

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 Second Street, Gretna, LA 70053
Council Chamber, 2nd floor.**

October 9, 2024 - 5:30 PM

AGENDA

AGENDA ITEM(S):

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Opening Remarks by the Mayor.**
- 4. Appointments - Planning and Zoning Commission.**
 - A. Commissioners Term Renewal.
- 5. Presentations:**
 - A. The 7 & 8 Year-Old Babe Ruth 2024 Parish Champions.
 - B. Special Presentation:
 - C. Special Presentation:
 - D. Recognition of New Businesses:
- 6. Approval of Resolution for Low Responsive Bid:**
 - A. A resolution accepting the engineer's professional recommendation for the low responsive bid by Mechanical Resource Contractors, LLC for the HVAC second and third floors upgrades at Gretna City Hall. Committing all funds needed for construction that exceed available State Capital Outlay funds.
Requested: Administration Sponsor: Councilman Hinyub
- 7. Vested Rights Determination: Reconsideration.**
 - A. Request to reconsider 2224 Newton Street Vested Rights termination. David Band, Attorney
Legal description: Lot 113-B1, Vicknair Add; New construction
New Orleans Gospel Assembly, Earnest Richard, Pastor
(District 3, Councilman Miller)

8. CONSENT AGENDA:

A. Approval of Meeting Minutes:

September 10, 2024, Council Emergency Meeting.
September 13, 2024, Council Regular Meeting

B. Event Request(s):

- (1) Root Out Child Abuse; 5K Race, April 26, 2025 at 9:00 AM; Gretna Levee Royal Hearts Foundation (Demetrice Morris), Applicant

C. Adoption of Resolution(s) by Consent:

- (1) A resolution authorizing Mayor Belinda C. Constant and the City administration to execute Changer Order No. 1, to the City's contract with Insulation Technologies, Inc. for the 1201 Burmaster Street Asbestos Abatement Project for additional asbestos floor tile removal and the associated mastic; for an additional cost of \$14,710.00. The contract time will remain unchanged.

Requested: Administration Sponsor: Councilman Hinyub

9. Adoption of Ordinance(s):

1. An ordinance declaring vehicles surplus property, and no longer needed for public purposes; and to authorize the sale of said surplus property at a public auction.

Requested: Administration Sponsor: Councilman Rau

2. An ordinance as amended ratifying emergency Ordinance No. 5006, of the State of Emergency declared for the City of Gretna, September 10, 2024, by Mayor Belinda C. Constant; and acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; and effecting the City of Gretna, authorizing the expenditure of emergency funds related to Tropical System Francine; and effecting the Emergency Overtime Payroll Policy on Tuesday, September 10, 2024, at 10:00 a.m., of the Declared Emergency or imminent threat of weather-related disaster.

Requested: Administration Sponsor: Councilman Rau

10. Monthly Reports:

A. City Engineer Projects Status Report.

- (1) October 9, 2024, Monthly Report.

B. Departmental Reports submitted: (Novus Agenda)

- (1) Finance Department "Actual vs. Budget for Major Funds" report.
- (2) Building Department - Permits Issued.
- (3) Code Enforcement - Code Violations.
- (4) Planning & City Development Status Report.
- (5) Historic District Commission (September 30, 2024 Meeting)
- (6) Planning & Zoning Commission (Meeting cancelled).
- (7) Parks and Parkways Citywide Maintenance Report.

C. Council District Monthly reports:

(1) Council Members:

- Wayne Rau, Councilman At Large
- Rudy Smith, Councilman, District One
- Michael Hinyub, Councilman, District Two
- Mark Miller, Councilman, District Three
- Jackie Berthelot, Councilman, District Four

11. Citizens Addressing the Mayor and City Council.

12. Adjournment.

Low Responsive Bid recommendation HVAC Upgrades City Hall

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO.

A resolution accepting the engineer’s professional recommendation of the low responsive bid by Mechanical Resource Contractors, LLC for the HVAC second and third floors upgrades at Gretna City Hall; and committing all funds needed for construction that exceed available State Capital Outlay funds.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, the City of Gretna has requested qualification statements from interested firms, for the heating, ventilation, and air conditioning (HVAC) second and third floors upgrades at Gretna City Hall; and

WHEREAS, the qualification statements have been reviewed and ranked per the established Program Criteria.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

The City of Gretna, Louisiana hereby accepts the engineer’s professional recommendation for the low responsive bid of Mechanical Resource Contractors, LLC for the HVAC second and third floors upgrades at Gretna City Hall.

BE IT FURTHER RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

The City of Gretna, Louisiana hereby commits all funds needed for construction that exceed available State Capital Outlay funds for the HVAC second and third floors upgrades at Gretna City Hall.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

- Yeas:
- Nays:
- Absent:

RESOLUTION ADOPTED: OCTOBER 9, 2024.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

CO#1 1201 Burmaster St. Asbestos Abatement increase \$14,710.00

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2024-

A resolution authorizing Mayor Belinda C. Constant and the City administration to execute Changer Order No. 1, to the City’s contract with Insulation Technologies, Inc. for the 1201 Burmaster Street Asbestos Abatement Project for additional asbestos floor tile removal and the associated mastic; for an additional cost of \$14,710.00. The contract time will remain unchanged.

WHEREAS, there is a general concern for the health, safety and welfare of the citizens of Gretna; and

WHEREAS, the City of Gretna is desirous of improving development and subsequent quality of life for the citizens of Gretna; and

WHEREAS, Leaf Environmental LLC, Environmental Consultants has indicated that the Insulation Technologies, Inc., Contractor removed additional quantities of asbestos floor tile, and the associated mastic found on the structure floor for change Order No. 1; and

WHEREAS, this a difference of 7,120 SF of floor tile and mastic; with an increase of \$14,710.00 to the project; and

WHEREAS, Change Order No. 1, additional cost brings the contract total to \$133,263.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as legislative authority for the City of Gretna, that:

Mayor Belinda C. Constant and the City administration are hereby authorized to execute Changer Order No. 1, to the City’s contract with Insulation Technologies, Inc. for the 1201 Burmaster Street Asbestos Abatement Project for the removal of additional asbestos floor tile and the associated mastic; for an additional cost of \$14,710.00. The contract time will remain unchanged.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstain:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Declaring Surplus Property (1-Vehicle)

On a motion by Council Member ____ and seconded by Council Member ____, the following resolution was offered:

ORDINANCE NO.

An ordinance declaring vehicles surplus property, and no longer needed for public purposes; and to authorize the sale of said surplus property at a public auction. (3)

WHEREAS, the City of Water Utilities Department has declared certain vehicle, surplus property and unnecessary to the daily operations of the department; and

WHEREAS, City Administration has declared certain vehicle, surplus property and unnecessary to the daily operations of the departments; and

WHEREAS, is necessary to replace certain vehicles and equipment so that the city can continue to provide the citizens of Gretna with quality daily services.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

SECTION 1. This vehicle was designated surplus property by the City Administration and should be sold at public auction to the highest bidder.

GRETNA WATER UTILITIES DEPARTMENT

Year	Make	Model	VIN / Serial No.
2015	Ford	Explorer	1FM5K7B88FGA15711

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays: None

Absent: None

ADOPTED: SEPTEMBER 11, 2024.

APPROVED: SEPTEMBER 12, 2024.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on September 12, 2024.

Ordinance returned from the Mayor on September 12, 2024.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman Rau** and seconded by **Councilman _____**, the following ordinance as amended was offered:

ORDINANCE NO. 5006-R

An ordinance as amended ratifying emergency Ordinance No. 5006, of the State of Emergency declared for the City of Gretna, on September 10, 2024, by Mayor Belinda C. Constant; acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; and effecting the City of Gretna, authorizing the expenditure of emergency funds related to Tropical System Francine; and effecting the Emergency Overtime Payroll Policy on Tuesday, September 10, 2024, at 10:00 a.m. of the Declared Emergency or imminent threat of weather-related disaster.

WHEREAS, the city may find it necessary to utilize employees to protect the health and safety of the citizens of the City of Gretna and improved property of the city or to assist in preparing the city to open after a “Declared Emergency”; and

WHEREAS, the resources of the City of Gretna may also be called upon to assist in protecting the health and safety of the citizens of the Parish of Jefferson and neighboring communities; and

WHEREAS, if an exempt employee (Salaried) is called upon to perform work during the time of the “Declared Emergency,” the employee will be paid their regular pay until such time, that full activation of the Gretna’s “Emergency Operations Center” (EOC) is called into action. When the EOC is called into action, a premium hourly rate of pay calculated based on one and a half times the derived hourly rate of the salaried professional employee will be paid; and

WHEREAS, if a non-exempt employee (Hourly) is called upon to perform work during the time of the “Declared Emergency,” the employee will be paid a premium hourly rate of pay calculated based on one and a half times the hourly rate of pay regardless of the 40-hour work requirement; and

WHEREAS, payment is predicated on the completion and submission of the FEMA required ICS 214 form by every employee. The ICS 214 forms must be submitted daily to the City’s Finance Department to assure adequate FEMA reimbursements will be received; and

WHEREAS, duration of the emergency will be that period from the first day the Mayor and Council Declares the Emergency through the day when the City of Gretna determines that all employees must return to work. It is also at the discretion of the Mayor and Chief of Police to pay premium pay for emergency preparation work prior to the Emergency Council Meeting; and

WHEREAS, there are several distinct decisions, which have to be authorized as it relates to the public health, safety, and welfare during this state of emergency; and

WHEREAS, it is strongly recommended that citizens have the following items available for the storm duration: water, non-perishable food, first aid supplies, tools, and emergency supplies to prepare themselves with necessary supplies to sustain life because city services may not be available.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that

The amended emergency Ordinance No. 5006, is hereby ratified of the State of Emergency declared for the City of Gretna, on September 10, 2024, by Mayor Belinda C. Constant; acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; and effecting the City of Gretna, authorizing the expenditure of emergency funds related to Tropical System Francine; and effecting the Emergency Overtime Payroll Policy on Tuesday, September 10, 2024, at 10:00 a.m. of the Declared Emergency or imminent threat of weather-related disaster.

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstain:

ADOPTED: OCTOBER 9, 2024.

APPROVED: OCTOBER 11, 2024.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on October 11, 2024.

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance returned from the Mayor on October 11R, 2024.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

BURK-KLEINPETER, INC.

To: Mayor Belinda Constant; Council Members Rau, Smith, Hinyub, Miller and Berthelot

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: October 9, 2024

David Crockett Steam Fire Company #1 Central Station

Electrical deficiencies have been completed. New electrical circuitry for the larger VAV heat strips has been completed. We are waiting for the mechanical contractor's cost proposal to replace the VAV heat strips. After receiving and reviewing the cost proposal the work could be completed in mid-October.

Fifth Street Improvements

100% Final Plans and Specifications have been submitted to LADOTD for letting.

25th Street Canal Subbasin Improvements Project.

A meeting was held on August 5, 2024, with BKI, DBA and the City. Some changes to the Green Infrastructure design were noted and an issue arose regarding the amount of Roadwork that can be accomplished. The current 60% design cost estimate is nearing \$18,000,000 with only the new roadway from Hero to Rose. We are in the process of reducing costs and adding a roadway from Hero Drive to Lafayette Street. We still intend to meet the schedule that was detailed in last month's engineer's report. A meeting to review project components and costs was held on September 9, 2024.

Timberlane Drive - Canal Emergency Repair

A State Capital Outlay emergency request has been submitted to the State.

Hancock Street - Eastside (Burmester to McDonogh Street)

Cost Estimates and Conceptual plans have been assembled and will be submitted to Jefferson Parish for HUD funding application. Hancock Street cost estimate is \$161,582.50. Palfrey Street cost estimate is \$131,446. In lieu of Capital Outlay funding, the city has included the Palfrey Street Project as part of the Capital Improvements Plan.

Governor Hall Connector Project.

The property plot survey was submitted to UP Real Estate to determine the amount of Right of Way property is needed to build the extension and new railroad crossing. This is a positive development and there is a chance the city will get approvals by the end of the year.

Burmester Transfer Facility

Sixty percent (60%) of plans and specifications have been completed. A meeting to go over the design is scheduled for the third week of September.

Holly Drive Extension – 4th Street Service Road

Surveys have been completed. 100 % Final Design Plans will be submitted by September 30, 2024. Advertising-Bidding will be completed by October 31, 2024.

Huey P. Long Avenue Lighting (2nd Street to 5th Street)

One Hundred percent (100%) of the Design Plans have been completed. Currently waiting for Entergy (DJ) to meet me on site and for DOTD Permitting. Advertising-Bidding will be completed before Gretna Fest and awarded after Gretna Fest. Construction to take 90 days.

Huey P. Long Avenue Lighting (11th to WBE)

The survey has been completed and design has commenced. The goal is to advertise and bid before Gretna Fest and be awarded after Gretna Fest. Construction to take 60 days.

Old Garden Park Decorative Lighting Project

Capital Outlay request has been submitted. Survey has been completed. Design will begin when a decision has been made about using solar lights in lieu of electrical lights.

Finance Department:

**Report "Actual vs. Budget for Major Funds" was
distributed prior to the meeting.**

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Addition (Com)	9/30/2024	2024-7653	CENTERLINE DEVELOPMENT, LLC - Joseph Camille Pursell Jr.	C-1 (Neighborhood Commercial District)	230 Lafayette Street	\$469,000.00	Construction of a 1,380sq.ft. addition gun range to an existing commercial building/business as per code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved and issued a Certificate of Appropriateness on 8.5.24 and signed on 9.16.24. You are required to post your certificate and permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete	\$2,370.00	

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

	9/27/2024	2024-7907	MARK TREADAWAY BUILDER INC. - Mark Cedric Treadaway	BC-2 (Business Core District)	91 Westbank Expressway Suite 540	\$576,000.00	all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$2,905.00	
							Renovation of an existing commercial building of a tenant space for an animal hospital to include the expansion of business to a 3325 neighboring suite. Total business square footage renovated will be 5,557 sq ft. All trades shall file under this permit number. City of Gretna approved plans shall be printed at full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration or project and shall not remove it until a Certificate of Completion is issued through the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.com		

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

Commercial: Tenant Build-out (Com)	9/24/2024	2024-7957	N/A	C-2 (General Commercial District)	1900 Lafayette St - Suite 2	\$1,045,000.00	e.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$5,275.00
						\$20,000.00	Commercial renovation to include demolition of existing office space and change in use from business occupancy to retail. Existing restrooms, receiving, and break rooms to remain. All improvements shall be in accordance with code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required	\$125.00

City of Gretna
Department of Inspection and Code
Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

							<p>inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.</p>	<p>\$37,900.00</p> <p>\$215.00</p>
	<p>9/23/2024</p>	<p>2024-7925</p>	<p>ANDREWS ENTERPRISES, INC. - MARK GERARD ANDREWS SR.</p>	<p>C-2 (General Commercial District)</p>	<p>1421 Lafayette St.</p>	<p>Interior build-out with to an existing commercial building to include new wall partitions, plumbing, gas, electrical, and HVAC work as indicated in plans provided and in accordance with signed contract. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed by applicant at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required</p>		

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

Residential: Accessory Building (Res)	9/6/2024	2023-7257	Yoliet Renovations LLC - Moises Reyes	R-1 (Single Family Residential District)	2720 Hero Dr	\$57,900.00	\$340.00	inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.
						\$34,000.00	\$195.00	STOP WORK ORDER - WORK COMMENCED WITHOUT A PERMIT. Move and rebuild an accessory secondary structure to a primarily single family dwelling as per code and requirements and in compliance with building and zoning regulation. . . This is an accessory structure for storage, a bathroom and a laundry room ONLY and shall be subject to periodic inspections to ensure compliance. This is not to be utilized for any type of living space. All trades shall file under this permit number. You are required to post permit in window visible from street for the duration of project and

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

Residential: Renovations (Res)	9/24/2024	2024-7874	SILVA CONSTRUCTION, LLC - Ricardo Rodriguez Silva	R-1 (Single Family Residential District)	1010 5th Street	\$34,000.00	<p>shall not remove until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.</p>	\$195.00
						\$175,000.00	<p>Renovations to a existing historic two family dwelling to include demolition of 395sq.ft from rear of structure, addition of a 962 sq.ft. and interior renovations to complete 1,735 sq.ft. of construction. Location is in an X zone and therefore the top of bottom floor may remain at the existing elevation. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized by applicant and shall be on</p>	\$900.00

City of Gretna
Department of Inspection and Code
Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

				<p>ASPER CONSTRUCTION AND DEVELOPMENT GROUP, LLC - Justin Brooks Asper</p>	<p>R-1 (Single Family Residential District)</p>	<p>804 Franklin St.</p>	<p>\$34,000.00</p>	<p>\$195.00</p>	<p>site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved and issued a Certificate of Appropriateness on 8.5.24. You are required to post your certificate and permit in window visible from street for the duration or project and shall not remove it until a Certificate of Completion is issued from the permit system. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.</p> <p>New construction of a 10ftx10ft laundry room addition to back of the house as per code and requirements. Location is in an X zone therefore addition may be the same as the existing top floor elevation. All trades shall file under this permit number. City of Gretna stamped approved plans</p>
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City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

<p>shall be printed at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved, and issued a Certificate of Appropriateness on 1.2.24. You are required to post your certificate and permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org.</p>	<p>\$52,350.00</p>	<p>1615 Huey P Long AV.</p>	<p>R-1 (Single Family Residential District)</p>	<p>Toscano Construction, Inc. - Mohamad Ardekani</p>	<p>9/17/2024 2024-7872</p>	<p>\$285.00</p>
<p>Renovation of existing 700 S.F. single family dwelling that was damaged by a fire on February 2024 in accordance with the contract provided and as per code and requirements. Contractor shall amend permit if more work is required. Location is in a X zone and therefore the top of bottom floor shall remain</p>						

City of Gretna
Department of Inspection and Code
Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

	9/9/2024	2024-7963	ROBERT WOLFE CONSTRUCTION, INC. - Robert Wolfe	319 Fairfield Ave	\$72,421.00	at existing elevation. All trades shall file under permit number. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion	\$385.00	Renovations to a single family dwelling to include the install of stairs from 2nd floor to 3rd floor as per code and requirements. City of Gretna stamped approved plans shall be printed at a full size set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall
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City of Gretna
Department of Inspection and Code
Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

9/10/2024	2024-7967	PINTAIL CONTRACTING SERVICES, LLC - Daryl Jude Robert	R-1 (Single Family Residential District)	257 Willow Dr	\$39,450.00	Interior renovation to an existing single family dwelling to include remove and replace existing cabinets and counter tops, painting, remove and replacing front door and upgrade main electrical panel and light fixtures as per code and requirements. All trades shall file under this permit number. You are required to post all permits in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements	\$225.00	result in the inability to proceed with any new permits for improvements in the future.
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City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

9/16/2024	2024-7841	VP Painting Company LLC - Ivan Valdespino	C-1 (Neighborhood Commercial District)	237 Lafayette St.	\$90,025.00	in the future.	\$475.00
Interior renovation ONLY to existing single family dwelling only with party wall to commercial building (no work to commercial portion) in accordance with codes and requirements. Any deviation and/or change to the historic exterior of structure is subject to an adjudicated hearing with fines. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall							

City of Gretna
Department of Inspection and Code
 Permits Issued from 9/3/2024 12:00:00 AM thru 10/3/2024 12:00:00 AM

9/18/2024	2024-7983	LAS Shutters and Windows - Matt Dean	R-1 (Single Family Residential District)	408 Fairfield Ave	\$28,500.00	result in the inability to proceed with any new permits for improvements in the future.	\$170.00
					\$491,746.00		\$2,635.00
Total					\$1,628,646.00		\$8,445.00



Code Enforcement Report 9-1-24 thru 10-9-24

Violation	Total Violations	Closed Violations
Accessory structure	3	
Animals running at large		
Landscape Maintenance		
Automobile repair shops and body shops (Building required)		
Business license required	4	
City responsibility; criteria for city collection		
Construction dumpster	1	
Commercial vehicles in a residential zone	2	
Construction and maintenance of basketball goals on city streets		
Dangerous structure or premises (Board and Secure)	7	
Decorative features	1	
Defacement of property		
Disposal of cut grass, weeds, tree limbs etc.; in drainage ditches and on public streets and right of way prohibited	2	
Garbage cans left on curb	1	
Exceeding what is allowed in a C1 Zone		
Exterior walls/doors		
Exterior Light Standards	2	
Exceeding what is allowed in a R1 zone		
Fences enclosing dumpsters		
Grading and drainage	2	
Failure to provide for or maintain utility services		
Occupancy Limitations		
Graffiti on Property		
Maintenance of a nuisance prohibited	3	
Living sleeping in camping and recreational equipment prohibited	1	
Neglect of Historic Structure	1	
Swimming Pool Enclosure		
Non-routine motor vehicle repair prohibited		
Nonconforming sigs		
Premises Identification		
Overflowing Dumpsters		
Pest Elimination		
Outdoor display of merchandise, goods and movables		
Parking on the front lawn	1	
Interior Structure (Unsafe Conditions)		
Sidewalks and driveways		
Person's Responsibility		
Parking of buses, trailers, water crafts		
Storage of vehicles awaiting repair	1	
Premises maintained in a prohibitive manner (Neglect of Structure)		
Prohibited discharges	1	
Prohibited Signs	4	
Protective treatment	4	
Prohibited Parking on Vacant Residential Lots	2	
Roofs and drainage	3	
Plumbing Systems & Fixtures		
Sign erection permits and review		
Sign maintenance		
Single-family residential district, R-1		
Smoke Alarms		
Stairways, decks porches and balconies	1	
Storage of camping and recreational equipment	4	
Storage of parts or waste materials		
Premises Identification		
Rubbish and garbage		
Inoperable vehicles	2	
Occupancy Limitations	1	
Trash, debris etc.	34	
Temporary signs		
Landscape Maintenance		
Parking buses, trailers, water crafts on city streets prohibited		
Weeds, grass, other vegetation	34	
Windows, skylight and door frames	1	
Work commencing before building permit issued or filing application accepted	12	
TOTALS	138	

MEMO

TO: Honorable Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller and Jackie Berthelot

FROM: Amelia Pellegrin, Director of Planning and City Development

DATE: October 3, 2024

RE: Planning and City Development Monthly Status Report

PLANNING UPDATES:

- Minor resubdivision applications: 1721-1723 O'Connor, 8 Colony Rd, 531-533 Hancock
- Zoning map amendment application for 629 4th St (R-1 to BC-1) and CUP
 - Neighborhood meeting on October 22 at 6pm at City Hall
- Conditional Use Permit application for 2101 Belle Chasse Highway
- Minor site plan review needed for: 853 Gretna Blvd (application not complete)

CAPITAL PROJECT UPDATES

- **Fire Station**
 - Substantial completion issued August 31, 2023. Building not occupied due to ongoing issues.
 - Additional electrical issues identified by High-Tech Electric need corrective actions.
 - Fire Protection Office door replacement pending due to water leaks.
 - Heating system and HVAC corrections pending.
 - Waldemar S. Nelson Engineering engaged for third party review of HVAC design and installation.
- **25th Street Gretna Resilience District Project:**
 - BKI working on 60% design documents.
- **5th Street Corridor Improvements:**
 - Final plans submitted to DOTD 9/6/24.
 - DOTD tentative advertisement date of 11/13/24.
- **4th Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
 - Construction in progress – will be on hold September 1 through Mid-October.
 - Contractor has not provided an updated schedule at this time for completion.
- **Playground Revitalization Project (CDBG-VC):**
 - Monitoring visit schedule pending.
- **Environmental Sites:**
 - 725 Carricox Street: LDEQ letter received March 2024 stating no further action necessary.
 - 77 Westbank Expressway: Demolition complete.
 - 100 Westbank Expressway: Hazard assessment completed, specifications for abatement and demolition in development.
 - 1201 Burmaster: Demolition complete.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville's Future*
 - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
 - Contract executed, funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
 - \$51 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program.
- **4th Street Extension Project Closeout:**
 - Change Order 13 review in progress with DOTD.
 - Engineer consultant is working on closeout documents – all change orders were required to be hand signed.

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
Gretna City Hall
740 2nd Street, 2nd floor Council Chambers, Gretna, LA 70053
September 30, 2024 – 4:00 PM

To: Mayor Belinda Constant
Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Jackie Berthelot
Norma J. Cruz, City Clerk

From: Peter Spera III, Chairman - Danika Gorrondona, City Building Official

Members Present:

Architect: Paula Peer
Historian: James Rolf
At Large: Peter Debroeck
District 2: Zack Dieterich
District 3: Peter Spera III

Members Absent:

District 1: Burdell Muller
District 4: Sandra Banks

CONSENT AGENDA FOR CERTIFICATE OF APPROPRIATENESS

Motion to approve properties on the CONSENT AGENDA.

Approved 5-0 Motion by: Zack Dieterich Second by: Peter Debroeck

- (1) **1126 Jefferson Street - COA – 24-095 Issued**
Applicant: James R Safar
For: Wooden deck
- (2) **1001 Washington Street - COA – 24-096 Issued**
Applicant: Edwin Clayton II
For: Chain wall & Fence
- (3) **1114 Washington Street - COA – 24-097 Issued**
Applicant: Edwin Clayton II
For: Front porch & Steps

PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS

- (1) **526-528 Lafayette Street - COA – 24-098 Issued**
Applicant: Wayne Leger Jr,
For: Windows & Woodwork
Approved 5-0 Motion by: Zack Dieterich Second by: Paula Peer
- (2) **230 Lafayette Street – COA – 24-099 Issued**
Applicant: Bert Turner
For: Signage
Approved 5-0 Motion by: Zack Dieterich Second by: Peter Debroeck
- (3) **818 Huey P. Long Avenue – COA – 24-100 Issued**
Applicant: Bryan Bordelon
For: Accessory Structure & pool
Approved 5-0 Motion by: Zack Dieterich Second by: Paula Peer
- (4) **811 12th Street – COA – 24-101 Issued**
Applicant: Zack Dieterich
For: Accessory structure demolition- deferred 09-03-24
Approved 4-0 Motion by: Paula Peer Second by: James Rolf Recused: Zack Dieterich
- (5) **1001-1003 7th Street – COA – 24-102 Issued**
Applicant: Matthew Salathe
For: Renovations
Approved 4-0 Motion by: Zack Dieterich Second by: Paula Peer Recused: James Rolf
Portion of Packet Converted to Preliminary Conference

Approved 4-0 Motion by: Zack Dieterich Second by: Paula Peer Recused: James Rolf
Preliminary Conference Items: Demo door, lite patterns, and CMU fence

(6) **1005 Monroe Street – COA – 24-103 Issued**

Applicant: Peter Spera III

For: Fence & accessory structure

Approved 4-0 Motion by: Zack Dieterich Second by: James Rolf Recused: Peter Spera
Portion of Packet Converted to Preliminary Conference

Approved 4-0 Motion by: Zack Dieterich Second by: James Rolf Recused: Peter Spera
Preliminary Conference Items: Accessory structure & pool

ADJOURNMENT:

On a motion by **Member Zack Dietrich** and seconded by **Member Peter Debroeck**, the Historic District Commission (HDC) meeting for September 30, 2024, adjourned at 5:02 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Peter Spera III, Chairman



City of Gretna Parks and Parkways Department

MEMO

TO: Honorable Belinda C. Constant, Mayor; City Council Members

FROM: Amie Hebert (Dina Matthews)

DATE: October 9, 2024

RE: Status reports - Citywide maintenance & public improvements projects

District 1

- Blew drain lines; cleaned drain boxes with vector truck at 472 to 496 Hamilton Street, 1229 Virgil Street, 522 Romain Street, 621 & 622 Anson Street, Virgil Street & Jefferson Street, 500 block of Hamilton Street, 330 Columbus Street, Columbus Street & Monroe Street, Magellan Street from Monroe Street to Franklin Street, 6th Street & Richard Street and 520, 521 and 610 Washington Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide

District 2

- Blew drain lines, leaned drain boxes with vector truck at 6th & Amelia Streets, 6th & Lafayette Streets, 6th Street & Huey P. Long Avenue, Lafayette & Newton Streets, Huey P. Long Avenue to Dolhonde Street, Street, Newton Street to Huey P. Long Avenue, Dolhonde Street to Gulf Drive, 7th & Dolhonde Street from Huey P. Long Avenue to Lavoisier Street, Lafayette Street & Amelia Street, Willow Drive & Huber Street, 7th & Fried Streets to Governor Hall Street, Huey P. Long Avenue & 5th Street and 550 to 601 6th Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue

District 3

- Blew out drain lines, cleaned drain boxes with vector truck at 705, 708, 757, 764 & 761 Fairfield Avenue
- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)

District 4

- Blew drain lines, cleaned drain boxes with vector truck at 2709 to 2723 Gehring Drive, 780, 800, 808, 805, & 936 Marlene Drive
- Grocery carts picked up weekly
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly