STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS FOR A
CLASS C SURVEY, MADE AT THE REQUEST OF
KELLY STEELE.



DUFRENE SURVEYING
& ENGINEERING INC.

1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
504-368-6390 PH. 504-368-6394 FAX
dufrene@dufrenesurveying.com



[Signature]

VL GRETNA/GARDEN PARK/SQ15-LT3A,4A,5A(RESUB).DWG

JOB# 17-000466

SCALE: 1"= 40'



APPLICATION
FOR
RESUBDIVISION

FOR OFFICE USE ONLY

Introduced on: _____
Adopted on: _____
District No. _____, Councilman _____
Certified mail cost \$6.59 x 15: \$ 98.85
(Non-Refundable) fee \$ 300.00
TOTAL DUE: \$ 398.85

Referred by: _____

I AM REQUESTING A RESUBDIVISION ORDINANCE FOR: (PLEASE PRINT) DATE: 8-28-17

Address of property to be resubdivided: 49 Holly Drive 70053

From: Current

Legal Description: 3,4, & 25' of S 15 Garden Park
Lot(s) Square Subdivision

To: Proposed

Legal Description: 3A, 4A, 5A 15 Garden Park
Lot(s) Square Subdivision

Applicant's Name: Kelly Steele Contact Phone No. 504-909-4913

Applicant(s) Address: 412 Louisian St, Gretna E-Mail KSteeleJr@gmail.com

Owner of Record: Steele Bros LLC Contact Phone No. 504-909-4913

Owner's Address: Same E-Mail Same

Give brief explanation / reason for resubdivision: Turning 21 lots into 3 lots

FOR OFFICE USE ONLY:

SPECIAL REQUIREMENTS:	REQUIRED		DATE COMPLETED	DATE NOT COMPLETED
	(Yes or No)	Date		
Plot Plan / Survey (Current)				
Notarized Affidavit				
Applicable Certified letters (\$6.59 each)				
Address area posted				
Review by City Engineer				
Ordinance drafted				

APPROVED FOR PRESENTATION

Azalia M. Russell
Approval of Planning & Zoning Official

8/29/17
Review and approval date

REMARKS:

Re configuring the area
of 3 existing lots into
larger lots of record

I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION TO BE TRUE & CORRECT (PLEASE SIGN AND DATE BELOW)

[Signature]
Signature of Applicant/Owner of Record

Kelly Steele Jr
PRINT YOUR NAME

Owner
Title

8-28-17
Dated

NOTE: Please read & follow instruction sheet attached.

On motion by Councilman _____ and seconded by Councilman _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance approving the resubdivision of Lot A2, Square 21, McDonoghville Subdivision, Gretna, Louisiana INTO Lots A2A and A2B, Square 21, McDonoghville Subdivision, per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 19, 2017. Municipal Address: 312-316 Virgil Street

WHEREAS, Terril J. Talamo and Shanna M. Talamo are the owners of Lot A2, Square 21, McDonoghville Subdivision, City of Gretna, Parish of Jefferson, State of Louisiana; and

WHEREAS, the aforesaid owners have resubdivided Lot A2, Square 21, McDonoghville Subdivision **INTO** Lots A2A and A2B, Square 21, McDonoghville Subdivision, Gretna, Louisiana as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 19, 2017, and desires approval of same, all in accordance with ordinances relative to same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I: The plan of resubdivision of Lot A2, Square 21, McDonoghville Subdivision, INTO Lots A2A and A2B, Square 21, McDonoghville Subdivision, Gretna, Louisiana as per the plan of survey and resubdivision of Dufrene Surveying & Engineering Inc., dated July 19, 2017, be and the same is hereby approved.

SECTION II: The mayor of the City of Gretna is hereby authorized, empowered and directed to sign and execute all acts, plans and documents necessary and proper in the premises to give full force and effect to this ordinance.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**
Nays:
Absent:
Abstained:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

Ordinance Presented to the Mayor on

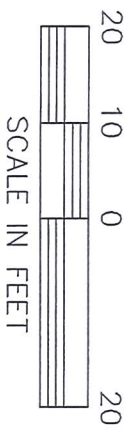
**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

Ordinance returned from the the Mayor on

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

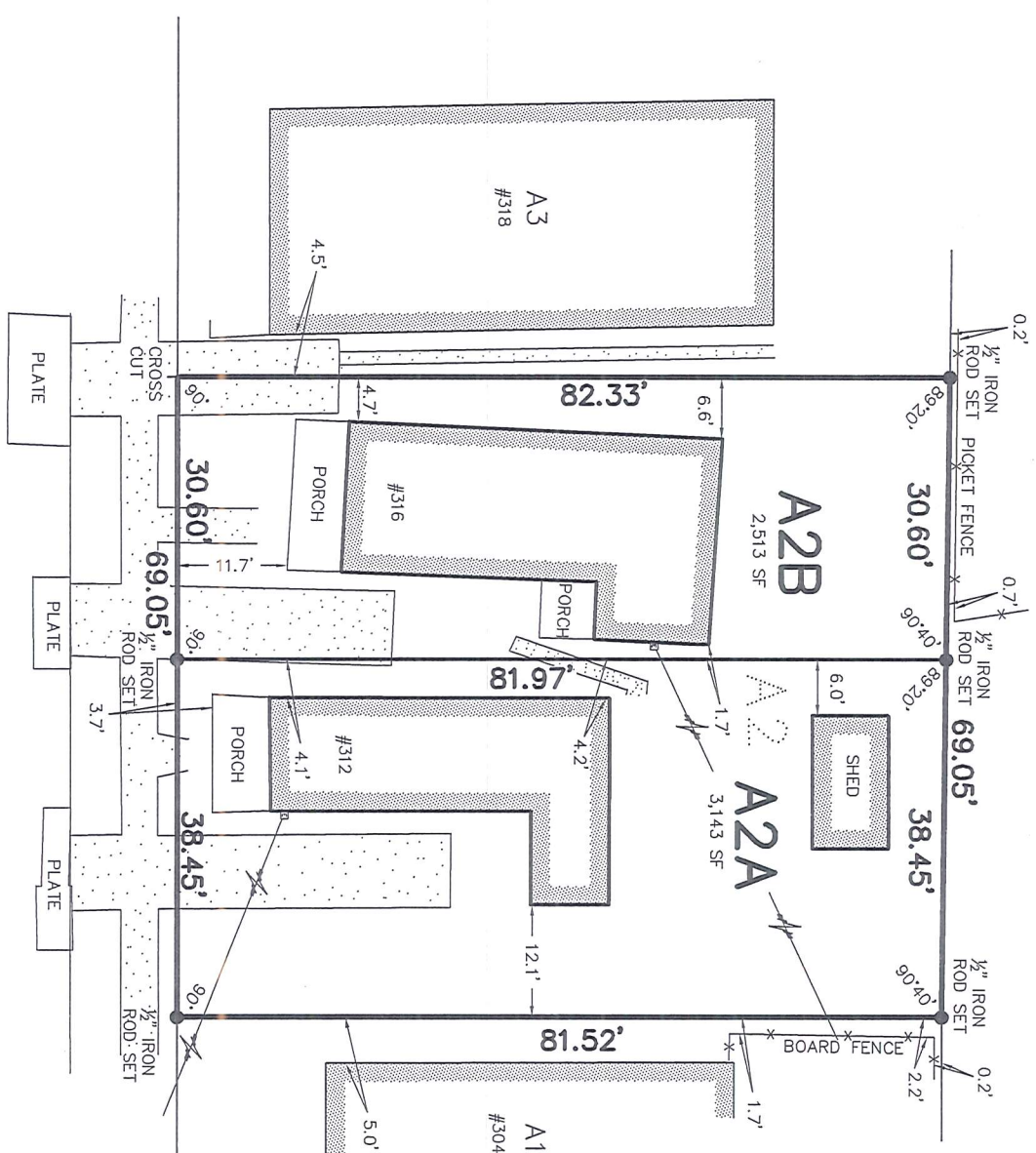
SQUARE 21
MCDONOGHVILLE, CITY OF GRETNA
JEFFERSON PARISH, LA



THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED US AND THERE IS NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

VIRGIL STREET

ADAMS STREET (SIDE)



HAMILTON STREET

Approved by the Mayor and the City Council
of the City of Gretna.

Date _____ Mayor _____

Ordinance No. _____ City Engineer _____

REFERENCE: RESUBDIVISION OF LOT A BY
DUFRENE SURVEYING & ENGINEERING, INC.
DATED MARCH 7, 2005

JULY 19, 2017
RESUBDIVISION OF LOT A2 INTO LOTS A2A AND A2B.
SURVEYED IN ACCORDANCE WITH THE LOUISIANA
STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS
FOR A CLASS C SURVEY, MADE AT THE REQUEST OF
TERRILL TALAMO.

**DUFRENE SURVEYING
& ENGINEERING INC.**
1624 MANHATTAN BOULEVARD, HARVEY, LA 70058
504-368-6390 PH.
504-368-6394 FAX
dufrene@dufrenesurveying.com





APPLICATION
FOR
RESUBDIVISION

FOR OFFICE USE ONLY

Introduced on: _____
Adopted on: _____
District No. _____, Councilman _____
Certified mail cost \$6.59 x 10 : \$ 65.90
(Non-Refundable) fee \$ 300.00
TOTAL DUE: \$ 365.90

Referred by: _____

I AM REQUESTING A RESUBDIVISION ORDINANCE FOR: (PLEASE PRINT) DATE: 8/28/17

Address of property to be resubdivided: 312 & 316 Virgil St. 7005 3

From: Current Legal Description: A2 21 McDonoughville
Lot(s) Square Subdivision

To: Proposed Legal Description: A2A & A2B 21 McDonoughville
Lot(s) Square Subdivision

Applicant's Name: Terrill J. & Shanna M. Talamo Contact Phone No. 329 5507

Applicant(s) Address: 119 Kellywood Ct. Belle Chasse E-Mail shannahaysm@yahoo.com

Owner of Record: Terrill J. & Shanna M. Talamo Contact Phone No. 329 5507

Owner's Address: 119 Kellywood Ct. Belle Chasse E-Mail shannahaysm@yahoo.com

Give brief explanation / reason for resubdivision: Resubdividing 1 lots into 2 lots

FOR OFFICE USE ONLY:

SPECIAL REQUIREMENTS:	REQUIRED		DATE COMPLETED	DATE NOT COMPLETED
	(Yes or No)	Date		
Plot Plan / Survey (Current)				
Notarized Affidavit				
Applicable Certified letters (\$6.59 each)				
Address area posted				
Review by City Engineer				
Ordinance drafted				

APPROVED FOR PRESENTATION

Azalea M. Russell
Approval of Planning & Zoning Official

8/29/17
Review and approval date

REMARKS:

Resub 1 lot of record into 2 lots therefore place each structure on individual lot of record

I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION TO BE TRUE & CORRECT (PLEASE SIGN AND DATE BELOW)

Shanna M. Talamo
Signature of Applicant/Owner of Record

PRINT YOUR NAME

owner/applicant

Title

8/28/17

Dated

NOTE: Please read & follow instruction sheet attached.

On motion by **Councilman**_____ and seconded by **Councilman** _____,
the following ordinance was introduced:

ORDINANCE NO.

**An ordinance amending the Gretna Code of Ordinances, Chapter 58.
Zoning and Subdivisions; particularly amending Section 58-117. –
Business core district, BC-1; by adding paragraph (C) (3).**

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the
citizens of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances
that clearly describe permitted activities in the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna,
acting as legislative authority for said City, that:

**The Gretna Code of Ordinances, Chapter 58. Zoning and Subdivisions; particularly
amending Section 58-117. –Business core district, BC-1; by adding paragraph (C) (3) is
hereby amended to read:**

Sec. 58-117. - Business core district, BC-1.

(C) Conditional uses. Additions are underlined; deletions are ~~strikethrough~~.

(3) Two family dwelling shall be a conditional use in the BC-1.

Provided that a majority of the City Council have voted in favor of this ordinance, this
ordinance shall have the full force and effect of law at midnight of the tenth day following the
Clerk's presentment of the same of the Mayor, in accordance with Louisiana R.S. 33:406(c)(2)
unless the Mayor returns the same, unsigned, to the Clerk during that ten day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the
Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Additions are underlined; deletions are ~~strikethrough~~.

On motion by **Councilman _____** and seconded by **Councilman _____**, the following ordinance was introduced:

ORDINANCE NO.

An ordinance revoking the public dedication of the air space above the northerly sidewalk that abuts the adjacent property, also known as 1111 Newton Street, and further described as Lot A2, Mechanickham Subdivision. The purpose of the assignment of rights is to allow occupants of the adjacent property to complete renovations and additions to the building situated on same. The additions will extend into the air space.

WHEREAS, the City of Gretna legally owns the air space directly above its property and has the statutory power to revoke the public dedicated of the air space; and

WHEREAS, the City of Gretna has determined that use of the air space above the northerly and westerly sidewalk that abuts the adjacent property, also known as 11111 Newton Street and further described as Lot A2, Mechanickham Subdivision, is no longer required by the public; and

WHEREAS, construction of additions to the building situated on property adjacent to the City of Gretna’s property requires this action because the additions extended in the City of Gretna’s air space; and

WHEREAS, the City of Gretna has substantial interest, in promoting the health, welfare and safety of the citizens of the City of Gretna.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

- A. **The City of Gretna’s rights to the air space above the northerly sidewalk that about the adjacent property, also known as 1111 Newton Street and further described below, are no longer necessary because the public has neither previously used nor is there a foreseeable public future use for the air space.**
- B. **The public dedication of the air space is hereby revoked.**
- C. **The City of Gretna hereby assigns its rights to the use of the air space above the easterly and northerly sidewalks that about the adjacent property, also known as 1111 Newton Street and further described as Lot A2, Mechanickham Subdivision, to the title of the adjacent property. A copy of this ordinance is to be filed with the Jefferson Parish Clerk of Court, Mortgage & Conveyance Office, and to become part of the adjacent property’s title, thereby allowing said rights to be transferred with the property in the event of subsequent transfer.**
- D. **The adjacent property, also known as 1111 Newton Street, is also described as follows: Lot A2, Mechanickham Subdivision.**
- E. **The adjacent property, also known as 1111 Newton Street, his heirs and assigns as well as nay and all subsequent title holders of same, do hereby agree to hold the City of Gretna harmless and to indemnify the City for all liability assigned to the City, including reasonable attorney fees and expenses incurred therein, in the event that any damage or injury should be sustained by any individual’s person or property, in any manner relating to said adjacent property’s use of the air space.**
- F. **The rights to the air space will automatically revert back to the City of Gretna, in the event that the building currently situated upon the adjacent property is destroyed or impaired in such a manner that requires the same to be leveled and rebuilt.**

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes

33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Council**

Nays:

Absent:

ADOPTED:

APPROVED:

CITY CLERK
CITY OF GRETNA

MAYOR
CITY OF GRETNA

Ordinance presented to the
Mayor on

Ordinance returned from the
Mayor on

CITY CLERK

CITY CLERK

MORATORIUM – BLDG. PERMITS IMPERVIOUS FLATWORK

On motion by **Councilman**_____ and seconded by **Councilman**_____

the following action was discussed:

**A TEMPORARY MORATORIUM PROHIBITING THE
ISSUANCE OF BUILDING PERMITS, AND THE
CONSTRUCTION OF IMPERVIOUS FLATWORK IN
THE NON-BUILDABLE AREA OF ALL RESIDENTIAL
DISTRICTS.**

It is moved that a 180-day moratorium be established prohibiting the issuance of building permits and the construction of impervious flatwork in the non-buildable area of all residential districts.

THEREFORE, PURSUANT TO ARTICLES 44-41 and 44-42 and by the City Council acting as legislative authority for the City of Gretna does hereby establish a 180-day moratorium prohibiting the issuance of building permits and the construction of impervious flatwork in the non-buildable area of all residential districts.

Provided that a majority of the City Council has voted in favor of this moratorium, this moratorium shall have immediate full force and effect of law.

This moratorium having been submitted to a vote, the vote thereon was as follows:

- Yeas:
- Nays:
- Absent:
- Abstained:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**