

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 Second Street, Gretna, LA 70053
Council Chambers; 2nd floor.**

April 10, 2024 - 5:30 PM

AGENDA

AGENDA ITEM(S):

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Opening Remarks by the Mayor.**
- 4. Presentations:**
 - A. "Gretna Green, Keeping It Clean" 2024 Coloring Page Contest Winners.
 - B. Braylen J. Jimenez (St. Anthony Catholic School) - Recognition.
 - C. Italian Irish Parade - Recognition.
 - D. In Memoriam, Joni Bathel
 - E. Recognition of New Businesses:
- 5. Vested Rights Determination extension: (Recommendation to Council)**
 - A. 2224 Newton Street (Lot 113-B1, Vicknair Add; New Orleans Gospel Assembly, Applicant
New construction. In District 3, Councilman Miller
- 6. CONSENT AGENDA:**
 - A. Approval of Meeting Minutes:**

March 13, 2024 Council Regular meeting.
March 14, 2024 Council Special meeting.
 - B. Approval of Event Requests:**
 - (1) Rivershack River Series; 2K Run/Walk; June 8, 2024; at 6:00 PM.
 - (2) El Patron Mexican Grill & Cantina (516 Gretna Blvd.) "Cinco de Mayo" celebration.
 - (3) Family Reunion; July 27, 2024, from 10:00 AM to 6:00 PM.

C. Adoption of Resolution(s) by Consent:

- (1) A resolution authorizing Mayor Belinda C. Constant to execute a Grant Agreement between Smart Growth America and the City of Gretna. The subtitle of the subgrant is Jefferson Parish Community Connector Support Scope; for the amount of \$130,000.

Requested: Administration

Sponsor: Councilman Rau

- (2) A resolution by the City of Gretna, proclaiming the month of April 2024, as “Fair Housing Month”. As recipient of Community Development Block Grant Disaster Recovery funds; Sub-Grantees must concede to the administration and promotion of programs and activities related to housing and community development, to affirmatively further the Fair Housing Act policies.

Requested: Administration

Sponsor: Councilman Rau

- (3) A resolution by the City of Gretna, proclaiming the week of May 6th – 10th, 2024, as Air Quality Awareness Week; and engaging the community in air quality awareness activities to promote better air quality for all.

Requested: Administration

Sponsor: Councilman Rau

- (4) A resolution authorizing Mayor Belinda C. Constant to execute the annual Maintenance Agreement with the Louisiana Department of Transportation and Development, Office of Engineering, for grass cutting (including mowing and litter pickup) of State right-of-way within the City of Gretna, for the Fiscal Year of July 1, 2024, through June 30, 2025.

Requested: Administration

Sponsor: Councilman Rau

- (5) A resolution authorizing Mayor Belinda C. Constant to execute the Next 100 Years Challenge, Grant Agreement between the Greater New Orleans Foundation and the City of Gretna; the purpose of the grant is to support CHARTING McDonoghville’s Future.

Requested: Administration

Sponsor: Councilman Smith

- (6) A resolution by the Gretna City Council authorizing Mayor Belinda C. Constant, and the Administration to increase the residential water meter deposit for rental properties to \$175.00.

Requested: Administration

Sponsor: Councilman Rau

7. Consideration and Adoption of Resolution(s):

- A. A resolution providing for canvassing the returns and declaring the result of the Special Election held on Saturday, March 23, 2024, in the City of Gretna, authorizing the levy of a special tax of two (2.00) mills on all property subject to taxation in voting precincts G-001 through G-011; but excluding voting Precincts G-012 and G-013 Parts (Annexed Timberlane Area); for the object and purpose of sewer system maintenance within the City of Gretna.

Requested: Administration

Sponsor: Councilman Rau

- B. A resolution providing for canvassing the returns and declaring the result of the Special Election held on Saturday, March 23, 2024, in the City of Gretna, authorizing the levy of a special tax of four (4.00) mills on all property subject to taxation in voting precincts G-001 through G-011; including voting Precincts G-012 and G-013, Parts (Annexed Timberlane Area); for the object and purpose of streetlights maintenance and replacement, including lighting and utilities in recreational facilities within the City of Gretna and the Annexed Timberlane Area.

Requested: Administration

Sponsor: Councilman Rau

- C. A resolution authorizing Mayor Belinda C. Constant to execute the Federally Funded Sub-Recipient Grant Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and the City of Gretna for the 25th Street Community Flood Mitigation Project.

Requested: Administration Sponsor: Councilman Miller

8. Conditional Use Permit (CUP): (Council Approval)

1. 1418 Dupas Street (Lot 36-A, Sq. 46, Oakdale Sub.) Edwin Herasymiuk, Applicant
Conditional use permit approval to engage in a "by appointment only" Federal Arms Licensed Business in an existing commercial space. In District One, Councilman Smith

9. Unified Development Code Text Amendments Review: (Recommendation to Council)

1. The Planning and Zoning Commission review of additions, amendments, edits, and modifications to various sections of the Unified Development Code (UDC), Chapter 58; as per attachment.

10. Adoption of the UDC Amendments Ordinance:

1. An ordinance adding, amending, editing, and modifying various sections of the Unified Development Code (UDC), Chapter 58 as per Attachment.

Requested: Administration Sponsor: Councilman Rau

11. Monthly Reports:

- A. Police Department:
- B. City Engineer Status Report:
- (1) April 10, 2024, Council Meeting.
- C. Departmental Monthly Reports submitted: (Novus Agenda)
- (1) Finance Department "Actual vs. Budget for Major Funds" report.
- (2) Building Department, Permits Issued.
- (3) Code Enforcement, Code Violations.
- (4) Planning & City Development Status Report.
- (5) Historic District Commission (April 1, 2024 Meeting)
- (6) Planning and Zoning Commission (April 3, 2024 Meeting).
- (7) Parks and Parkways Department - Maintenance Status Monthly Report.
- D. Council District Monthly reports:
- (1) Council Members:
- Rudy Smith, Councilman, District One
 - Michael Hinyub, Councilman, District Two
 - Mark Miller, Councilman, District Three
 - Jackie Berthelot, Councilman, District Four
 - Wayne Rau, Councilman At Large

12. Introduction of Ordinances: (Public Hearing Adoption)

- A. An ordinance declaring vehicles and equipment surplus property, and no longer needed for public purposes; and to authorize the sale of said surplus property at a public auction.

Requested: Administration

Sponsor: Councilman Rau

13. Citizens Addressing the Mayor and City Council.

14. Other Matter(s).

15. Adjournment.



EVENT APPLICATION

City of Gretna
P. O. Box 404
Gretna, LA 70054-0404
(504) 363-1505

Name of Event: Rivershack River Run Series

Date of Event: 6/8/2024

Time of Event: 6PM

Location of

Event: (Place or Street Name with boundary streets): Mississippi River Trail (1st St/ Huey P Long Ave)

Description

of Event: 2 Mile Run/Walk along levee river trail

Anticipated number of attendees: 150

Name of Organizer and Hoss: Lazy Hound Racing

Address: 2124 Jena St New Orleans, LA 70115

E-Mail: angela@lazyhoundracing.com

Cell Phone: 601-606-5641

Home Phone: _____

Office Phone: _____

☐ NON-PROFIT/501(C)(3)

☐ PRIVATE BUSINESS

☐ PRIVATE EVENT

☒ OPEN TO PUBLIC

☐ FOOD

☐ ALCOHOLIC BEVERAGES

☐ MUSIC

☐ REQUEST TO CLOSE A STREET/STREETS

☐ STAGE RENTAL (\$300)

Street or Streets you are requesting to close: none

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.
THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Millions Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.

Angela Moore

Signature of Applicant / Representative

Owner/Director

Title

02/22/2024

Date

Signature of Approval

Title

Date



EVENT APPLICATION

City of Gretna
P. O. Box 404
Gretna, LA 70054-0404
(504) 363-1505

Name of Event: Family Reunion
Date of Event: 7/27/24 Time of Event: 10A - 6p
Location of
Event: (Place or Street Name with boundary streets): Mel - Ott park

Description
of Event: family Reunion
Anticipated # of attendees: 150 Name of Organizer and Host: Racquel Louis
Address: 4206 Lac St. Pierre Dr, Harvey, LA 70058
E-Mail: ccgumbrella@yahoo.com Cell Phone: (504) 240-9637
Home Phone: _____ Office Phone: _____

- ☐ NON-PROFIT/501(C)(3) ☐ PRIVATE BUSINESS
☒ PRIVATE EVENT ☐ OPEN TO PUBLIC
☒ FOOD ☐ ALCOHOLIC BEVERAGES ☐ DJ OR BAND (PLEASE CIRCLE)
☐ USE OF ELECTRICITY (\$50 IF AVAILABLE) ☐ STREET/STREETS CLOSURE
☐ STAGE RENTAL (\$300) ☐ BARRICADES (\$10 EACH)
☐ TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED _____

Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.

Street or Streets you are requesting to close: _____

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.
THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.

Demond L. Crosby
Signature of Applicant / Representative

Title

Date

Signature of Approval

Title

Date

On a motion by **Council Member**_____ and seconded by **Council Member**____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution authorizing and directing Mayor Belinda C. Constant to execute a Grant Agreement between Smart Growth America and the City of Gretna. The subtitle of the subgrant is Jefferson Parish Community Connector Support Scope; for the amount of \$130,000.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the City of Gretna is desirous of improving economic development and quality of life aspects of its citizens; and

WHEREAS, problematic rail conditions have been identified on the Westbank of the Jefferson Parish and within the City of Gretna; and desire is to resolve rail traffic congestion and safety issues; and

WHEREAS, as part of the Robert Wood Johnson Foundation Community Connector program, Smart Growth America is awarding the City of Gretna a subgrant of \$130,000; and

WHEREAS, Subgrant period of the execution of this agreement is until June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as legislative authority for the City of Gretna, that:

Mayor Belinda C. Constant is hereby authorized and directed to execute a Grant Agreement between Smart Growth America and the City of Gretna. The subtitle of the subgrant is Jefferson Parish Community Connector Support Scope; for the amount of \$130,000.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED:

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

On motion by **Council Member**_____ and seconded by **Council Member**_____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution by the City of Gretna, proclaiming the month of April 2024, as “Fair Housing Month”. As recipient of Community Development Block Grant Disaster Recovery funds; Sub-Grantees must concede to the administration and promotion of programs and activities related to housing and community development, to affirmatively further the Fair Housing Act policies.

WHEREAS, it is the interest of the City of Gretna to promote the economic development and quality of life aspects of its citizens; and

WHEREAS, the City of Gretna is a recipient of Community Development Block Grant Disaster Recovery funds; the City of Gretna is committed to fair housing, and to promote efforts by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of Gretna; and

WHEREAS, the Fair Housing Act is a federal law enacted in 1968 prohibiting discrimination in the purchase, sale, rental, or financing of housing—private or public—based on race, skin color, sex, nationality, or religion; and

WHEREAS, National Fair Housing Month in April increases efforts to end housing discrimination. Everyone deserves to live in a safe, comfortable home; and

WHEREAS, the State of Louisiana adopted a fair housing law; and implementation of that law needs the positive commitment, involvement, and support of all citizens; and

WHEREAS, departments and agencies of the State of Louisiana should lead in the efforts to promote sustainable homeownership opportunities, encouraging economic mobility, and creating more vibrant communities.

NOW, THEREFORE, BE IT RESOLVED by the City Council acting as legislative authority for the City of Gretna, that:

Section 1: The City of Gretna, Louisiana hereby proclaims the Month of April 2023, as Fair Housing Month.

Section 2: The City of Gretna, as recipient of Community Development Block Grant (CDBG), Disaster Recovery funds, Sub-Grantees, hereby must concede to the administration and promotion of all programs and activities related to housing and community development, to affirmatively further Fair Housing Act policies.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED: APRIL 10, 2024

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Council Member**_____ and seconded by **Council Member**_____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution by the City of Gretna, Louisiana, proclaiming the week of May 6th – 10th, 2024, as Air Quality Awareness Week; and engaging the community in air quality awareness activities to promote better air quality for all.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of the citizens of the City of Gretna; and

WHEREAS, the theme for this year is, “Knowing Your Air”; and

WHEREAS, “Air Quality Awareness Week (AQAW) highlightS resources that increase air quality awareness and encourages people to take action and incorporate air quality knowledge into their daily living”; and

WHEREAS, “Air Quality Awareness Week provide an opportunity for people to learn about what causes poor air quality and how people can prepare for and respond to events with poor air quality – not just during the month of May, but year-round!”; and

WHEREAS, the City of Gretna is dedicated to becoming a leader in cleaner air, setting up policies and programs and sharing information with the public about efforts to protect and improve air quality that reduce emissions and promote quality of life.

NOW, THEREFORE, BE IT RESOLVED by the City Council acting as legislative authority for the City of Gretna, that:

The City of Gretna, Louisiana hereby proclaims the week of May 6th – 10th, 2024, as Air Quality Awareness Week; and engaging the community in air quality awareness activities to promote better air quality for all.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED: APRIL 10, 2024

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Council Member**_____ and seconded by **Council Member** _____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution authorizing Mayor Belinda C. Constant to execute the annual Maintenance Agreement with the Louisiana Department of Transportation and Development, Office of Engineering, for grass cutting (including mowing and litter pickup) of State right-of-way within the City of Gretna, for the Fiscal Year of July 1, 2024, through June 30, 2025.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of the citizens of the City of Gretna; and

WHEREAS, it is the interest of the City of Gretna to promote the economic development and quality of life aspects of its citizens; and

WHEREAS, the State of Louisiana Department of Transportation and Development has agreed to reimburse the City of Gretna for the maintenance obligations for grass cutting of State right-of-way within the City’s corporate limits.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, that:

Mayor Belinda C. Constant is hereby authorized to execute to execute the annual Maintenance Agreement with the Louisiana Department of Transportation and Development, Office of Engineering, for grass cutting (including mowing and litter pickup) of State right-of-way within the City of Gretna, for the Fiscal Year of July 1, 2024, through June 30, 2025.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays: None

Absent: None

RESOLUTION ADOPTED:

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

On a motion by **Council Member**_____ and seconded by **Council Member**____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution authorizing Mayor Belinda C. Constant to execute the Next 100 Years Challenge, Grant Agreement between the Greater New Orleans Foundation and the City of Gretna; the purpose of the grant is to support CHARTING McDonoghville’s Future.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the City of Gretna is desirous of improving economic development and quality of life aspects of its citizens; and

WHEREAS, on October 16, 2023, the City of Gretna was selected as one of the top ten recipients of the Next 100 Years Challenge, Greater New Orleans Foundation grants for \$100,000; and

WHEREAS, the City of Gretna’s project, Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville’s Future; and

WHEREAS, Gretna’s project will build resilience into infrastructure, housing, and the local economy through distributed green infrastructure, localized water management strategies, workforce development, and reinvestment in historic structures and aging housing stock; and

WHEREAS, by implementing nature based solutions and addressing housing and workforce needs will catapult McDonoghville in a more socially, economically, and environmentally resilient future.

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as legislative authority for the City of Gretna, that:

Mayor Belinda C. Constant is hereby authorized and directed to execute the Next 100 Years Challenge, Grant Agreement between the Greater New Orleans Foundation and the City of Gretna for \$100,000; the purpose of the grant is to support CHARTING McDonoghville’s Future.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Council Member** _____ and seconded by **Council Member** _____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution by the Gretna City Council authorizing and directing Mayor Belinda C. Constant, and the Administration to increase the residential water meter deposit for rental properties to \$175.00.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, it is the interest of the City of Gretna, Louisiana to promote quality of life aspects for its citizens; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances and resolutions that clearly describe permitted activities in the city; and

WHEREAS, the governing body of the City of Gretna, Louisiana has deemed the increase necessary and fundamental; and is consistent within neighboring entities: and

WHEREAS, upon the application for utility service, the applicant may be required to pay to the city a deposit as set by the mayor and the city council from time to time; and

WHEREAS, the deposit for residential water meters for rental properties shall be \$175.00.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

The Gretna City Council hereby authorizes and directs Mayor Belinda C. Constant, and the Administration that the increase of the residential water meter deposit for rental properties shall be at \$175.00.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman Rau** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution providing for canvassing the returns and declaring the result of the Special Election held on Saturday, March 23, 2024, in the City of Gretna, authorizing the renewal of a levy of a special tax of two (2.00) mills on all property subject to taxation in voting precincts G-001 through G-011; but excluding voting Precincts G-012 and G-013, Parts (Annexed Timberlane Area); for the object and purpose of sewer system maintenance within the City of Gretna, Louisiana.

BE IT RESOLVED by the Mayor and City Council of the City of Gretna, State of Louisiana (the “Governing Authority”), acting as the governing authority of the City of Gretna, State of Louisiana (“the City”), that:

SECTION 1: Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the Special Election held in the City of Gretna, on **Saturday, March 23, 2024**, to authorize the renewal of a levy of a special tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the Special Election.

SECTION 2: Proces Verbal. A Proces Verbal of the canvass of the returns of said election shall be made, and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and Ex-Officio Recorder of Mortgages in and for the Parish of Jefferson, who shall record the same in the Office of Mortgage and Conveyance of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3: Promulgation of Election Result. The result of said election shall be promulgated by publication in the manner provided by law.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**
Nays: None
Absent: None
Abstain: None

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

PROCES VERBAL

PROCES VERBAL AND PROMULGATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE CITY OF GRETNA, STATE OF LOUISIANA, ON SATURDAY, MARCH 23, 2024.

BE IT KNOWN AND REMEMBERED, that on **Wednesday, the 10th day of April 2024**, at 5:30 p.m., in the Council Chambers at Gretna City Hall, 740 Second Street, Gretna, Louisiana, the Mayor and City Council of the City of Gretna, State of Louisiana (the “Governing Authority”), acting as the governing authority of the City of Gretna, State of Louisiana (the “City”), and being the authority ordering the special election held therein on Saturday, March 23, 2024, with the following members present:

Council Members: Wayne A. Rau, Rudy S. Smith, Michael A. Hinyub, Mark K. Miller, and Jackie J. Berthelot.
Absent: None

Did in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition to wit:

City of Gretna Proposition
(Sewer System Maintenance)

Shall the City of Gretna, State of Louisiana (the “City”) renew the levy of a special tax of two (2.00) mills on all property subject to taxation within the City of Gretna; that being the same area contained wholly within voting precincts G-001 through G-011; but excluding voting precincts G-012 and G-013 Parts, (Annexed Timberlane Subdivision); (an estimated \$317,097.05) reasonably expected at this time to be collected from the levy of the special tax for an entire year,) for a period of ten (10) years, beginning with the year 2026, and ending with the year 2035, for the object and purpose of sewer system maintenance within said City, a work of permanent public improvement, title to which shall be in the public?

There was found by said count and canvass that the following votes had been cast at the said special election **IN FAVOR OF** and **AGAINST**, respectively, the proposition as herein above set forth at the following polling places, to wit:

POLLING PLACE		VOTE TABULATION	
Precinct	Location	FOR	AGAINST
G001	General Government Building, 200 Derbigny Street, Gretna, LA	19	19
G002	David Crockett Steam Fire Co. #1, 323 Weidman Street, Gretna, LA	38	14
G003	David Crockett Vol. Fire Co., Station #45, 1136 Lafayette St., Gretna, LA	64	40
G004	Gretna No. 2 Kindergarten, 701 Amelia Street, Gretna, LA	10	10
G005	William S. Hart Elementary School, 2001 Hancock Street, Gretna, LA	23	20
G006	William S. Hart Elementary School, 2001 Hancock Street, Gretna, LA	15	23
G007	David Crockett Vol. Fire Co., Station No.48, 2000 Hancock St., Gretna, LA	26	25
G008	Frederick Douglas School, 1400 Huey P. Long Avenue, Gretna, LA	22	7
G009	David Crockett Steam Fire Co., #47, 700 Gretna Boulevard, Gretna, LA	55	22
G010	David Crockett Steam Fire Co., #47, 700 Gretna Boulevard, Gretna, LA	88	43
G011	Gretna Park Elementary School, 1130 Gretna Boulevard, Gretna, LA	53	25
211 Parts	639 Harvey Volunteer Fire Station #61, Harvey, LA 70058	0	0
GROUP TOTAL		413	248
ABSENTEE VOTE		217	79
GRAND TOTAL		630	327
MAJORITY FOR		957	

The polling places above specified being the only polling places designated at which to hold the said election, it was therefore shown that there was a total of 630 votes cast **IN FAVOR OF** the Proposition and a total of 327 votes cast **AGAINST** the Proposition, as herein above set forth, and that there was a majority of 630 votes cast **IN FAVOR OF** the Proposition as herein above set forth.

THEREFORE, the Governing Authority did declare and proclaim and does hereby declare and proclaim in an open public session that the Proposition as herein above set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said general election held in the City of Gretna on Saturday, March 23, 2024.

THUS, DONE AND SIGNED at Gretna, Louisiana, on this, the 10th day of April 2024.

ATTEST: APRIL 10, 2024

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

PROMULGATION

I, BELINDA C. CONSTANT, the undersigned Mayor of the City of Gretna, State of Louisiana, acting as the governing authority of the City of Gretna, State of Louisiana, (the “City”), does hereby declare, proclaim and announce that the proposition submitted at the special election held in the City of Gretna on Saturday, March 23, 2024, was duly **CARRIED** by a majority of the votes cast at the said special election, all as described and set out in the above Proces Verbal.

THUS, DONE AND SIGNED at City of Gretna, Louisiana on this, 10th day of April 2024.

**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

On motion by **Councilman Rau** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution providing for canvassing the returns and declaring the result of the Special Election held on Saturday, March 23, 2024, in the City of Gretna, authorizing the renewal of the levy of a special tax of four (4.00) mills on all property subject to taxation in voting precincts G-001 through G-011; including voting Precincts G-012 and G-013, Parts (Annexed Timberlane Area); for streetlights maintenance and replacement, including lighting and utilities in recreational facilities within the City of Gretna and the Annexed Timberlane Area.

BE IT RESOLVED by the Mayor and City Council of the City of Gretna, State of Louisiana (the “Governing Authority”), acting as the governing authority of the City of Gretna, State of Louisiana (“the City”), that:

SECTION 1: Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the Special Election held in the City of Gretna, on **Saturday, March 23, 2024**, to authorize the renewal of a levy of a special tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the Special Election.

SECTION 2: Proces Verbal. A Proces Verbal of the canvass of the returns of said election shall be made, and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and Ex-Officio Recorder of Mortgages in and for the Parish of Jefferson, who shall record the same in the Office of Mortgage and Conveyance of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3: Promulgation of Election Result. The result of said election shall be promulgated by publication in the manner provided by law.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: None

Absent: None

Abstain: None

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

PROCES VERBAL

PROCES VERBAL AND PROMULGATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE CITY OF GRETNA, STATE OF LOUISIANA, ON SATURDAY, MARCH 23, 2024.

BE IT KNOWN AND REMEMBERED, that on **Wednesday, the 10th day of April 2024**, at 5:30 p.m., in the Council Chambers at Gretna City Hall, 740 Second Street, Gretna, Louisiana, the Mayor and City Council of the City of Gretna, State of Louisiana (the “Governing Authority”), acting as the governing authority of the City of Gretna, State of Louisiana (the “City”), and being the authority ordering the special election held therein on Saturday, March 23, 2024, with the following members present:

Council Members: Wayne A. Rau, Rudy S. Smith, Michael A. Hinyub, Mark K. Miller, and Jackie J. Berthelot. Absent: None

Did in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition to wit:

City of Gretna Proposition
(Streetlights Maintenance and Replacement)

Shall the City of Gretna, State of Louisiana (the “City”), renew the levy of a special tax of four (4.00) mills on all property subject to taxation in voting precincts G-001 through G-011, including the (Annexed Timberlane Subdivision) of the City of Gretna, State of Louisiana; that being the same area consisting of voting precincts G-012 and G-013 Parts; (an estimated 706,891.44 reasonably expected at this time to be collected from the levy of the tax for an entire year), all for a period of ten (10) years, beginning with the year 2026, and ending with the year 2035; both inclusive for the object and purpose of streetlights maintenance and replacement, including lighting and utilities in recreational facilities within said City, a work of permanent public improvement, title to which shall be in the public?

There was found by said count and canvass that the following votes had been cast at the said special election **IN FAVOR OF** and **AGAINST**, respectively, the proposition as herein above set forth at the following polling places, to wit:

POLLING PLACE		VOTE TABULATION	
Precinct	Location	FOR	AGAINST
G001	General Government Building, 200 Derbigny Street, Gretna, LA	21	16
G002	David Crockett Steam Fire Co. #1, 323 Weidman Street, Gretna, LA	35	16
G003	Ruppel Academy, 815 Huey P. Long Avenue, Gretna, LA	61	43
G004	Gretna No. 2 Kindergarten, 701 Amelia Street, Gretna, LA	9	11
G005	William S. Hart Elementary School, 2001 Hancock Street, Gretna, LA	24	18
G006	William S. Hart Elementary School, 2001 Hancock Street, Gretna, LA	13	25
G007	William S. Hart Elementary School, 2001 Hancock Street, Gretna, LA	29	22
G008	Frederick Douglas School, 1400 Huey P. Long Avenue, Gretna, LA	23	7
G009	David Crockett Steam Fire Co., #47, 700 Gretna Boulevard, Gretna, LA	53	24
G010	Gretna Library, 102 Willow Drive, Gretna, LA	87	46
G011	Gretna Park Elementary School, 1130 Gretna Boulevard, Gretna, LA	49	30
G012	Timberlane Country Club / Café Hope, 700 Lapalco Blvd., Harvey, LA	33	18
G013	Timberlane Country Club / Café Hope, 700 Lapalco Blvd., Harvey, LA	13	15
211 Parts	639 Harvey Volunteer Fire Station #61, Harvey, LA 70058	0	0
GROUP TOTAL		450	291
ABSENTEE VOTE		266	99
GRAND TOTAL		716	390
MAJORITY FOR		1,106	

The polling places above specified being the only polling places designated at which to hold the said election, it was therefore shown that there was a total of 716 votes cast **IN FAVOR OF** the Proposition and a total of 390 votes cast **AGAINST** the Proposition, as herein above set forth, and that there was a majority of 716 votes cast **IN FAVOR OF** the Proposition as herein above set forth.

THEREFORE, the Governing Authority did declare and proclaim and does hereby declare and proclaim in an open public session that the Proposition as herein above set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said general election held in the City of Gretna on Saturday, March 23, 2024.

THUS, DONE AND SIGNED at Gretna, Louisiana, on this, the 10th day of April 2024.

ATTEST: APRIL 10, 2024

**CITY CLERK
CITY OF GRETN
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

PROMULGATION

I, BELINDA C. CONSTANT, the undersigned Mayor of the City of Gretna, State of Louisiana, acting as the governing authority of the City of Gretna, State of Louisiana, (the “City”), does hereby declare, proclaim and announce that the proposition submitted at the special election held in the City of Gretna on Saturday, March 23, 2024, was duly **CARRIED** by a majority of the votes cast at the said special election, all as described and set out in the above Proces Verbal.

THUS, DONE AND SIGNED at City of Gretna, Louisiana on this, 10th day of April 2024.

**MAYOR
CITY OF GRETN
STATE OF LOUISIANA**

On a motion by **Council Member**_____ and seconded by **Council Member**____, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution authorizing Mayor Belinda C. Constant to execute the Federally Funded Sub-Recipient Grant Agreement between the Governor’s Office of Homeland Security and Emergency Preparedness and the City of Gretna for the 25th Street Community Flood Mitigation Project.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the City of Gretna is committed to reducing flooding risks for our citizens and businesses; and

WHEREAS, in 2018 the City of Gretna applied for non-disaster funding from the Federal Emergency Management Agency (FEMA) to address flooding in the 25th Street Canal area; and

WHEREAS, after a long and rigorous review which included an environmental assessment, extensive modeling, and public meetings, FEMA has finally officially awarded the City \$10,000,000 for the 25th Street Community Flood Mitigation Project; and

WHEREAS, Gretna’s project will substantially lower flood risk for surrounding homes and businesses and contribute to the resilience of the neighborhood; and

WHEREAS, this significant federal grant is complemented by an additional \$3,000,000 grant from the State Department of Transportation and Development.

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as legislative authority for the City of Gretna, that:

Mayor Belinda C. Constant is hereby authorized and directed to execute the Federally Funded Sub-Recipient Grant Agreement between the Governor’s Office of Homeland Security and Emergency Preparedness and the City of Gretna for the 25th Street Community Flood Mitigation Project.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**



PLANNING & CITY DEVELOPMENT

March 28, 2024

1418 Dupas Street

CONDITIONAL USE PERMIT APPLICATION

STAFF REPORT

Summary

An application for a Conditional Use Permit for firearms sales and related services was submitted to the City of Gretna from Mr. Edwin Herasymiuk, Total Silence, LLC., for the sale of firearms at commercial property he owns located at 1418 Dupas Street. This property is zoned C-1 Neighborhood Commercial.

Detailed Description

The application submitted to the City of Gretna by Mr. Herasymiuk proposes locating his firearms business in this C-1 Neighborhood Commercial Zoning District. A conditional use permit is required for firearms sales in any commercial zoning district in the City of Gretna (Unified Development Code Section 58-125 e). Please see the attached letter of intent from the applicant describing the proposed business operations.

The proposed new small-scale gun sales and repair use is allowed in a C-1 zoning district and does not entail a storefront, but rather is a one-to-one sales model. Adequate parking exists at this location. Federal Firearms Licensed businesses are also regulated by state and federal requirements - Mr. Herasymiuk has applied for this license which is contingent on the City's conditional use permit approval.

The criteria for conditional use approval in the UDC are met as follows:

Section 58-63 (i) (1-6): A conditional use is permitted only if the applicant demonstrates that:

- 1) The proposed conditional use shall comply with all regulations of the applicable zoning district and any applicable supplemental use regulations;
- 2) The proposed conditional use shall conform to the character of the neighborhood in which it is located and not injure the use and enjoyment of property in the immediate vicinity for the purposes already permitted;
- 3) Adequate public facilities shall be provided as set forth herein.
- 4) The proposed use shall not impede the orderly development and improvement of surrounding property for uses permitted within the zoning



PLANNING & CITY DEVELOPMENT

district or substantially diminish or impair the property values within the neighborhood.

- 5) The establishment, maintenance, or operation of the proposed use shall not be detrimental to or endanger the public health, safety, comfort, or general welfare; and
- 6) The public interest and welfare supporting the proposed use shall be sufficient to outweigh individual interests that are adversely affected by the establishment of the proposed use.

Notice Requirements and Public Comment

Posting and mailed notification requirements for this CUP application were satisfied as of March 28, 2024. No comments were received by phone or email at the time of this report.

Recommendation

This is a low-intensity non-store front commercial use. This type of use is heavily regulated by State and Federal agencies. As such, staff understands that storage of firearms will be secure and monitored by other agencies. Staff recommends approval contingent on compliance with all state and federal licensing and regulatory protocols.

Sincerely,

Amelia Pellegrin, AICP

Director of Planning & City Development

Attachments: CUP Application, Letter of Intent



Conditional Use Permit
Application

****Fee: 500.00 (Non-refundable)**

APPLICATION DATE: 3/13/2024

PLEASE PRINT

Unified Development Code (UDC): Section 58-63 – Conditional Use Permit (CUP)

Conditional use means a use permitted in a particular zoning district only upon showing that such use in a specified location will comply with all the conditions and standards for the locations or operation of such use as specified in the UDC and authorized by the City Council.

UDC Submittal requirements Sec. 58-63(d) and Sec. 58-44:

Property’s address requesting the Conditional Use Permit: 1418 Dupas Gretna, LA 70053
No. Street Name

Property’s legal Description: 36-A 46 Oakdale
Lot(s) Square Name of Subdivision

Applicant’s Name: Edwin Herasymiuk - Total Silence LLC Contact Phone No. 504-881-8240

Applicant’s Address: 1418 Dupas St, Gretna, LA 70053
No. Street Name City State Zip Code

Owner’s Name: Edwin Herasymiuk - HFT, LLC Contact Phone No. 504-881-8240

Owner’s Address: 1418 Dupas St, Gretna, LA 70053
No. Street Name City State Zip Code

E-Mail Address: totalsilencellc@gmail.com (alternate: edwin@gulfxray.com)

Reason for CUP request: To gain approval from the City Council to engage in a "by appointment only" Federal Firearms

Licensed Business in an existing commercial space.

APPROVED FOR PRESENTATION

Director, Planning & City Development (Signature)

Date of Approval

Planning & Zoning Commission meeting: _____

Council District No. _____ Councilman _____

NOTES:

I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION TO BE TRUE & CORRECT (APPLICANT TO SIGN & DATE BELOW)

Edwin Herasymiuk
Authorized Signature(s)

Edwin Herasymiuk

Print full name

March 13, 2024

Date

Parcel/Assessment No.: _____

Edwin Herasymiuk
Total Silence LLC
1418 Dupas St
Gretna, LA 70053

March 8, 2024

City of Gretna
740 2nd Street
Gretna, LA 70053

In re: Letter of Intent for conditional use permit Federal Firearms License (FFL) Tyle 07 business.

To Whom It May Concern:

Please allow this correspondence to confirm my application as president of Total Silence, LLC, for a conditional use permit for the operation of a Federal Firearms License (FFL) Type 07 business in the City of Gretna at the above address.

As you know, I have owned and operated Gulf X-Ray Services, Inc. at this location since 2010. Total Silence, LLC will conduct lawful private transfers of firearms to individuals, businesses, including and trusts, including private sales of firearms and National Firearms Act (NFA) items that require a Special Occupancy Tax (SOT) to be filed and paid to the Bureau of Alcohol Tobacco and Firearms (BATFE). The sale and transfer of NFA items is highly regulated under federal law, and as such, the approval of an FFL application is required by the BATFE before the SOT application and tax can be filed and paid.

Furthermore, the FFL Type 07 is described as "Manufacturer of Firearms Other than Destructive Devices", and our goal in obtaining this type of FFL is to be able to contract with manufacturers of firearms. "Manufacturing" as defined under the National Firearms Act of 1986 includes converting one type firearm to another and such conversions are within the stated intent of Total Silence, LLC. We will not, nor do we have the intent, to manufacture firearms in volume as a machine shop. If our business model changes in this regard; we would seek another location within which to operate a full-fledged manufacturing business.

The business of Total Silence, LLC will be conducted by Edwin Herasymiuk within normal business hours listed as "by appointment only."

No changes will be made to the existing building, and Total Silence, LLC's business will be conducted in the existing office and storage space. The entire building is monitored by Sonitrol security system when it is not occupied. The building has normal commercial lock and key when it is not occupied. Further measures to secure firearms and NFA items will be under lockable doors to a storage area and as required by law.

Sincerely,



Edwin Herasymiuk
President
Total Silence, LLC
504-881-8240
totalsilencellc@gmail.com

On a motion by **Council Member _____** and seconded by **Council Member _____**,
the following ordinance as amended was introduced:

ORDINANCE NO.

**An ordinance adding, amending, editing, and modifying various sections of the
Unified Development Code (UDC), Chapter 58 as per Attachment.**

All amendments per the attachment: -ADD Brewpubs Micro distilleries in Section 58-113 and in Section 58-23. -ADD definitions to Section 58-424. -ADD regulations for Brewpubs to Section 58-309; -and renumber existing Section 58-309, and Section 58-337. -AMEND Section 58-123. -ADD personal care home and residential care home to Sections 58-109, 58-113, and 58-123. -EDIT Section 58-315. -ADD definition to Section 58-424. AMEND Section 58-301(a)(4). -AMEND Section 58-301(a)(6). -AMEND Section 58-181(a) to add paragraph (7). -ADD Medical Marijuana Dispensaries to Section 58-123. - ADD New Section 58-321; and renumber subsequent sections in Article V. -AMEND Section 58-194 Exemptions to add a new paragraph (h) as follows to incorporate amendment from ordinance 4832. -AMEND Section 58-197(d)(8). -AMEND Section 58-114(a)(2). - MODIFY Exhibit 58-113 and 58-123. -INSERT New Section 58-313 Event Halls, and renumber remaining sections as applicable. (Per attachment)

WHEREAS, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Unified Development Code (UDC) Chapter 58, the following Sections are hereby amended per attachment submitted:

-Add brewpubs micro-distilleries in Section 58-113 and Section 58-23. -Add definitions to Section 58-424. -Add regulations for Brewpubs to Section 58-309; and renumber existing Sections 58-309, 58-337. -Amend Section 58-123. -Add personal care home and residential care home to Sections 58-109, 58-113, and 58-123. -Edit Section 58-315. -Add definition to Section 58-424. -Amend Section 58-301(a)(4). -Amend Section 58-301(a)(6). -Amend Section 58-181(a) to add paragraph (7). -Add Medical Marijuana Dispensaries to Section 58-123. - Add New Section 58-321; and renumber subsequent sections in Article V. -Amend Section 58-194 Exemptions to add a new paragraph (h) as follows to incorporate amendment from ordinance 4832. -Amend Section 58-197(d)(8). -Amend Section 58-114(a)(2). -Modify Exhibit 58-113 and 58-123. Insert New Section 58-313 Event Halls, and renumber remaining sections as applicable. (Per attachment)

Provided that a majority of the City Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the mayor returns same, unsigned, to the clerk during that ten-day period.

This ordinance was submitted to a vote; and the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the
Mayor on December 14, 2023.

Ordinance returned from the
Mayor on December 14, 2023.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Potential Amendments to Gretna UDC

1. Brewpubs and Microdistilleries

a. Add brewpubs micro-distilleries as new uses and permit as follows in sections 58-113 and 58-123:

Land Use	LBCS #	Description	BC-1	BC-2	C-1	C-2	Additional Conditions
Brewpub	2542	Eating or drinking establishment with a small brewery on premises that produces beer, ale, or other malt beverages	S	S	C	S	Sec. 58-309
Micro-distillery	2544	Eating or drinking establishment with a small distillery on premises that produces liquor	S	S	C	S	Sec. 58-309

b. Add the following definition to section 58-424

Brewpub. A brewpub is primarily an eating and drinking establishment (restaurant) with a small brewery on the premises that produces beer, ale, or other malt beverages, and where the majority of the beverage produced is consumed on the premises. This classification allows a brewpub to sell beer at retail and/or act as wholesaler for beer of its own production for off-site consumption, with applicable State licenses.

Micro-Distillery. A micro-distillery is primarily an eating and drinking establishment (restaurant with a small distillery for the production of liquor as defined by RS 26:24, where the majority of the liquor produced is consumed on the premises. This classification allows a micro-distillery to sell liquor of its own production at retail for off-site consumption with applicable State licenses.

c. Add the following regulations for Brewpubs to Section 58-309 and renumber existing sections 58-309-58-337

Sec. 58-309 Brewpubs and Micro-distilleries

- (a) Operators shall obtain required state permits prior to operating a brewpub or micro-distillery.
- (b) Operator shall comply with all applicable State and local laws or permit conditions.
- (c) A brewpub may brew beer and other malt beverages in quantities not to exceed twelve thousand five hundred (12,500) barrels per year.
- (d) A micro-distillery may distill, make, blend, rectify, or process not more than twelve thousand (12,000) gallons per year.
- (e) Not more than fifty (50) percent of the gross floor area of the brewpub or micro-distillery shall the used for production of alcoholic beverages, including, but not limited to, the brewhouse, boiling and water treatment areas, stills, bottling and kegging lines, malt milling and storage, fermentation tanks, conditioning tanks and serving tanks.
- (f) Where permitted by state and federal law, retail carryout sale of beverages produced on a brewpub premises shall be allowed in specialty containers holding no more than a U.S. gallon (3,785 ml/128 US fluid ounces). These containers are commonly referred to as growlers.
- (g) Brewpubs may sell beer in keg containers larger than a U.S. gallon (3,785 ml/128 US fluid ounces) for the following purposes and in the following amounts:
 - i. An unlimited number of kegs for special events, the primary purpose of which is the exposition of beers brewed by brewpubs and microbreweries, which include the participation of at least three such brewers;
 - ii. An unlimited number of kegs for City co-sponsored events where the purpose of the event is not for commercial profit and where the beer is not wholesaled to the event co-sponsors but is instead, dispensed by employees of the brewpub.
- (h) All mechanical equipment visible from the street (excluding alleys), an adjacent residential use, or residential zoning district shall be screened using architectural features consistent with the principal structure.
- (i) Access and loading bays shall not face any street, excluding alleys.

- (j) Access and loading bays facing an adjacent residential use or residential zoning district, shall have the doors closed at all times, except during the movement of raw materials, other supplies and finished products into and out of the building.
- (k) Service trucks for the purpose of loading and unloading materials and equipment shall be restricted to between the hours of 8:00 a.m. and 8:00 p.m. Monday through Saturday and between 11:00 a.m. and 7:00 p.m. on Sundays and national holidays.
- (l) No outdoor storage shall be allowed. This prohibition includes the use of portable storage units, cargo containers and tractor trailers.

2. Funeral Homes and Crematoria

Amend Section 58-123 to distinguish between funeral homes with crematoria and funeral homes without crematoria:

Land Use	LBCS #	Description	C-1	C-2	Additonal Conditions
Funeral homes w/ crematoria	6710a	Includes funeral homes combined with crematoria		P	
Funeral homes no crematoria	6710b	Includes funeral homes but does not allow crematoria	P	P	

3. Personal and Residential Care Homes

a. Add personal care home and residential care home to Sections 58-109, 58-113, and 58-123 as follows:

Land Use	LBCS #	Description	R-1	R-2	R-3	BC-1	BC-2	C-1	C-2	Additonal Conditions
Personal Care Home	2231	Adult residential care facility for 2-8 residents	C	C	P	P		P		Sec. 58-315
Residential Care Home	2232	Adult residential care facility for 9-16 residents	C	C	P	P		P		Sec. 58-315

b. Edit Section 58-315 as follows:

Sec. 58-315 Institutional Care Facilities

- (a) Applicability. Institutional care facilities include:
- (1) Hospitals, clinics and other medical treatment facilities in excess of 10,000 square feet;
 - (2) Nursing care institutions, intermediate care institutions, handicapped, aged or infirm institutions and child care institutions;
 - (3) Continuing Care Retirement Communities that provide assisted or graduated care for seniors;
 - (4) Institutions for the confinement of the mentally ill;
 - (5) Personal care homes;
 - (6) Residential care homes; and
 - (6) Single-family and multi-family dwellings used for group homes caring for six (6) or more individuals, any home providing services drug or alcohol treatment or recovery, and halfway houses.
- (b) Generally. The following standards apply to all institutional care facilities:
- (1) Dwellings may be allowed in accordance with the minimum lot area standards of the applicable zoning district.

- (2) Residential building setbacks may be reduced between individual buildings on the interior portion of the facility subject to compliance with applicable Fire Code standards.
- (3) Setbacks on the perimeter of the development shall be the same as that for the zoning district in which the facility is located or the abutting district, whichever is greater.
- (4) The issuance of a conditional use permit for an institutional care facility shall be conditioned upon the applicant obtaining all required state licenses prior to operating the facility and maintaining said licenses while operating the facility.
- (5) To prevent a concentration of institutional care facilities in residential neighborhoods, no such facility shall be located within one thousand (1,000) feet of another such facility, measured along a straight line from property line to property line.

(c) Personal Care Homes

- (1) At least two (2) on-site parking spaces shall be provided.
- (2) Minimum lot area for a personal care home is 5,500 square feet.
- (3) Personal care homes in R-1 and R-2 districts shall be limited to residents aged 60 or older unless otherwise approved by through the conditional use permit process.
- (4) All state requirements shall be met for Level 1 adult residential care homes.

(d) Residential Care Homes

- (1) At least three (3) on-site parking spaces shall be provided.
- (2) Minimum lot area for a personal care home is 6,000 square feet.
- (3) Personal care homes in R-1 and R-2 districts shall be limited to residents aged 60 or older unless otherwise approved by through the conditional use permit process.
- (4) All state requirements shall be met for Level 2 adult residential care homes.

(e) Continuing Care Retirement Communities. The following standards shall apply to continuing care retirement communities:

- (1) Existing continuing care retirement communities that are not authorized by zoning classification shall be considered conforming uses for purposes of reconstruction or expansion, subject to the provisions of this section. All new or expanded structures for principal or accessory uses shall be located on the existing site. Any expansion to adjacent or contiguous sites outside of the existing property boundaries will require approval through the Planned Development (PD) zoning process.
- (2) PD zoning is required and all facilities shall be approved through the PD approval process.
- (3) In addition to the PD approval criteria, the City Council shall find that the proposed development will:
 - a. Create a more desirable environment than would otherwise be possible under existing zoning and provide a compatible mix of housing types;
 - b. Enhance the appearance of neighborhood through the preservation of natural features, the provision of underground utilities and the retention of at least twenty (20) percent of the site for open-space/green areas.
 - c. Be compatible with and will contribute to the stability and vitality of surrounding residential areas and businesses.
 - d. Not create an undue fiscal burden on existing taxpayers for the provision and maintenance of public facilities and services.
- (4) Conveniently located indoor common areas for recreation, social, and dining shall be provided for the residents.

c. Add the following definition to section 58-424

Personal Care Home. A level 1 adult residential care facility that provides room and board and personal services to two (2) but not more than eight (8) residents in a

group living and dining setting and is located in a single-family dwelling that is designed as any other private dwelling in the neighborhood.

Residential Care Home. A level 2 adult residential care facility that provides room and board and personal services for nine (9) or more residents, but not more than sixteen (16) residents in a group living and dining setting.

4. **Accessory Buildings in Residential Districts**

Amend Section 58-301(a)(4) as follows:

(4) **Accessory Building Height.**

- a. The mean height, as measured along the slope of the roof of accessory buildings or accessory structures permitted in a required rear or side setback area, may not exceed fifteen (15) feet in height.
- b. The Planning Director may grant up to a ten (10) percent increase upon finding that the additional height enables the building design and roof-pitch to be more consistent with the principal structure.
- c. The Planning Director may approve accessory structure heights of up to twenty-two (22) feet if the accessory structure meets the minimum setback requirements for the principal structure and is not taller than the principal structure on the lot it is located or on adjacent lots.
- d. Mean height shall not include the height of the parapet if the Planning Director finds that the parapet is consistent with and complementary to the front of the principal structure.

5. **Accessory Structures for Non-Residential Uses**

Amend Section 58-301(a)(6) as follows:

(6) **Non-residential Districts.**

- a. In BC, C and M districts, all structures shall be considered principal structures unless the Planning Director finds that the structure and its use are accessory to a principal use being conducted in another building on the site.
- b. Accessory structures shall comply with the minimum setback requirements for principal non-residential structures in the applicable zoning district, except where a property in a C or M district backs up to a B-C, C or M district, an accessory structure that is no more than fifteen (15) feet in height shall be set back from the rear property a minimum of five (5) feet.
- c. In BC and C districts, accessory structures other than gas station pumps in C-2 districts, shall be located in an interior side or rear yard.
- d. Portable storage units shall comply with the provisions of section 10-10(c) of the City Code.
- e. Not more than two (2) accessory structures may be allowed per lot in a BC or C district.

6. **Prohibiting Parking on Vacant Residential Lots**

Amend Section 58-181(a) to add paragraph (7) as follows:

- (7) Parking or storage of vehicles, watercraft, trailers, or equipment shall be prohibited on any vacant lot located in an R-1 or R-2 district.

7. **Medical Marijuana Dispensaries**

- a. **Add medical marijuana dispensary to Section 58-123** as follows:

Land Use	LBCS #	Description	C-1	C-2	Additional Conditions
Medical Marijuana Dispensary	2161	Facility for the distribution or medical marijuana and related products but not for production of marijuana or related products		S	Sec. 58-309

- b. **Add a new section 58-321 as follows and renumber subsequent sections in Article V:**

Sec. 58-321 Medical Marijuana Dispensary

- (a) Medical marijuana dispensing facilities shall comply with all State laws and rules for such facilities and shall provide documentation of applicable licenses and approval to the City prior to applying for a business license.

- (b) Upon issuance of a business license, the Planning Director may issue a certificate of use for a medical marijuana dispensary subject to compliance with the requirements of this section. The certificate of use shall be valid for one (1) year and may be renewed each year subject to compliance with the requirements of this section and annual review.
 - (c) No medical marijuana dispensing facility shall be located within 1,000 feet of any child care facility, preschool, kindergarten, elementary school, middle school, junior high school, high school, or religious facility. By state law a 15-mile separation is required between facilities.
 - (d) The distance from a child care facility, preschool, kindergarten, elementary school, middle school, junior high school, high school, religious facility, or residential property shall be measured by following a straight line from the nearest point of the respective structure to the front door of the proposed dispensing facility.
 - (e) Dispensing of, payment for, and receipt of marijuana or marijuana products is prohibited anywhere outside of the dispensing facility, including, but not limited to, on sidewalks, in parking areas, or in the rights-of-way surrounding the dispensing facility; provided, however, this provision shall not be construed to prohibit delivery of marijuana or marijuana products to an eligible patient, as permitted by State law or rule.
 - (f) Consumption of marijuana or marijuana products is prohibited onsite at the dispensing facility, including, but not limited to, in the parking areas, sidewalks, or rights-of-way surrounding the dispensing facility; provided, however, this provision shall not be construed to prohibit consumption associated with a dispensing facility employee, trained by a medical professional such as a doctor, nurse, pharmacist, or medical or physician's assistant, instructing an eligible patient on the mechanism of consumption of medical marijuana or related products, as permitted by state law or rule.
 - (g) Irrespective of any statutory amendment, facilities dispensing medical marijuana or medical marijuana products shall only be allowed to operate between the hours of 7:00 a.m. and 9:00 p.m. daily.
 - (h) The medical marijuana dispensary must be established on the premises by a state-approved dispensing organization within 180 days of the date the certificate of use is issued; after 180 days, unless the time period is extended by the Director for good cause shown, the certificate of use shall be null and void and the applicant must re-apply.
8. (i) Where, pursuant to State law or rule, a civil violation relating to the dispensing medical marijuana or marijuana products has been issued, or the City has determined that a nuisance exists at the dispensing facility, the certificate of use shall be revoked immediately, and a new application may not be made within a period of twelve (12) months.

Political Signs

Amend Section 58-194 Exemptions to add a new paragraph (h) as follows to incorporate amendment from ordinance 4832:

- (h) Political signs for candidate or proposition shall be allowed temporarily without a permit 60 days prior to a Special Primary Election, Special General Election, Municipal Primary Election, Municipal General Election, Open Primary Election or Congressional Election and shall be promptly removed by the property owner within fifteen (15) days following said election of a candidate or passage/defeat of a proposal.

9. Billboards

Amend Section 58-197(d)(8) as follows regarding establishment of digital billboards:

- (8) New billboards shall only be authorized when replacing one or more existing billboards. Establishment of a new billboard or the modification or replacement of an existing billboard that includes an electronic message sign shall be authorized when replacing two or more existing billboards, one of which may be an existing billboard that is modified, provided that the establishment of an electronic message sign on a billboard results in the net reduction of at least one (1) billboard in the City. No new billboard shall be established unless it is located on a site of at least one (1) acre, all required setbacks are met on the site and the billboard is located at least 1,200 feet from the nearest billboard. The reduction and replacement requirements shall not apply to portions of the City annexed in 2014.

10. Conversion of Doubles in BC-1

Amend Section 58-114(a)(2) follows:

- (2) Conversion of an existing two-family dwelling or double shall be limited to conversion to a single family residential dwelling, a single residential dwelling unit and a single business, or a single business; they shall not be converted to two businesses. All uses shall provide the minimum number of parking spaces in accordance with Article IV, Division 2 of this UDC.

11. Event Halls

A. Modify Exhibit 58-113 and 58-123 as follows to distinguish caterers and event halls:

Land Use	LBCS #	Description	BC-1	BC-2	C-1	C-2	Additional Conditions
Catering	2560	Provide single event-based food services. They transport food via equipment and vehicles to events Banquet halls or events halls are excluded from this subcategory.	C	S	C	P	
Event Halls	5661	Facility located on private property that primarily functions to social gatherings. Events halls consist of one or more meeting or multipurpose rooms, that are available for use by various private groups for such activities as meetings, parties, weddings, receptions, and dances. Events halls may include kitchen facilities.		C		C	Sec 58-313

Insert a new Section 58-313 as follows and renumber remaining sections as applicable:

Sec. 58-313 Event Halls

Events Halls may be authorized by conditional use permit subject to the following conditions, which may be modified through the conditional use permit process:

- (a) **Application:** The applicant for a conditional use permit for an events center shall provide the following information:
- (1) A description of the specific types of events proposed to be conducted in the facility,
 - (2) Services provided for the events, including but not limited to food, beverage, audio visual and staffing;
 - (3) Frequency of events;
 - (4) Maximum size of events;
 - (5) Proposed hours of operation;
 - (6) Means of complying with Chapter 24, Article V Noise provisions of the City Code;
 - (7) Building plans showing compliance with adopted building and safety codes;
 - (8) If food service is provided, kitchen plans demonstrating compliance with applicable health codes;
 - (9) If alcoholic beverages are to be available at any event, documentation of compliance with applicable local and State laws;

- (10) Site plan documenting locations and dimensions of available space for events, signage, outdoor lighting, parking lot design complying with the provisions of this section, any vehicle operational areas for patrons or service providers, and loading zones;
 - (11) Planting plan showing proposed landscaping and buffering; and
 - (12) Stormwater management plan.
- (b) **Parking:** On-site parking (on the same site, lot, or parcel as the event hall) shall be provided in accordance with Article IV, Division 2 of this UDC at a rate of 1 parking space per 4 people of maximum capacity of the entire facility.
 - (c) **Access:** The facility shall have direct access to a collector or arterial level street with sufficient capacity to accommodate maximum occupancy of the event hall.
 - (d) **Uses:** No event hall shall host any event that would be subject to adult use regulations under Chapter 12, Article III of the City Code.
 - (e) **Food Service:** Preparation and serving of food shall comply with all local and State requirements.
 - (f) **Alcoholic Beverages:** Compliance with all local and State laws and rules is required If alcoholic beverages are sold, provided, or served for participants in and events.
 - (g) **Revocation of Conditional Use Permit:** Failure to comply with any of the conditions of this section or the applicable conditional use permit may result in revocation of the permit pursuant to Section 58-63 of this UDC.
 - (h) **Location:** No event hall shall be located within 300 feet of a residential use or district.
 - (i) **Outdoor Events:** No outdoor music or amplification shall be allowed unless approved pursuant to a special event permit.
 - (j) **Event Attendance:** Events open to the general public in exchange for admission or other compensation shall only be authorized subject to issuance of a special event permit.

BURK-KLEINPETER, INC.

To: Hon. Belinda Constant, Mayor
Council Members Rau, Smith, Hinyub, Miller and Berthelot

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: April 10, 2024

David Crockett Steam Fire Company #1 Central Station

A meeting was held to discuss outstanding items Wednesday April 3, 2024, and to discuss the HVAC issues that are occurring.

RTUs + Thermostat

- The RTU Units (1+2) have previously malfunctioned or have not adequately cooled or heated the building. BKI requested that the following conditions be tested / verified by Gibbs Construction.
 1. Test pressure sensors in ducts to associated VAV Dampers and verify distance of pressure sensors from associated VAV Dampers (all VAV + Dampers.) Is there adequate air flow to the building?
 2. Test supply air temperature at RTU (both units) and confirms that 55-degree air is being supplied to the building.
- Gibbs' Sub-contractor went on the roof and observed the following conditions.
 1. On 04/03 RTU-1 **was not** operational.
 2. On 04/03 RTU-2 **was** operational.
- The City of Gretna requested that a diagnostic history of RTU (1+2) be provided from the time of startup to determine points of failure and shutdowns.
 1. CIS + Gibbs is to provide this information for both units.
 2. CIS + Gibbs is to request for or provide an alarm mechanism alerting the Fire Department to RTU Unit Failure.
- Gibbs will provide additional training to the Fire Department to operate and maintain both RTU Units
- Gibbs will track all documented RTU failures from startup to present, then provide that information to the project team.
 1. Include documented failure, repairs, and response times for repairs.
- BKI is to review the returned RTU Submittal verifying if an economizer cycle (or free cooling) is included in the installed units.
 1. The returned submittals are attached to this email.
- The Fire Department requested that the following thermostats be re-programmed allowing them to cool below 65 degrees.
 1. T-VAV-11
 2. T- VAV-15
 3. T-VAV-14
 4. BKI --- what is the recommended level that the thermostats can be lowered without creating condensation at the supply grilles?

Heating in the Building

- BKI will provide a narrative to JCI (Johnson Controls) for them to complete their review of the proposed modification to heat the building.
- The reviewed and returned proposed heating modification (returned by BKI) is to include the following:
 1. Verification that the proposed RTU set points are adequate to heat and cool the building.
 - CSI expressed concern that the FITNESS ROOM 114 may need cooling during chilly weather days because of the use in space. BKI (and JCI) will determine if the RTU set points need to be adjusted for this condition.
 2. BKI will provide a summary of the City of Gretna explaining how the Fire Department will operate the system.
 - BKI to describe turn over from heating to cooling mode listing anticipated times for the units to switch modes.
 - It is understood that heating and cooling **will not** happen simultaneously in the building.
 - It is understood that switching units from heating to cooling will happen **automatically**.

- BKI will review PCO 107 again to determine who is responsible for the HVAC modifications.
 1. Gibbs sends all correspondence to BKI re-explaining your position, so they (BKl) can re-evaluate the request.

Fifth Street Improvements

A draft 98% Final Plan submission has been submitted to Gretna. Currently incorporating the City's comments. We are also awaiting DOTD – Railroad Agreement and Design Exception Approvals. Expecting to let the project on May 8, 2024. DOTD is assembling a Section 106 form and a no wetlands impact document to be included in the Categorical Exclusion.

25th Street Canal Subbasin Improvements Project.

The FEMA award has been approved. Gretna is still awaiting the grant documents from GOHSEP. 100% Final Plans are being completed and will be submitted in May. The project will be bid in August-September. A meeting with GOHSEP, HGA, BKI and DBA is scheduled for Monday April 8, 2024, to discuss grant management and design status.

Timberlane Drive - Canal Emergency Repair

A State Capital Outlay emergency request has been submitted to the State.

Mel Ott, McDonoghville and Richard Street Playground Equipment

This project is underway. The Mel Ott Concrete pad was poured Thursday, April 4, 2024.

Hancock St - Eastside (Burmaster to McDonogh St.) & Palfrey St. (Milton St. to Virgil St.)

Cost Estimates and Conceptual plans have been assembled and will be submitted to Jefferson Parish for HUD funding application. Hancock cost estimate is \$161,582.50. Palfrey Cost Estimate is \$131,446. In lieu of Capital Outlay funding, the city has included the Palfrey St. Project as part of the Capital Improvements Plan.

Creagan Canal Bank Failure

Conceptual drawings and a cost estimate have been created for reinforcing the canal bank along Creagan Canal (506'). In lieu of Sheetpile reinforcement, RCR concrete matting is being explored as a cheaper alternative.

Governor Hall Connector Project.

A meeting is being set up with Union Pacific-Olsson Engineering, NOGC, DOTD-Rail Safety to discuss the analysis Olsson will be performing for UP.

2023-2024 Capital Outlay.

2023-2024 Capital Outlay requests have been submitted. The projects submitted for funding are City Hall Exterior and Interior Renovations, Downtown Drainage Phase 3 – Governor Hall Connector, Stumpf Blvd Canal Box Culvert – Friedrich's St. Bypass and Old Garden Park Lighting Project.

2023-2024 Capital Improvements Plan

Projects in this plan are Asphalt Paving along Derbigny Striping (WBE to 4th Street), Monroe Street (4th Street to Weidman Phase 1), Palfrey St. (Milton-Virgil), Lafayette St. (4th-5th), 1st St (Hamilton - Lafayette) Old Garden Park and 2700 block of Huey P. Long Asphalt Paving-Striping. A site visit with Boh Bros. will be held the week of April 8, 2024. Work to begin in May. The City is using Boh Bros. through the Jefferson Parish Asphalt maintenance contract.

Finance Department:

**Report "Actual vs. Budget for Major Funds" was
distributed prior to the meeting.**

City of Gretna

Department of Inspection and Code

Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Remodeling Renovations (Com)	4/1/2024	2024-7556	Roof Division LLC, The	BC-1 (Business Core District)	1027 Friedrichs St	\$58,962.00	Roof Replacement with deck repair when needed as per code and requirements. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post permit shall result in a failed inspection. All required inspections may be found in the permit and shall be requested via www.mygovernmentonline.org. Failure to complete a permit of all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$320.00	
						\$58,962.00		\$320.00	

City of Gretna

Department of Inspection and Code

Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

Residential: Addition (Res)	3/13/2024	2023-6947	Kelli Vedros	R-1 (Single Family Residential District)	330 Amelia St	\$120,000.00	Certificate of Completion may not be issued until Zoning has cleared re-subdivision. Construction of a 1275 sq. ft. addition as per code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full size set and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved and issued a Certificate of Completion on 7.31.23 and signed on 8.1.23. You are required to post your certificate and permit in window visible from street for the duration or project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to complete a permit of all required inspections will result in an ability to proceed with any new permits for improvements in the future.	\$625.00	
						\$120,000.00		\$625.00	

City of Gretna
Department of Inspection and Code
Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

Residential: Repairs (Res)	3/27/2024	2023-7323	Jacob Construction LLC - Daniel Christopher Flores	R-1 (Single Family Residential District)	110 Mason St	\$62,060.15	STOP WORK ORDER - WORK COMMENCED WITHOUT PERMIT - Demo and hang drywall, install insulation, paint ceiling and walls, remodel bathroom, install baseboard and shoe molding, install interior doors, install 2 windows and new electrical wiring throughout the home as indicated by contractor in provided signed contract. All trades shall file under this permit number. Location of Structure is in the Special Flood Hazard Area however the improvement are less than 50 percent of the Fair Market Value of the structure per documents provided. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline	\$335.00	

City of Gretna
Department of Inspection and Code
Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

							e.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.		
3/15/2024	2024-7492	JOEL C. ALSANDOR - Alsandor, Joel C.	R-1 (Single Family Residential District)	1706 Claire Ave	\$65,000.00	\$350.00	Renovation to a single family dwelling as phase 2 of this project and as indicated in contract provided. All trades shall file under this permit number. No indication of plan/layout was provided therefore no change to layout may occur under this permit number. You are required to post permit in window visible from street for the duration of project and shall not remove permit until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to call for all required inspections and close out project shall result in a failure to proceed with any		

City of Gretna
Department of Inspection and Code
Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

3/8/2024	2024-7513	R Guidry's Roofing & Siding, L.L.C.	R-1 (Single Family Residential District)	1507 Thomas St	\$43,000.00	additional projects on this site. STOP WORK ORDER-WORK PERFORMED WITHOUT A PERMIT-Residential repairs to include damaged roof, siding and new windows as per code and requirements. You are required to post your permit in the window visible from the street for the duration of project and shall not remove until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org	\$240.00
3/8/2024	2024-7521	504 Construction and Restorations, LLC - Harold Joseph Leblanc III	R-1 (Single Family Residential District)	103 Leighton St	\$21,368.98	Roof Replacement with sheathing overlay as per code and requirements. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post permit shall result in a	\$130.00

City of Gretna
Department of Inspection and Code
Permits Issued from 3/6/2024 12:00:00 AM thru 4/5/2024 12:00:00 AM

				failed inspection. All required inspections may be found in the permit and shall be requested via www.mygovernmentonline.org. Failure to complete a permit of all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	
				\$191,429.13	\$1,055.00
Total				\$370,391.13	\$2,000.00



Code Enforcement Report 3-1-24 thru 4-5-24

Violation	Total Violations	Closed Violations
Accessory structure	3	
Animals running at large	1	
Automobile dealers (Repair work)		
Automobile repair shops and body shops (Building required)	1	
Business license required	7	
City responsibility; criteria for city collection		
Construction dumpster		
Commercial vehicles in a residential zone		
Construction and maintenance of basketball goals on city streets		
Dangerous structure or premises (Board and Secure)		
Decorative features	9	
Defacement of property		
Disposal of cut grass, weeds, tree limbs etc.; in drainage ditches and on public streets and right of way prohibited		
Dogs running at large		
Exceeding what is allowed in a C1 Zone		
Exterior walls/doors	4	
Electrical Equipment	1	
Exceeding what is allowed in a R1 zone		
Fences enclosing dumpsters		
Grading and drainage	2	
Interior structure (Unsafe condition)		
Occupancy Limitations		
Graffiti on Property	1	
Maintenance of a nuisance prohibited	3	
Operable motor vehicle storage yards	1	
Inoperable vehicles	30	
Swimming Pool Enclosure	1	
Non-routine motor vehicle repair prohibited	1	
Nonconforming sigs		
Premises Identification	2	
Overflowing Dumpsters		
Pest Elimination	2	
Outdoor display of merchandise, goods and movables		
Parking on the front lawn	4	
Cruelty to animals		
Pit Bull Dogs	1	
Person’s Responsibility		
Parking of buses, trailers, water crafts		
Storage of vehicles awaiting repair	2	
Premises maintained in a prohibitive manner	6	
Prohibited discharges	4	
Prohibited sigs	2	
Protective treatment	18	
Commercial vehicles in a residential zone		
Roofs and drainage	9	
Removal of waste		
Sign erection permits and review	3	
Sign maintenance		
Single-family residential district, R-1		
Short Term Rentals	1	
Stairways, decks porches and balconies	1	
Storage of camping and recreational equipment	2	
Storage of parts or waste materials	1	
Premises Identification		
Rubbish and garbage	1	
Storage Containers		
Dumping in city park		
Trash, debris etc.	47	
Temporary signs	2	
Stagnant Swimming Pools	1	
Parking buses, trailers, water crafts on city streets prohibited	2	
Weeds, grass, other vegetation	64	
Windows, skylight and door frames	6	
Work commencing before building permit issued or filing application accepted	19	
TOTALS	265	

MEMO

TO: Honorable Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller and Jackie Berthelot

FROM: Amelia Pellegrin, Director of Planning and City Development

DATE: April 5, 2024

RE: Planning and City Development Monthly Status Report

PLANNING UPDATES:

- UDC amendments proposed recommended for approval by Planning & Zoning Commission: Brewpubs, Event Halls, Accessory Structures, Funeral Homes, Parking on vacant lots, Medical Marijuana Dispensaries, Billboards, and more.
- Conditional Use Permit for Federal Firearms License at 1418 Dupas Street.
- Minor Subdivision at 1411 Claire Avenue.

CAPITAL PROJECT UPDATES

- **Fire Station**
 - Substantial completion issued August 31, 2023.
 - BKI reviewing heating controls submittal.
 - Warranty issues and other items (water leaks and heating issues) outstanding.
- **25th Street Gretna Resilience District Project:**
 - Verbal approval, still awaiting final award documents.
 - BKI is working on final design documents.
- **5th Street Corridor Improvements:**
 - BKI is preparing the final 98% plans.
 - DOTD completing environmental review.
 - Public meeting scheduled for May 14, 2024, 5:30PM at Cultural Center.
 - DOTD bidding tentatively for June. Anticipating an 18-month construction timeline.
- **4th Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
 - Construction in progress.
 - March through July construction schedule.
- **Playground Revitalization Project (CDBG-VC):**
 - Construction started at all three sites, ribbon cuttings to be determined.
- **Environmental Sites:**
 - 725 Carricox Street: LDEQ letter received March 2024 stating no further action necessary.
 - 77 Westbank Expressway: LLJ awarded asbestos abatement, contract pending.
 - 100 Westbank Expressway: Leaaf conducting environmental hazard assessment.
- **National Endowment for the Arts: River Connections:**
 - Luna Fete event a success – data estimates roughly 25% of attendees were Gretna residents, with approximately one third of attendees coming from across the River.
 - Videography and photography are pending.
 - Final report due March 2024.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville’s Future*
 - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
 - Contract approval on agenda. Funds to be spent on federal infrastructure grant proposals.
- **4th Street Extension Project Closeout:**
 - Change Order 13 review in progress with DOTD.
 - The engineering consultant is working on closeout documents – all change orders were required to be hand signed.

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
Gretna City Hall
740 2nd Street, 2nd floor Council Chambers, Gretna, LA 70053
April 1, 2024 – 4:00 PM

To: Mayor Belinda Constant; Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Jackie Berthelot
Norma J. Cruz, City Clerk

From: Peter Spera III, Chairman
Danika Gorrondona, City Building Official

Members Present:

Architect: Paula Peer
Historian: James Rolf
District 1: Burdell Muller
District 2: Zack Dieterich
District 3: Peter Spera III
District 4: Sandra Banks

Members Absent:

At Large: Peter Debroeck

2. PRELIMINARY CONFERENCE

(1) 1108-1110 Derbigny Street - COD – 24-002 Issued

Applicant: John McGill Sr. -

For: Demolition, Preliminary Conference

Motion to deny demolition.

Approved 6-0

Motion by: Zack Dieterich

Second by: James Rolf

Notes: City attorney WJ LeBlanc presented the city's position on this property, the commission asked the applicant to reconsider retaining the front façade. The property owner did not wish to modify the application and asked for full demolition.

3. CONSENT AGENDA FOR CERTIFICATE OF APPROPRIATENESS

Motion to approve properties on the consent agenda.

Approved 6-0

Motion by: Zack Dieterich

Second by: Burdell Muller

(2) 435 Huey P Long Avenue - COA – 24-030 Issued

Applicant: Gina Johnson

For: Commercial renovation Reinstate HDC-COA

(3) 939 8th Street - COA – 24-031 Issued

Applicant: Joshua Theard on behalf of Roland Labauve Jr.

For: Solar Panels

4. PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS

(1) 1010 5th Street – COA – 24-031 Issued

Applicant: Erin Daigle

For: Commercial New Construction

Approved 6-0 Motion by: Zack Dietrich Second by: Paula Peer

Portion of Packet Converted to Preliminary Conference 6-0

Motion by: Zack Dietrich Second by: James Rolf

Preliminary conference items: Front façade

(2) 1114 Washington Street – COA – 24-032 Issued

Applicant: Edwin Nelson Clayton II

For: Residential Renovations

Approved 6-0 Motion by: Zack Dietrich Second by: Burdell Muller

(3) 908 Derbigny Street – COA – 24-033 Issued

Applicant: William Tomasak

For: Replace windows, minor changes from original application & fence

Approved 6-0 Motion by: Zack Dietrich Second by: Sandra Banks

(4) **701 Franklin Street**

Applicant: Jimmy Cao

For: Windows

Packet Converted to Preliminary Conference 6-0

Motion by: Zack Dietrich Second by: James Rolf

Preliminary conference items: Window muntins

(5) **1030 Derbigny Street – COA – 24-034 Issued**

Applicant: Devon Addison

For: Existing roof extension to match existing; enclose patio to restaurant

Approved 6-0 Motion by: Zack Dietrich Second by: Burdell Muller

(6) **629 Derbigny Street – COA – 24-035 Issued**

Applicant: Marlon Chukumerjie

For: Shed installed without permit or review

Approved 6-0 Motion by: Zack Dietrich Second by: Paula Peer

(7) **517 10th Street – COD – 24-036 Issued**

Applicant: Zach Dieterich,

For: Exterior Renovation

Approved 5-0 Motion by: James Rolf Second by: Sandra Banks

Recused: Zack Dietrich

Portion of Packet Converted to Preliminary Conference 5-0

Motion by James Rolf Second by: Paula Peer Recused: Zack Dietrich

Preliminary conference items: Front columns & handrails, windows, masonry wall, and privacy fence

(8) **514 Perry Street – COA – 24-037 Issued**

Applicant: Zach Dieterich,

For: Exterior Renovation

Approved 5-0 Motion by: James Rolf Second by: Burdell Muller

Recused: Zack Dietrich

Portion of Packet Converted to Preliminary Conference 5-0

Motion by James Rolf Second by: Burdell Muller Recused: Zack Dietrich

Preliminary conference items: Existing apartment/former garage and masonry wall

OTHER MATTERS:

Member Zack Dietrich presented the nominations for 2023 Historic Showcase

ADJOURNMENT:

On a motion by **Member Zack Dietrich** and seconded by **Member Burdell Muller**, the Historic District Commission (HDC) meeting for April 1, 2024, adjourned at 5:42 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Peter Spera III, Chairman



City of Gretna

Planning & Zoning Commission Meeting

April 3, 2024 – 5:30 PM

The Planning & Zoning Commission of the City of Gretna, Louisiana held the meeting scheduled for Wednesday, April 3, 2024, at 5:30 p.m. at 740 Second Street, Gretna City Hall, Gretna, LA 70053.

Notice for the Planning and Zoning Commission meeting was duly posted as law requires on the bulletin board, at Gretna City Hall main entrance, 740 Second Street, Gretna, Louisiana 70053.

1. Call to Order and Roll Call:

Roll call taken; Commission members present James Rolf, Rory Cadres, Elizabeth Strohmeyer, and William Tomasak. Absent: Lisa Carr

Chairman, James Rolf was in the chair, and the City Clerk was present. A quorum of four members being present, Chairman Rolf, called the meeting to order at 5:33 PM.

City Staff present: Norma Cruz, City Clerk; Amelia Pellegrin, Director, Planning and City Development.



2. Conditional Use Permit (CUP) request: (Council Approval)

(1) 1418 Dupas Street (Lot 36-A, Square 46, Oakdale Subdivision, Edwin Herasymiuk, Applicant

Conditional use permit approval to engage in a "by appointment only" Federal Arms Licensed Business in an existing commercial space. In District Four, Councilman Berthelot

Chairman James Rolf explained the Planning and Zoning Commission was meeting tonight to review one Conditional Use Permit request for 1418 Dupas Street, Edwin Herasymiuk, Applicant (Total Silence, LLC). The Commission will consider the recommendations as provided by the administrative staff; and public comments will be considered. The Commission will also review proposed the Unified Development Code (UDC) Chapter 58, the amendments to various sections of the UDC.

The Planning and Zoning Commission members will deliberate and based upon the evidence provided, and publicly in favor or against the request or approve with conditions. This recommendation along with the Commission's recommendation will be presented to the City Council for their final consideration and approval at the April 10, 2024, Council Regular meeting.

The Planning and Zoning Commission members are to review this conditional use permit request for a proposed Conditional use permit approval to engage in a "by appointment only" Federal Arms Licensed Business for approval in a C-1 Neighborhood Commercial Zoning District, for property at 1418 Dupas Street. This property is owned by the applicant.

Miss Amelia Pellegrin, Director, Zoning and City Development provided a well explained slide presentation and written staff report:

Summary

An application for a Conditional Use Permit for firearms sales and related services was submitted to the City of Gretna by Mr. Edwin Herasymiuk, Total Silence, LLC., for the sale of firearms at the commercial property he owns located at 1418 Dupas Street. This property is zoned C-1 Neighborhood Commercial.

Detailed Description

The application submitted to the City of Gretna by Mr. Herasymiuk proposes locating his firearms business in this C-1 Neighborhood Commercial Zoning District. A conditional use permit is required for firearms sales in any commercial zoning district in the City of Gretna (Unified Development Code Section 58-125 e). Please see the attached letter of intent from the applicant describing the proposed business operations.

The proposed new small-scale gun sales and repair use is allowed in a C-1 zoning district and does not entail a storefront, but rather is a one-to-one sales model. Adequate parking exists at this location. Federal Firearms Licensed businesses are also regulated by state and federal requirements - Mr. Herasymiuk has applied for this license which is contingent on the City's conditional use permit approval.

The criteria for conditional use approval in the UDC are met as follows:

Section 58-63 (i) (1-6): A conditional use is permitted only if the applicant demonstrates that:

- 1. The proposed conditional use shall comply with all regulations of the applicable zoning district and any applicable supplemental use regulations;
- 2. The proposed conditional use shall conform to the character of the neighborhood in which it is located and not injure the use and enjoyment of property in the immediate vicinity for the purposes already permitted;
- 3. Adequate public facilities shall be provided as set forth herein.
- 4. The proposed use shall not impede the orderly development and improvement of surrounding property for use permitted within the zoning district or substantially diminish or impair the property values within the neighborhood.
- 5) The establishment, maintenance, or operation of the proposed use shall not be detrimental to or endanger the public health, safety, comfort, or general welfare; and
- 6) The public interest and welfare supporting the proposed use shall be sufficient to outweigh individual interests that are adversely affected by the establishment of the proposed use.

Notice Requirements and Public Comment

Posting and mailed notification requirements for this CUP application were satisfied as of March 28, 2024. No comments were received by phone or email at the time of this meeting.

Recommendation

This is a low-intensity non-store front commercial use. This type of use is heavily regulated by State and Federal agencies. As such, staff understand that storage of firearms will be secured and monitored by other agencies. The City Staff recommends approval contingent upon compliance with all State and Federal licensing and regulatory protocols.

On a motion by **Member William Tomasak** and seconded by **Member Elizabeth Strohmeyer**, **IT WAS RESOLVED** to accept and favorable recommend to the City Council the Conditional Use Permit request for the applicant at 1418 Dupas Street; Edwin Herasymiuk; for a proposed Conditional use permit approval to engage in a "by appointment only" Federal Arms Licensed Business to sell firearms; contingent on compliance with all State and Federal licensing and regulatory protocols; the same was favorably recommended by the following vote:

Yeas: **Members William Tomasak, Elizabeth Strohmeyer, Rory Cadres, and James Rolf**
Nays: None
Absent: Member **Lisa Carr**



3. Unified Development Code Text Amendments: (Recommendation to Council)

- (2) The Planning and Zoning Commission to review proposed additions, amendments, edits, renumbering, and modifications to various sections of the Unified Development Code (UDC), Chapter 58; as per attachment.

The Planning and Zoning Commission members are to review proposed amendments to Chapter 58, of the Unified Development Code.

Miss Amelia Pellegrin, Director, Zoning and City Development Miss Pellegrin provided a well explained slide presentation and proceeded to review and explain in depth on the purpose, reasons and concerns to merit such amendments.

UDC Text Amendments Approval Criteria

In its review of an application for a UDC text amendment, the Hearing Bodies shall consider the following criteria. No single factor is controlling; instead, each must be weighed in relation to the other standards.

- (1) Consistency. The text amendment shall be consistent with the adopted Comprehensive Plan. 46 Gretna UDC Amended August 10, 2022
- (2) Health, Safety, and Welfare. The amending ordinance must bear a substantial relationship to the public health, safety, or general welfare, or protect and preserve historical cultural places and areas.
- (3) Public Policy. Certain public policies in favor of the text amendment may be considered. Examples include a need for work-force housing, economic development, mixed-use development, or sustainable environmental features, which are consistent with the City, area, neighborhood, or specific plans.

- (4) Other Factors. The hearing body may consider any other factors relevant to a text amendment application under state law.
- (5) Impacts. The hearing bodies shall not regard as controlling any advantages or disadvantages to the individual requesting the change, but shall consider the impact of the proposed amendment on the public at large.

1. Brewpubs & Microdistilleries.

Adding these new land uses to the UDC and defining zoning districts where allowed as well as other standards and definitions.

2. Funeral Homes and Crematoria.

Separates funeral homes with crematoria from those without in definition and authorized zoning districts. Allows for funeral homes without crematoria in C-1 Neighborhood Commercial zones as was historically allowed (if parking and other development standards are met).

Land Use	LBCS #	Description	C1	C2	Additional Conditions
<u>Funeral homes w/ crematoria</u>	<u>6710a</u>	<u>Includes funeral homes combined with crematoria</u>		<u>P</u>	
<u>Funeral homes no crematoria</u>	<u>6710b</u>	<u>Includes funeral homes but does not allow crematoria</u>	<u>P</u>	<u>P</u>	

3. Personal and Residential Care Homes

Purpose: to allow for more senior housing options, especially in residential zones.

Recommendation to table this amendment until further study is completed on housing needs and opportunities.

4. Height of Residential Accessory Buildings

Purpose: Allow for new two story (i.e., garage plus second floor) accessory buildings in residential zones where appropriate. Current code limits height to 15 feet.

RECOMMENDED WITH CHANGE to 58-301 (a) (4) (c):

The Planning Director may approve accessory structure heights of up to twenty-two (22) feet if the accessory structure meets the minimum setback requirements ~~for the principal structure~~ and is not taller than the principal structure on the lot it is located or on adjacent lots.

5. Non-residential Accessory Structures

Purpose: provide zoning guidance where none was in place for non-residential accessory structures.

- Must meet minimum setback requirements for principal structures – preserves the purpose of the setback areas. If adjacent to non-residential and < 15 feet high, rear setback can be 5 feet.
- BC, C districts: must be located in rear or interior side yard.
- No more than 2 structures allowed per lot in BC or C districts.
- Unrestricted in M districts.

6. Parking on Vacant Residential Lots

Purpose: explicitly prohibit this activity (already disallowed per zoning of surface parking lots).

RECOMMENDED WITH CHANGE 58-181 (a) added paragraph (7):

Parking or storage of vehicles, watercraft, trailers, or equipment shall be prohibited on any vacant lot located in an R-1, R-2 **or R-3 district** (added).

7. Medical Marijuana Dispensaries

Purpose: Add this land use to UDC authorized districts and special supplemental conditions Section 58-309:

- Allowed with supplemental conditions in C-2 only.
- Not closer than 1,000 feet to certain land use (schools, religious, care facilities).
- Regulated by the State – must be 15 miles from nearest dispensary.
- Operational restrictions.

8. Political Signs

Purpose: Updating UDC to include Muni-code ordinance on timing allowed for political signs:

Political signs for candidate or proposition shall be allowed temporarily without a permit 60 days prior to a Special Primary Election, Special General Election, Municipal Primary Election, Municipal General Election, Open Primary Election or Congressional Election and shall be promptly removed by the property owner within fifteen (15) days following said election of a candidate or passage/defeat of a proposal.

9. Billboards

Purpose: Clarifying language regarding removal of billboards when adding new electronic billboards.

Establishment of a new billboard or the modification or replacement of an existing billboard that includes an electronic message sign shall be authorized when replacing two or more existing billboards, one of which may be an existing billboard that is modified, provided that the establishment of an electronic message sign on a billboard result in the net reduction of at least one (1) billboard in the City.

10. Conversion of Doubles in BC-1

Purpose: protect the mixed-use fabric and density of BC-1 neighborhoods by prohibiting conversion of existing 2 family homes into 2 commercial tenant spaces:

Conversion of an existing two-family dwelling or double shall be limited to conversion to a single-family residential dwelling, a single residential dwelling unit and a single business, or a single business; they shall not be converted to two businesses. All uses shall provide the minimum number of parking spaces in accordance with Article IV, Division 2 of this UDC.

11. Event Halls

Purpose: Add event halls as a defined land use (separate from catering) with defined authorized districts, development standards and supplemental conditions.

- Allowed by conditional use only in BC-2 and C-2 zones.
- Requires alcoholic beverage licensing for any alcohol service on property.
- Requires parking requirements met on the property.
- No adult entertainment uses allowed.
- Outdoor music OR General public/\$ admission events only allowed by special event permit.

After the in-depth review of all the proposed amendments; the Commission members raised questions, made suggestions and criteria for amendments with concerns as follows:

UDC Amendments – Approved with Recommendations by PZC

1. Brewpubs and Microdistilleries – add State definitions for alcohol by volume (ABV);
2. Funeral Homes and Crematoria;
3. Personal and Residential Care Homes – deferred;
4. Height of Residential Accessory Buildings;
5. Non-Residential Accessory Structures;
6. Parking on Vacant Residential Lots;
7. Medical Marijuana Dispensaries;
8. Political Signs;
9. Billboards – add reference to lighting allowed for signs;
10. Conversion of Doubles in BC-1; and
11. Event Halls – add allowed by CUP in C-1 districts to align with existing event halls in C-1 districts.

On a motion by **Member James Rolf** and seconded by **Member Elizabeth Strohmeyer**, **IT WAS RESOLVED** to accept and to favorable recommend to the City Council the reviewed proposed amendments to Chapter 58, of the Unified Development Code (UDC) with the following: **1.** Brewpubs and Microdistilleries – add State definitions for ABV; **2.** Funeral Homes and Crematoria; **3.** Personal and Residential Care Homes – DEFERRED; **4.** Height of Residential Accessory Buildings; **5.** Non-Residential Accessory Structures; **6.** Parking on Vacant Residential Lots; **7.** Medical Marijuana Dispensaries; **8.** Political Signs; **9.** Billboards – add reference to lighting allowed for signs; **10.** Conversion of Doubles in BC-1; and **11.** Event Halls – add allowed by CUP in C-1; and the same were favorable recommended to the City Council by the following vote:

Yeas: **Members William Tomasak, Elizabeth Strohmeyer, Rory Cadres, and James Rolf**
Nays: None
Absent: Member **Lisa Carr**



4. Adjournment

There was no further business to conduct, and on a motion by **Member William Tomasak** and seconded by **Member Elizabeth Strohmeyer**, the Planning and Zoning Commission meeting for Wednesday, April 3, 2024, adjourned at 6:35 PM, and the same was unanimously approved.

Respectfully submitted,

Amelia Pellegrin,
Director, Planning and City Development



City of Gretna
Parks and Parkways Department

MEMO

TO: Honorable Belinda C. Constant, Mayor; City Council Members

FROM: Danny Lasyone (Dina Matthews)

DATE: April 10, 2024

RE: Status reports - Citywide maintenance and public improvements projects

District 1

- Blew drain lines and cleaned drain boxes with vactor truck Cook Street from Hancock Street to Westbank Expressway, Romain Street from Hancock Street to Westbank Expressway and Solon Street from Hancock Street to Westbank Expressway, 1101, 1107 & 1111 Madison Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at 923 Van Trump Street and 2100 block of Hancock Street

District 2

- Blew drain lines and cleaned drain boxes with vactor truck at 819, 815, 809, 805 & 801 Evergreen Street, 4th & Weyer Street, 3rd Street & Lafayette Street, 316 Evergreen Street, 2nd Street & Huey P. Long Avenue, 6th Street & Amelia Street and 11 Holly Drive
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Asphalt repairs completed in the 1000 block of Fried Street, 11th Street & Fried Street and 11th Street & Newton Street

District 3

- Blew drain lines and cleaned drain boxes with vactor truck at 2909 & 2911 Hero Drive, 135 Mason Street, 24th Street & Huey P. Long Avenue, 2420 Newton Street and 2412 & 2416 Claire Avenue
- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)

District 4

- Blew drain lines and cleaned drain boxes with vactor truck at Adee Lane, 608 to 613 Fairfield, Avenue, 938 & 941 Fairfield Avenue Azalea Drive from Stumpf Boulevard to James Court, Tulip Drive from Stumpf Blvd. to James Court; Avenue, 938 & 941 Fairfield Avenue
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

On motion by Council Member _____ and seconded by Council Member ___, the following ordinance was introduced:

ORDINANCE NO.

An ordinance declaring vehicles and equipment surplus property, and no longer needed for public purposes; and to authorize the sale of said surplus property at a public auction. (2)

WHEREAS, the City of Gretna Police Department has declared certain vehicles, surplus property and unnecessary to the daily operations of the department; and

WHEREAS, City Administration has declared certain vehicles, surplus property and unnecessary to the daily operations of the departments; and

WHEREAS, is necessary to replace certain vehicles and equipment so that the city can continue to provide the citizens of Gretna with quality daily services.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

SECTION 1. The following vehicles were designated surplus property by the Gretna Police Department and should be sold at public auction to the highest bidder.

GRETNA POLICE DEPARTMENT – VEHICLES

Year	Make	Model	VIN / Serial No.
2015	Jeep	Jeep	1C4NJPBB1FD438439
2014	Jeep	Jeep	1C4NJPBB1FD438438

SECTION 2. The following vehicles were designated surplus property by the City Administration and should be sold at public auction to the highest bidder.

CITY OF GRETNA ADMINISTRATION - VEHICLES

Year	Make	Model	Serial No.
2011	Ford	F350 Pick Up Truck	1FT8W3CT1BEC95771
2014	Ford	F150 Pick Up Truck	BBA7235CA03131009
2015	Ford	F350 Pick Up Truck	BBA72335CA03131008

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: Council Members

Nays:

Absent:

ADOPTED: MAY 8, 2024.

APPROVED: MAY 9, 2024.

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance presented to the Mayor on May 9, 2024.

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

Ordinance returned from the Mayor on May 9, 2024.

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA