

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 Second Street, Gretna, LA 70053
Council Chambers, 2nd floor**

January 8, 2025 - 5:30 PM

AGENDA

AGENDA ITEM(S):

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Opening Remarks by the Mayor.**
- 4. Presentations:**
 - A. In Memory of Russell I. Burgdahl.
 - B. In Memory of Mary Grace Macera Orsag.
 - C. November Campus of the Month - William Hart Elementary School.
 - D. December School of the Month - William Hart Elementary School.
 - E. Recognition of New Businesses:
- 5. Public Bid Responses:**
 - A. 100 Westbank Expressway Asbestos Abatement Demolition Bid.
- 6. Vested Rights Determination:**
 - A. Reconsideration of the vested right termination for the property at 2224 Newton Street; further described as Lot 113-B1, Vicknair Add. (District 3, Councilman Miller)
- 7. CONSENT AGENDA:**
 - A. Approval of Meeting Minutes:**

December 11, 2024, Council Regular Meeting.
 - B. Approval of Alcoholic Beverage Outlet Permit Application:**
 - (1) Minit Mart, 2025 Claire Avenue (Duc Thao, LLC)
Fadi Elyas Abboud, Applicant

C. Adoption of Resolution(s) by Consent:

- (1) A resolution authorizing Mayor Belinda C. Constant to execute the 2025 Liquid Chlorine Supply Contract Bid, between the City of Gretna and Allied Universal Corporation; Cristianne Munguia, Bidder (through the LACPC Joint Municipal Commission.) The contract term is effective January 1, 2025, through December 31, 2025.

Requested: Administration

Sponsor: Councilman Rau

- (2) A resolution authorizing Mayor Belinda C. Constant to execute the Cooperative Endeavor Agreement between Jefferson Parish and the City of Gretna to provide holiday decoration throughout the Garden Park Estates neighborhood in the City of Gretna, for the general enjoyment of the 2024-2025 holiday season by citizens of the Parish of Jefferson, at a cost not to exceed \$26,000.00.

Requested: Administration

Sponsor: Councilman Berthelot

8. Consideration and Adoption of an Ordinance:

1. An ordinance certifying that the City of Gretna voting districts are equitable.

Requested: Administration

Sponsor: Councilman Rau

9. Monthly Reports:

A. Police Department Report.

B. City Engineer Status Report:

- (1) January 8, 2025 Monthly Status Report.

C. Departmental Monthly Reports: (Novus Agenda)

- (1) Finance Department "Actual vs. Budget for Major Funds" report.
(2) Building Department - Permits Issued.
(3) Code Enforcement - Code Violations.
(4) Historic District Commission (Thursday, January 2, 2025 Meeting)
(5) Planning & Zoning Commission (Meeting cancelled)
(6) Planning & City Development Status Report.
(7) Parks and Parkways Citywide Maintenance Report.

D. Council District Monthly reports:

- (1) Council Members:
- Wayne Rau, Councilman At Large
- Rudy Smith, Councilman, District One
- Michael Hinyub, Councilman, District Two
- Mark Miller, Councilman, District Three
- Jackie Berthelot, Councilman, District Four

10. Citizens Addressing the Mayor and City Council.

11. Adjournment.



**CITY OF GRETNA
BID TABULATION SHEET**

BID OPENED: Thursday, December 19, 2024

ITEM: 100 Westbank Expressway Asbestos Abatement & Demolition

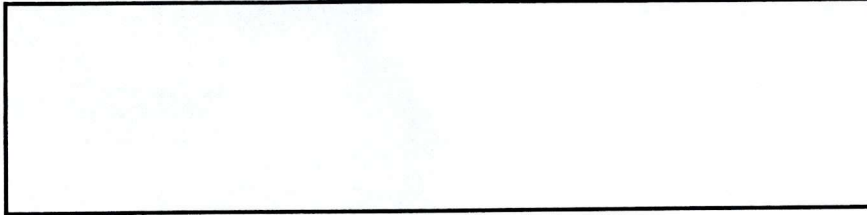
Name of Bidder	LA Bid Form	Bid Bond	Corp Res	Affidavit	License	TOTAL BID
Insulation Technologies, Inc.	✓	✓	✓	✓	✓	598,500.00
Grow Environmental & Construction LLC	✓	✓	✓	✓	✓	795,500.00
LMB Services, LLC	✓	✓	✓		✓	694,911.00
Pipeworks Plumbing and Demolition, LLC	✓	✓	✓	✓	✓	546,687.00
1 Priority Environmental Services, LLC	✓	✓	✓			990,000.00
Lloyd D. Nabors Demolition, LLC	✓	✓				489,700.00



ALCOHOLIC BEVERAGE PERMIT APPLICATION CITY OF GRETNA

740 2nd Street, Gretna, LA 70053-5829 * P. O. BOX 404, GRETNA, LA 70054-0404

For the Calendar Year Ending December 31, _____



FOR OFFICE USE ONLY	
Account #	_____
Permit #	_____
Date Paid	_____
Amount	_____
By	_____

NOTE: A Jefferson Parish Sales Tax Clearance is required in order to renew all alcoholic beverage permits.

Date 09/09/2024

MINIT MART

DUC THAO, LLC

Trade Name

Owner's Name

Mailing Address: 2025 CLAIRE AVE, GRETNA, LA 70053 (504)368-6788
 Street City State Zip Code Telephone/Contact No.

Business Location: 2025 CLAIRE AVE, GRETNA, LA 70053
 Street City State Zip Code E-Mail address (if any)

Type of Permit: Liquor Open Beer Package Beer

Type of Ownership: Individual Partnership Corporation **LLC**

All agents, employees, representatives or servant of this business have obtained an Alcoholic Beverage Card from the City of Gretna, Chief of Police: YES NO

FADI ELYAS ABOUD,

ABDULHAKIM O ABOZAID,


(Name, address, social security number, date of birth of all partners or principal officers, if a corporation)

Liquor (Includes Beer & Wine) \$500.00
 Open Beer - \$75.00
 Package Beer Only - \$60.00
 Wholesale Beer - \$100.00

PERMIT WILL NOT BE ISSUED IF APPLICATION IS NOT COMPLETE

Applications are due on January 1. A penalty of (25%) twenty-five percent will be charged, if not paid by January 1, this permit may be denied without notice.
 Make checks payable to: City of Gretna, P. O. Box 404, Gretna, LA 70054.

I affirm that the information given in this application is true and correct and will abide by all applicable City ordinances.


 (Signature)

 (Title)

On a motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-001

A resolution authorizing Mayor Belinda C. Constant to execute the 2025 Liquid Chlorine Supply Contract Bid, between the City of Gretna and Allied Universal Corporation; Cristianne Munguia, Bidder (through the LACPC Joint Municipal Commission.) The contract term is effective January 1, 2025, through December 31, 2025.

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, it is the desire of the City of Gretna to have vendors in place for the supply of liquid chlorine; and

WHEREAS, through this agreement the vendor will provide Ton Chlorine Cylinders/5 Ton Minimum per Order; deliveries on a per order basis – no guaranteed yearly quantity will be purchased; and

WHEREAS, the price will be \$1,676.50 per ton (without escalation or de-escalation); and delivering to 1101 Burmaster Street, and 100 5th Street, Gretna, Louisiana 70053.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized to execute the 2025 Liquid Chlorine Supply Contract Bid, between the City of Gretna and Allied Universal Corporation; Cristianne Munguia, Bidder (through the LACPC Joint Municipal Commission.) The contract term is effective January 1, 2025, through December 31, 2025.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: None

Absent: None

Abstain: None

RESOLUTION ADOPTED: JANUARY 8, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion **Councilman** ____ and seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2025-002

A resolution authorizing Mayor Belinda C. Constant to execute the Cooperative Endeavor Agreement between Jefferson Parish and the City of Gretna to provide holiday decoration throughout the Garden Park Estates neighborhood in the City of Gretna, Louisiana for the general enjoyment of the 2024-2025 holiday season by citizens of the Parish of Jefferson, at a cost not to exceed \$26,000.00.

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

WHEREAS, Parish of Jefferson (“PARISH”) and the City of Gretna, Louisiana are constitutionally and statutorily created local political bodies of the State of Louisiana with the constitutional and statutory authority to contract, including entering into Cooperative Endeavor agreements; and the PARISH is authorized by Section 1.01(15) to enter into this Agreement for funding recreational and cultural programs; and

WHEREAS, the public purpose of the Project is described as: to beautify the PARISH and to promote cultural, social, and recreational activities through funding the purchase and installation of holiday decoration in Garden Park Estates in Gretna, Louisiana; and

WHEREAS, PARISH has a reasonable expectation of receiving a benefit or value of increased tourism, and the general enjoyment of the holiday season by visitors and residents alike, which is at least equivalent to the \$26,600.00 provided for in this Agreement; and

WHEREAS, the transfer or expenditure of public funds or property is not a gratuitous donation; and

WHEREAS, the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and desires to cooperate with the City of Gretna in the implementation of the project as provided hereinafter.

NOW, THEREFORE, BE IT RESOLVED by the Gretna City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

Mayor Belinda C. Constant is hereby authorized to execute the Cooperative Endeavor Agreement between Jefferson Parish and the City of Gretna to provide holiday decoration throughout the Garden Park Estates neighborhood in the City of Gretna, Louisiana for the enjoyment of the 2024-2025 holiday season by citizens of the Parish of Jefferson, at a cost not to exceed \$26,000.00, for the general enjoyment of the holiday season by citizens of the Parish of Jefferson.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**
Nays:
Absent:

ADOPTED: JANUARY 8, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Councilman** _____ and seconded by **Councilman**_____, the following resolution was offered:

ORDINANCE NO.

An ordinance certifying that the City of Gretna voting districts are equitable.

WHEREAS, the City of Gretna has an interest in the health, safety, and welfare of its citizens; and

WHEREAS, the City Of Gretna, has an interest in fair and equitable elections, where every person’s vote matters; and

WHEREAS, state law requires the city to examine its respective voting districts to determine whether or not there is a substantial variation; and

WHEREAS, following the receipt of the 2020 census, the City Of Gretna retained a demographer to conduct such an exam examination; and

WHEREAS, the demographer’s conclusion was that there was not a substantial variation that would require a change to the existing district plan, thus complying with state law; and

NOW, THEREFORE, BE IT ORDAINED by the Gretna City Council acting as governing authority of said City that:

The City of Gretna hereby certifies that its voting districts are equitable as drawn.

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

The foregoing ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

BURK-KLEINPETER, INC.

To: Belinda Constant, Mayor; Councilmen Rau, Smith, Hinyub, Miller and Berthelot

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: January 8, 2025

David Crockett Steam Fire Company #1 Central Station

From Gibbs:

Heat:

The VAV electric coils have been delivered. Gibbs is awaiting the delivery of 3 VAV fuses-circuit breakers, Gibbs is in the process of scheduling Automated Controls to perform their VAV work. All VAV work will be completed in January.

FP Door Replacement

The door is installed, but the wrong color hinge and hardware was ordered. The correct colors are being re-ordered and will be replaced (this should take about 4 weeks.) We asked Synergy to install the door with the incorrect colors to stop the leaks (considering that the colors do not impact the performance of the door.) I will reach out again for an update at the end of this month. Still awaiting the correct colored hinge delivery. The access control is complete and functional.

Roof: Red Iron was supposed to be onsite Thursday December 5, 2024, to fix the roof leaks.

Electrical: Deficiencies are being examined and work plan is being put together by Gibbs.

Fifth Street Improvements

100% Final Plans and Specifications have been submitted to LaDOTD for letting. Recently, DOTD post plan certification had additional comments regarding the landscaping design within the media. Submitted a waiver request on Wednesday December 4, 2024. This waiver request has been approved by DOTD. Project is to be let by DOTD in January.

25th Street Canal Subbasin Improvements Project.

BKI and DBA progress to a 90% submittal for City review. We still plan to meet the schedule for advertising early January 2025. We are still awaiting a meeting date to be finalized to go over the project and project costs.

Governor Hall Connector Project.

The property plot survey was submitted to UP Real Estate to determine the amount of Right of Way property is needed to build the extension and new railroad crossing. This is a positive development and there is a chance the city will get approvals by the end of the year. After checking with Olsson and UP, UP is requiring 100% design plans be submitted before their real estate section can determine whether to lease, donate it or sell the property to Gretna.

Burmester Transfer Facility

Ninety percent (90%) of plans and specifications permits have been completed. A meeting to go over the design needs to be scheduled for January. Advertisement expected in January-February 2025.

Holly Drive Extension – 4th Street Service Road

The project is ready to be advertised. A meeting needs to be scheduled about advertising the project.

Huey P. Long Lighting (2nd St to 5th Street)

100% Design Plans completed. A DOTD Utility Permit Application and waiver have been submitted. A Coastal Use permit has been submitted. Project to be advertised in late January. Construction to take 120 days.

Huey P. Long Lighting (11th to WBE)

The design documents are completed. Project to be advertised in late January. Construction to take 60 days.

Old Garden Park Decorative Lighting Project

Capital Outlay request has been submitted. The survey has been completed. Design will begin when a decision has been made about using solar lights in lieu of electrical lights.

Finance Department:

**Report "Actual vs. Budget for Major Funds" was
distributed prior to the meeting.**

City of Gretna
Department of Inspection and Code
 Permits Issued from 12/4/2024 12:00:00 AM thru 1/3/2025 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Remodeling Renovations (Com)	12/12/2024	2024-7972	PLACE SERVICES INCORPORATED	C-2 (General Commercial District)	99 Westbank Expy	\$57,000.00	Install new exterior door in breakroom as per code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full size set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$310.00	
						\$57,000.00		\$310.00	

City of Gretna
Department of Inspection and Code
 Permits Issued from 12/4/2024 12:00:00 AM thru 1/3/2025 12:00:00 AM

Residential: New Single Family Residence (Res)	12/11/2024	2024-8088	Dat Jazz Services LLC	R-1 (Single Family Residential District)	1209 Weyer Street	\$240,000.00	New construction of a 1355 new single family dwelling as per code, requirements, and shall adhere to current flood regulations for new construction being 3'-0" above center line of street and as per plans provided. ALL trades shall file under this permit number. City of Gretna approved plans shall be printed at full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to have permit on site throughout the duration of the project and until a Certificate of Completion is issued through the permit system. All required inspections are found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$1,225.00
\$240,000.00							\$1,225.00	

City of Gretna
Department of Inspection and Code
 Permits Issued from 12/4/2024 12:00:00 AM thru 1/3/2025 12:00:00 AM

Residential: Renovations (Res)	12/18/2024	2024-7882	ROBERT WOLFE CONSTRUCTION, INC. - Robert Wolfe	R-1 (Single Family Residential District)	936 Huey P Long	\$516,754.36	Renovate according to scope of work and plan to include demolition of rear addition and demolition of interior to prepare for elevation of structure all in accordance with code and requirements. HDC reviewed, approved and issued a Certificate of Appropriateness on 8.5.24. Elevation and exterior work was put to preliminary conference. You are required to post your certificate and permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org.	\$2,610.00
	12/9/2024	2024-8031	Top Choice Property Maintenance LLC	R-1 (Single Family Residential District)	3332 Hero Dr.	\$28,363.90	Renovations to an existing single family dwelling as per code and requirements and contract provided. Location is less than 50 percent of the provided FMV therefore the top of bottom floor	\$165.00

City of Gretna
Department of Inspection and Code
Permits Issued from 12/4/2024 12:00:00 AM thru 1/3/2025 12:00:00 AM

					<p>may remain at its existing elevation. All trades shall file under this permit number. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.</p>		
						\$2,775.00	
						\$4,310.00	
Total						\$545,118.26	\$842,118.26



Code Enforcement Report 12-1-24 thru 1-8-25

Violation	Total Violations	Closed Violations
Accessory structure		
Animals running at large	1	
Landscape Maintenance		
Automobile repair shops and body shops (Building required)		
Business license required	1	
City responsibility; criteria for city collection		
Construction dumpster		
Commercial vehicles in a residential zone		
Construction and maintenance of basketball goals on city streets		
Dangerous structure or premises (Board and Secure)	2	
Decorative features		
Defacement of property		
Disposal of cut grass, weeds, tree limbs etc.; in drainage ditches and on public streets and right of way prohibited		
Unsafe structures and equipment		
Exceeding what is allowed in a C1 Zone		
Exterior walls/doors		
Exterior Light Standards		
Exceeding what is allowed in a R1 zone		
Fences enclosing dumpsters		
Grading and drainage		
Failure to provide for or maintain utility services		
Fire Protection Systems		
Graffiti on Property		
Maintenance of a nuisance prohibited		
Living sleeping in camping and recreational equipment prohibited		
Neglect of Historic Structure		
Swimming Pool Enclosure		
Non-routine motor vehicle repair prohibited		
Nonconforming sigs		
Premises Identification		
Overflowing Dumpsters		
Pest Elimination		
Outdoor display of merchandise, goods and movables		
Parking on the front lawn		
Interior Structure (Unsafe Conditions)		
Sidewalks and driveways		
Person's Responsibility		
Short term rentals		
Storage of vehicles awaiting repair		
Premises maintained in a prohibitive manner (Neglect of Structure)		
Prohibited discharges		
Prohibited Signs	1	
Protective treatment		
Prohibited Parking on Vacant Residential Lots		
Roofs and drainage		
Plumbing Systems & Fixtures		
Sign erection permits and review		
Sign maintenance		
Single-family residential district, R-1		
Parking on front lawn		
Stairways, decks porches and balconies		
Storage of camping and recreational equipment		
Storage of parts or waste materials		
Premises Identification		
Rubbish and garbage		
Inoperable vehicles	1	
Garbage cans left on curb		
Trash, debris etc.	10	
Temporary signs		
Landscape Maintenance		
Parking buses, trailers, water crafts on city streets prohibited		
Weeds, grass, other vegetation	10	
Windows, skylight and door frames		
Work commencing before building permit issued or filing application accepted	3	
TOTALS	29	

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
Gretna City Hall, 740 2nd Street, Gretna, LA 70053
January 2, 2025 – 4:00 PM

TO: Mayor Belinda Constant; Councilmen Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Jackie Berthelot
Norma J. Cruz, City Clerk

FROM: Z. Dieterich - Danika Gorrondona, City Building Official

SUBJECT: January 2, 2025, Meeting Report-Minutes

Members Present:

Architect: Paula Peer
Historian: James Rolf
District 2: Zack Dieterich
District 4: Sandra Banks

Members Absent:

At Large: Peter Debroeck
District 1: Burdell Muller
District 3: Peter Spera III

PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS

- (1) **938 11th Street - COA – 25-001 Issued**
Applicant: Ronald Orgeron Jr.- For: New Construction Single Family Residence
Approved 4-0 Motion by: Paula Peer Second by: Sandra Banks
- (2) **1010 5th Street – COA – 25-002 Issued**
Applicant: Lynnette Gordon - For: Deviation from prior COA for renovations/addition to existing double
Approved 4-0 Motion by: Paula Peer Second by: Sandra Banks
- (3) **1016 7th Street - COA – 25-003 Issued**
Applicant: Elaina O’Halloran - For: Windows
Approved 4-0 Motion by: James Rolf Second by: Paula Peer
- (4) **1116 8th Street - COA – 25-004 Issued**
Applicant: Anna Vollenweider - For: Windows
Approved 4-0 Motion by: James Rolf Second by: Paula Peer
- (5) **723 Huey P. Long Avenue – COA – 25-005 Issued**
Applicant: Ivan Valdespiro - For: Handrails, steps and concrete flatwork
Approved 4-0 Motion by: Paula Peer Second by: Sandra Banks
- (6) **619 Americus Street – COA – 25-006 Issued**
Applicant: Cynthia Pruett - For: Accessory structure & picket fence
Approved 4-0 Motion by: Z. Dieterich Second by: Paula Peer
Converted to Preliminary Conference 4 -0 Motion by: Z. Dieterich Second by: James Rolf
Preliminary Conference for door style & architectural plans for proposed addition
- (7) **521 10th Street – COA – 25-007 Issued**
Applicant: Juan Carlos Lara - For: Residential Addition
Approved 4-0 Motion by: Sandra Banks Second by: James Rolf
- (8) **1104 Huey P Long Avenue – COA – 25-008 Issued**
Applicant: John Giang Nguyen - For: Replacement windows & relocation of position of select windows, siding
Approved 4-0 Motion by: Paula Peer Second by: James Rolf
Converted to Preliminary Conference 4 -0 Motion by: Paula Peer Second by: James Rolf
Preliminary Conference for door style & sizing
- (9) **514 Perry Street – Not Reviewed – For February 3, 2025, meeting.**
Applicant: Z. Dieterich - For: Garage renovation

ADJOURNMENT:

On a motion by **Member Z. Dieterich** and seconded by **Member James Rolf**, the Historic District Commission (HDC) meeting for January 2, 2025, adjourned at 5:04 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Z. Dieterich

MEMO

TO: Honorable Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller and Jackie Berthelot

FROM: Amelia Pellegrin, Director of Planning and City Development

DATE: January 3, 2025

RE: Planning and City Development Monthly Status Report

PLANNING & ZONING ITEMS UNDER REVIEW:

- Minor resubdivision: 52 Holly Drive
- Minor site plan review: 62 Westbank Expressway (Popeyes)

CAPITAL PROJECT UPDATES

- **Fire Station**
 - Substantial completion was issued August 31, 2023. The building is not occupied due to ongoing issues.
 - Additional electrical issues identified by High-Tech Electric need corrective actions.
 - Fire Protection Office door replacement completion pending due to water leaks.
 - Heating system and HVAC corrections pending.
 - Waldemar S. Nelson Engineering engaged for third party review of HVAC design and installation.
 - Waiting on schedule for repairs to HVAC, electrical and water leaks.
- **25th Street Gretna Resilience District Project:**
 - BKI is working on 60%+ design documents.
- **5th Street Corridor Improvements:**
 - Final landscaping design waiver signed on 12/18.
 - DOTD scheduled to let the project on January 8th.
- **4th Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
 - Contractor has not provided an updated schedule at this time for completion.
- **Playground Revitalization Project (CDBG-VC):**
 - Monitoring visit 12/11/24, follow-up items will be required.
- **Environmental Sites:**
 - 725 Carricox Street: LDEQ letter received in March 2024 stating no further action necessary.
 - 100 Westbank Expressway abatement and demolition: bids were opened on 12/19, pending award.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville's Future*
 - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
 - Contract executed; funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
 - \$50 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program. RFI received, response due 12/19/24.
- **4th Street Extension Project Closeout:**
 - Change Order 13 review in progress with DOTD.
 - Engineer consultant is working on closeout documents – all change orders were required to be hand signed.



City of Gretna
Parks and Parkways Department

MEMO

TO: Honorable Belinda C. Constant, Mayor; City Council Members

FROM: Amie Hebert (Dina Matthews)

DATE: January 12, 2025

RE: Status reports - Citywide maintenance and public improvements projects

District 1

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide

District 2

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue

District 3

- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repairs completed at 3301 Hero Drive, 25th Street & Rose Drive and dead end of Claire Avenue

District 4

- Grocery carts picked up weekly
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)
- 144 Linda Court re-mortar drainage manhole cover

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly