

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 Second Street, Gretna, LA 70053
Council Chambers, 2nd floor**

**February 12, 2025 - 5:30 PM
AGENDA**

AGENDA ITEM(S):

- 1. Call to Order and Roll Call.**
- 2. Invocation and Pledge of Allegiance.**
- 3. Presentations:**
 - A. 100th Birthday - Mary Elizabeth Rau Brazeal.
 - B. Gretna Historical Society - Presentation
 - C. 10U Volleyball Westbank Champions.
 - D. 12U Volleyball Westbank Champions.
 - E. Gretna BMX National Side-Hack Champions.
 - F. November Campus of the Month - William Hart Elementary School.
 - G. Recognition of New Businesses:
- 4. Vested Rights Determination:**
 - A. Reconsideration of vested right termination for the property at 2224 Newton Street; further described as Lot 113-B1, Vicknair Add.
- 5. CONSENT AGENDA:**
 - A. Approval of Meeting Minutes:**

January 8, 2025, Council Regular Meeting.
January 20, 2025, Council Emergency Meeting.
 - B. Approval of Event Request:**
 - (1) Pink Bra Run, March 29, 2025; 8:00 AM
Huey P. Long Avenue and First Street at the Levee, fronting Memorial Arch.
Krewe of Pink, Inc. (Ed Moise, Applicant)

C. Adoption of Resolutions by Consent:

- (1) A resolution to accompany the mandated annual 2024 Municipal Water Pollution Prevention, Environmental Audit Report; said report is to be sent to the State of Louisiana, Department of Environmental Quality.

Requested: Administration

Sponsor: Councilman Rau

- (2) A resolution authorizing Mayor Belinda C. Constant to execute the Subrecipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration, Agreement RCIP# 26LDRC7401, Distressed Corridor Facade Improvements and Site Re-Greening Program.

Requested: Administration

Sponsor: Councilman Rau

- (3) A resolution authorizing Mayor Belinda C. Constant to execute the Subrecipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration, Agreement RCIP #26LDRC7710, Gretna Green Infrastructure for Mixed Use Corridors Project.

Requested: Administration

Sponsor: Councilman Smith

- (4) A resolution authorizing Mayor Belinda C. Constant to execute a professional services contract with Global Office of Architecture & Taste (GOAT) for design, bidding and construction administration services for renovations and upgrades of the Gretna Farmer's Market.

Requested: Administration

Sponsor: Councilman Hinyub

- (5) A resolution releasing the State Fire Marshal and any other State Entity from responsibility or liability for those inspections performed by the Fire Prevention Bureau of the David Crockett Steam Fire Company No. 1, or the consequences thereof, within the City of Gretna, Louisiana.

Requested: Administration

Sponsor: Councilman Rau

- (6) A resolution stating the Gretna City Council endorsement of the commercial property located at 1320 Monroe Street (James Rolf, Owner), to participate in the benefits of the Louisiana Restoration Tax Abatement Program within an Economic Development District, Gretna, Louisiana.

Requested: Administration

Sponsor: Councilman Smith

- (7) A resolution authorizing Mayor Belinda Constant to approve and execute Change Order No. 1, for the Mechanical Resource Contractors, LLC contract for the construction of the HVAC Upgrades to 2nd and 3rd Floors at Gretna City Hall, City of Gretna, Louisiana in the additional amount of \$54,602.00; and adding sixty (60) calendar days.

Requested: Administration

Sponsor: Councilman Hinyub

- (8) A resolution Authorizing Mayor Belinda C. Constant to execute the Reimbursement Agreement for Design Review Services between Rio Grande Pacific Corporation, a Texas

corporation (Railroad), and the City of Gretna, Louisiana (Agency).

Requested: Administration

Sponsor: Councilman Hinyub

6. Monthly Reports:

- A. Police Department Report.
- B. City Engineer Monthly Status Report:
 - (1) February 12, 2025.
- C. Departmental Monthly Reports submitted:
 - (1) Finance Department "Actual vs. Budget for Major Funds" report.
 - (2) Building Department - Permits Issued.
 - (3) Code Enforcement - Code Violations.
 - (4) Historic District Commission (February 3, 2025 Meeting)
 - (5) Planning & Zoning Commission (Meeting Cancelled)
 - (6) Planning and City Development Monthly Status Report.
 - (7) Parks and Parkways Citywide Maintenance Report.
- D. Council District Monthly reports:
 - (1) Council Members:
 - Wayne A. Rau, Councilman At Large
 - Rudy S. Smith, Councilman, District One
 - Michael A. Hinyub, Councilman, District Two
 - Mark K. Miller, Councilman, District Three
 - Jackie J. Berthelot, Councilman, District Four

7. Introduction of Ordinances:

- A. An ordinance ratifying Emergency ordinance No. 5015; acknowledging the State of Emergency declared for the City of Gretna, on January 20, 2025, by Mayor Belinda C. Constant; and acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; effecting the City of Gretna, authorizing the expenditure of emergency funds related to the Artic Air Mass; and effecting the Emergency Overtime Payroll Policy on Monday, January 20, 2025, at 12:00 Noon. The Declared emergency ended Thursday, January 23, at 4 p.m. for the City of Gretna Team. Ended Friday, January 24, at 7 a.m. for the Gretna Police Department Team; and ended Saturday, January 25, at 10 a.m. for the City of Gretna Water Department Team, due to the standing Boil Water Advisory (Lifted at 10 a.m.). of the Declared Emergency or imminent threat of weather-related disaster.

Requested: Administration

Sponsor: Councilman Rau

- B. An ordinance ratifying emergency Ordinance No. 5016; amending the Gretna Code of Ordinances, Chapter 16. -Criminal Offenses; by adding Section 16-158. -Prohibited camping on public and private property.

Requested: Administration

Sponsor: Councilman Hinyub

- C. An ordinance adopting the Budget for the City of Gretna, Louisiana for Fiscal Year of April 1, 2025, to March 31, 2026; and to authorize the Mayor of the City of Gretna, to sign all contracts here stated within the Budget instrument, on behalf of the municipality.

Requested: Administration

Sponsor: Councilman Rau

- D. An ordinance amending the Unified Development Code, Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; by amending Sec. 58-191 through Sec. 58-202, by edit, addition, clarification and modification with recommendations by City Administration Staff . (Per attachment)

Requested: Administration

Sponsor: Councilman Hinyub

- E. An ordinance stating that the Fire Prevention Bureau of the David Crockett Steam Fire Company No. 1 shall bill the Gretna Fire Board for the duties to conduct the annual maintenance fire safety inspections of commercial buildings within the City of Gretna until all Gretna Fire Board funds are depleted.

Requested: Fire Department

Sponsor: Councilman Rau

- 8. Citizens Addressing the Mayor and City Council.**
- 9. Other Matter(s).**
- 10. Meeting Adjournment.**



EVENT APPLICATION

City of Gretna
P. O. Box 404
Gretna, LA 70054-0404
(504) 363-1505

Name of Event: Pink Bra Run

Date of Event: 29 Mar 2025

Time of Event: 8AM

Location of Event: (Place or Street Name with boundary streets):

Huey Long and 1st Street - Top of Levee in front of Gretna Jefferson Arch

Description of Event:

Pink - Fundraiser Fun Run, Walk Supporting the Tulane Breast Cancer Research Center

Anticipated # of Attendees: 250

Name of Organizer and Host: Ed Moise Vice President - Chair - Krewe de Pink, Inc.

Address: PO Box 741311 New Orleans, LA 70174

E-Mail: pbr@krewedepink.org Cell Phone: 504.723.4717 Home Phone: n/a Office Phone: n/a

NON-PROFIT/501(C)(3)

PRIVATE BUSINESS

PRIVATE EVENT

OPEN TO PUBLIC

FOOD

ALCOHOLIC BEVERAGES

DJ

USE OF ELECTRICITY (\$50 IF AVAILABLE)

STREET/STREETS CLOSURE

STAGE RENTAL (\$300)

BARRICADES (\$10 EACH)

TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED _____

Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.

Street or Streets you are requesting to close: Huey Long and 1st Street for runners to climb levee.

APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.

THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.

Ed Moise
Signature of Applicant / Representative

Event Chair - Vice President
Title

29 Mar 2025
Date

Signature of Approval

Title

Date

On a motion by **Councilman** _____ and seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2025-003

A resolution to accompany the mandated annual, 2025 Municipal Water Pollution Prevention (MWPP), Environmental Audit Report; said report is to be sent to the State of Louisiana, Department of Environmental Quality (LADEQ).

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, it is the interest of the City of Gretna, Louisiana to promote quality of life aspects for its citizens; and

WHEREAS, the governing body of the City of Gretna, Louisiana has reviewed the Environmental Audit; and

WHEREAS, the City of Gretna wishes to comply with the mandated provisions established by the State of Louisiana Department of Environmental Quality (DEQ).

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

The adopted resolution is hereby attached to the mandated Municipal Water Pollution Prevention (MWPP) Environmental Audit Report, which has been reviewed, and corrective action is planned to address all deficiencies listed within said document; and said report to be sent to the State of Louisiana Department of Environmental Quality (LADEQ).

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: **None**

Absent: **None**

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Facade Improvements and Site Re-Greening Program.

On a motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution authorizing Mayor Belinda C. Constant to execute the Sub-Recipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration, Agreement RCIP# 26LDRC7401, Distressed Corridor Facade Improvements and Site Re-Greening Program.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, in the aftermath of Hurricanes Laura, Delta and Ida and Severe Storms, Tornadoes, and Flooding, the United States Congress, through Public Law 117-43 appropriated funds to the U.S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG-DR”) Program for use through the State of Louisiana for disaster recovery; and

WHEREAS, the State of Louisiana, Division of Administration, Office of Community Development (referred to as “OCD” or “State”, on behalf of the State of Louisiana, administers the State's CDBG disaster recovery program (the “CDBG-DR Program”), which is subject to the Federal statutes and regulations governing CDBG grants, as modified by exceptions and waivers previously granted and which may hereinafter be granted by HUD; and

WHEREAS, Grantee is an eligible subrecipient to receive Federal financial assistance in the form of Community Development Block Grant-Disaster Recovery (CDBG-DR) funds from the OCD under its executed Cooperative Endeavor Agreement (CEA), and therefore authorized to make a “Sub-award” to eligible “Subrecipients”, and

WHEREAS, Grantee has determined that Subrecipient is an eligible Subrecipient in accordance with requirements 2 CFR 200.330(a) and of the Community Development Block Grant Program as provided by 24 CFR 570.200(f)(1)(iii), and

WHEREAS, the actions of the Grantee and Subrecipient will meet the national objective of Low-to-Moderate Income and will result in a public benefit described in detail in this Agreement not disproportionate to the consideration in this Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

Mayor Belinda C. Constant is hereby authorized to execute the Sub-Recipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration Agreement #: RCIP# 26LDRC7401, Distressed Corridor Facade Improvements and Site Re-Greening Program.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: **None**

Absent: **None**

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Gretna Green Infrastructure for Mixed Use Corridors Project

On a motion by **Councilman** _____ and seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution authorizing Mayor Belinda C. Constant to execute the Sub-Recipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration, Agreement RCIP #26LDRC7710, Gretna Green Infrastructure for Mixed Use Corridors Project.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, in the aftermath of Hurricanes Laura, Delta and Ida and Severe Storms, Tornadoes, and Flooding, the United States Congress, through Public Law 117-43 appropriated funds to the U.S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG-DR”) Program for use through the State of Louisiana for disaster recovery; and

WHEREAS, Grantee has determined that Subrecipient is an eligible Subrecipient in accordance with requirements 2 CFR 200.330(a) and of the Community Development Block Grant Program as provided by 24 CFR 570.200(f)(1)(iii), and

WHEREAS, Grantee has designated Subrecipient to carry out part of its award, and

WHEREAS, the Grantee desires to cooperate with the Subrecipient in the implementation of the Gretna Green Infrastructure for Mixed Use Corridors project, Project No. 26LDRC7710 (the “Project”) under the *Resilient Communities Infrastructure Program* (“RCIP” or “Program”) to meet recovery and revitalization needs as stated in the authorizing *State of Louisiana Action Plan for the 2020/2021 Disasters*¹ (the “Action Plan”) and ensuing amendments.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

Mayor Belinda C. Constant is hereby authorized to execute the Sub-Recipient Agreement with Jefferson Parish for the Community Development Block Grant - Disaster Recovery (CDBG-DR) funds from the Office of Community Development, Louisiana Division of Administration Agreement No. RCIP #26LDRC7710, Gretna Green Infrastructure for Mixed Use Corridors Project.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: **None**

Absent: **None**

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Professional Contr. w-GOAT (Renovs., Upgrades)

On a motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution authorizing Mayor Belinda C. Constant to execute a professional services contract with Global Office of Architecture & Taste (GOAT) for design, bidding and construction administration services for renovations and upgrades of the Gretna Farmer’s Market.

WHEREAS, the City of Gretna, Louisiana has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the Gretna Farmer’s Market is a significant public structure that is used for multiple types of public events including the weekly markets, regular events, parades, festivals, and public parking; and

WHEREAS, the Gretna Farmer’s Market has a demonstrated need for upgrades to lighting, audio, and additional weatherization to maximize its utilization year-round and in all weather; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

Mayor Belinda C. Constant is hereby authorized to execute a professional services contract with Global Office of Architecture & Taste (GOAT) for design, bidding and construction administration services for renovations and upgrades of the Gretna Farmer’s Market.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Councilman Rau** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution releasing the State Fire Marshal and any other State Entity from responsibility or liability for those inspections performed by the Fire Prevention Bureau of the David Crockett Fire Company No. 1, or the consequences thereof, within the City of Gretna, Louisiana.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the Gretna City Council adopted Ordinance No. 4676 (July 8, 2015) authorizing the Gretna Fire Board to function as the Fire Prevention Bureau pursuant to Louisiana R.S. 40:1563; and

WHEREAS, the Fire Prevention Bureau was created to conduct annual maintenance fire safety inspections of commercial buildings within the City of Gretna, Louisiana; and

WHEREAS, resolution assuming responsibility or liability for inspections conducted by the Fire Prevention Bureau of the City of Gretna, Louisiana.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

The State Fire Marshal and any other State Entity are hereby released from responsibility or liability for those inspections performed by the Fire Prevention Bureau of the David Crockett Steam Fire Company No.1, or the consequences thereof, within the City of Gretna, Louisiana.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Councilman Smith**, seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution stating the Gretna City Council endorsement of the commercial property located at 1320 Monroe Street (James Rolf, Owner), to participate in the benefits of the Restoration Tax Abatement Program within an Economic Development District, Gretna, Louisiana.

WHEREAS, the Economic Development District was established by Jefferson Parish Ordinance No. 20369, (June 3, 1998) and by City of Gretna Ordinance No. 3528, (April 12, 2005). Boundaries: East side of Ocean Avenue from the river to the Fourth Street right-of-way; west side of Hancock Street; the Orleans Parish line; and the Mississippi River; and

WHEREAS, to further the redevelopment of the designated Economic Development District within the City of Gretna, it is necessary and appropriate to provide incentives for development; and

WHEREAS, the property for James Rolf, located at 1320 Monroe Street (Assessment No. 0100002702), City of Gretna, Louisiana, Project No. 20230405, within a designated Economic Development District, Jefferson Parish, Louisiana; and

WHEREAS, Economic Development Districts offer the incentive of the Restoration Tax Abatement Program which allows property owners to pay ad valorem taxes based on the assessed value of the property the year before restoration, for a period of five years; an

WHEREAS, the Restoration Tax Abatement Program allows property owners the right to renew the contract for the limited property tax exemption for an additional five years, subject to the same conditions, extending such right, for a total of ten years from the completion of the restoration work; and,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

SECTION I. The process of obtaining and receiving the limited property tax exemption within the Economic Development District is in accordance with procedures established by the Louisiana Department of Economic Development and the Jefferson Parish Economic Development Commission (JEDCO), including a review of application for exemption by the Office of the Assessor of Jefferson Parish.

SECTION II. The limited property tax exemption provided for shall be approved by the Gretna Council.

SECTION III. The City Clerk of the City of Gretna shall forward a copy of this resolution to the Louisiana State Board of Commerce and Industry, the Louisiana Tax Commission, the Jefferson Parish Council, the Assessor of Jefferson Parish, and the State of Louisiana Department of Economic Development.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

- Yeas: **Councilmen**
- Nays:
- Absent:

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

CO #1 – HVAC Upgrades 2nd & 3rd floor City Hall

On a motion by **Councilman** _____ and seconded by **Councilman** _____, the following resolution was offered:

RESOLUTION NO. 2025- _____

A resolution authorizing and directing Mayor Belinda Constant to approve and execute Change Order No. 1, for the Mechanical Resource Contractors, LLC contract as General Contractor for the construction of the HVAC Upgrades to 2nd and 3rd Floors at Gretna City Hall, City of Gretna, Louisiana in the additional \$54,602.00, and the addition of sixty (60) calendar days.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, for per the Owner’s request, the HVAC ductwork was revised to relocate to the perimeter walls for ductwork to remain for a future renovation above the Council Chamber; add ductwork, add insulation, modify sprinkler system and modify the rated ceiling to add one layer of gyp. board for the addition of \$54602.00 and 60 calendar days;

WHEREAS, the Architect, Burgdahl & Graves c/o Meyer Engineers, Ltd., recommends that the City of Gretna, Louisiana, accept Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Mayor Belinda Constant is hereby authorized and directed to approve and execute Change Order No. 1, for the Mechanical Resource Contractors, LLC contract as General Contractor for the construction of the HVAC Upgrades to 2nd and 3rd Floors at Gretna City Hall, City of Gretna, Louisiana in the additional amount of fifty-four thousand six hundred two dollars and zero cents (\$54,602.00), and the addition of sixty (60) calendar days; and to have a copy of this resolution recorded with the Mortgage and Conveyance Office of the Parish of Jefferson, State of Louisiana.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO. 2025-

A resolution Authorizing Mayor Belinda C. Constant to execute the Reimbursement Agreement for Design Review Services between Rio Grande Pacific Corporation, a Texas corporation (Railroad), and the City of Gretna, Louisiana (Agency).

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of its citizens and a need to advance the Westbank Rail Realignment project; and

WHEREAS, it is the interest of the City of Gretna, Louisiana to promote quality of life aspects for its citizens and the Westbank Rail Realignment project is integral to this mission; and

WHEREAS, the City of Gretna needs to coordinate with the New Orleans and Gulf Coast Railway for design review of the Westbank Realignment Project; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

Mayor Belinda C. Constant is hereby authorized to execute the Reimbursement Agreement for Design Review Services between Rio Grande Pacific Corporation, a Texas corporation (Railroad), and the City of Gretna, Louisiana (Agency).

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays: **None**

Absent: **None**

ADOPTED: FEBRUARY 12, 2025.

**CITY CLERK
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CITY OF GRETNA
STATE OF LOUISIANA**

BURK-KLEINPETER, INC.

To: Belinda Constant, Mayor; Councilmen Rau, Smith, Hinyub, Miller and Berthelot

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: February 12, 2025

David Crockett Steam Fire Company #1 Central Station

From Gibbs:

Heat:

The heating system is operational. A few air supply grills need to be replaced. A return air grill needs to be replaced to accommodate a lint filter.

FP Door Replacement

The door is installed, but the wrong color hinge and hardware was ordered. The correct colors are being re-ordered and will be replaced (this should take about 4 weeks.) We asked Synergy to install the door with the incorrect colors to stop the leaks (considering that the colors do not impact the performance of the door.) I will reach out again for an update at the end of this month. Still awaiting the correct colored hinge delivery.

The access control is complete and functional.

Roof:

Red Iron was supposed to be onsite Thursday December 5, 2024, to fix the roof leaks.

Electrical:

Deficiencies are still being examined, and corrective work is ongoing by Gibbs.

Fifth Street Improvements

This project has been awarded by DOTD. DOTD and their consultants will perform construction administration.

25th Street Canal Subbasin Improvements Project.

BKI and DBA are progressing to a 90% submittal for the city to review. We still plan to meet the schedule for advertising early next year, January 2025. We are still awaiting a meeting date to be finalized to go over the project and project costs.

Governor Hall Connector Project.

The property plot survey was submitted to UP Real Estate to determine the amount of Right of Way property needed to build the extension and new railroad crossing. This is a positive development and there is hope the city will get approvals by year end. After checking with Olsson and UP, UP requires 100% design plans submitted before their real estate section can determine whether to lease, donate or sell the property to Gretna.

Burmaster Transfer Facility

100% of the plans and specifications permits have been completed. A meeting to go over the construction cost is scheduled for February 18, 2025. Advertisement expected on February 26, 2025.

Holly Drive Extension – 4th Street Service Road

The project is ready to be advertised. A meeting needs to be scheduled about advertising the project and designing the parking lot.

Huey P. Long Lighting (2nd St to 5th Street)

100% Design Plans have been completed. Permits have been approved. Project to be advertised on March 26, 2025. Construction to take 120 days.

Huey P. Long Lighting (11th to WBE)

100% Design Plans are completed. Project to be advertised on March 26, 2025. Construction to take 60 days.

Old Garden Park Decorative Lighting Project

Capital Outlay request has been submitted. The survey has been completed. Design will begin when a decision has been made about using solar lights in lieu of electrical lights.

Finance Department:

**Report "Actual vs. Budget for Major Funds" was
distributed prior to the meeting.**

City of Gretna
Department of Inspection and Code
 Permits Issued from 1/6/2025 12:00:00 AM thru 2/5/2025 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Fence (Com)	1/7/2025	2022-6342	ROTOLO CONSULTANTS, INC. - Rhonda Plucienski	BC-2 (Business Core District)	102 Willow Drive	\$460,000.00	Construction and installation of a new fenced and landscaped sculpture garden as per code and requirements and plans provided. Awaiting contractor was uploaded on 12.16.24. Installation shall not create drainage on to neighboring lots or properties. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete	\$2,325.00	

City of Gretna
Department of Inspection and Code
 Permits Issued from 1/6/2025 12:00:00 AM thru 2/5/2025 12:00:00 AM

	1/31/2025	2024-7964	LANDIS CONSTRUCTION CO., L.L.C. - Christian Damare Generes	BC-1 (Business Core District)	152 Huey P. Long Avenue	\$460,000.00	\$2,325.00	
Commercial: New Construction (Com)						<p>\$8,860,583.00</p>	<p>a permit of all required inspections will result in the inability to proceed with any new permits for improvement in the future.</p>	<p>New Construction 3 story mixed use retail building with A-2, B, & F-2 occupancies as per code and requirements and plans provided. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved, and issued a Certificate of Appropriateness on 6.5.23 and 4.29.24. You are required to have your permit on site at all times and to post when available. Failure to do shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org.</p>

City of Gretna
Department of Inspection and Code
 Permits Issued from 1/6/2025 12:00:00 AM thru 2/5/2025 12:00:00 AM

Commercial: New Construction (Com)	1/31/2025	2024-7576	N/A	BC-1 (Business Core District)	152 Huey P Long Ave. Lot 1C	\$528,859.00	\$8,860,583.00	
Commercial: Remodeling Renovations (Com)								AWAITING APPROVED PLANS UPLOADED: Relocation of existing chilled water lines and new electrical service serving the 2nd Parish Courthouse building as per code and requirements. All trades shall file under this permit permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to have your permit on site at all times and to post when available. Failure to do shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org.
Residential: Renovations (Res)	1/8/2025	2024-7881	ROBERT WOLFE CONSTRUCTION, INC.	C-1 (Neighborhood Commercial District)	300 Lafayette Units A & B	\$400,000.00	\$528,859.00	\$2,025.00
								Renovation to an existing historic commercial structure for storage to be changed to be a two family dwelling A and B as per code and

City of Gretna
Department of Inspection and Code
Permits Issued from 1/6/2025 12:00:00 AM thru 2/5/2025 12:00:00 AM



requirements and plans provided. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved, and issued a Certificate of Appropriateness on 4.29.24 signed 5.10.24 and on 11.4.24 and signed on 11.13.24. You are required to post your permit and certificate in a window visible from street for the duration or project and shall note remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspections. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements

City of Gretna
Department of Inspection and Code
Permits Issued from 1/6/2025 12:00:00 AM thru 2/5/2025 12:00:00 AM

Residential: Repairs (Res)	1/31/2025	2024-8074	Cayman Construction, LLC	R-1 (Single Family Residential District)	943 Evergreen Drive	\$56,290.60	Renovations to an existing single family dwelling as per contract provided and in accordance with code and requirements. Damages assessed from Hurricane Ida. All trades shall file under this permit number. The cost of improvements are under 50% of the FMV of the structure and therefore the top of bottom floor may remain at its existing elevation. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$305.00	
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Code Enforcement Report 1-1-25 thru 2-6-25

Violation	Total Violations	Closed Violations
Accessory structure	4	
Animals running at large		
Automobile Dealers (Repair work Prohibited)	1	
Automobile repair shops and body shops (Building required)		
Business license required	5	
City responsibility; criteria for city collection		
Construction dumpster	2	
Commercial vehicles in a residential zone	1	
Construction and maintenance of basketball goals on city streets		
Dangerous structure or premises (Board and Secure)	6	
Decorative features	6	
Defacement of property		
Disposal of cut grass, weeds, tree limbs etc.; in drainage ditches and on public streets and right of way prohibited		
Unsafe structures and equipment		
Exceeding what is allowed in a C1 Zone		
Exterior walls/doors	1	
Electrical Equipment	1	
Electrical System Hazards	1	
Fences enclosing dumpsters		
Grading and drainage		
Failure to provide for or maintain utility services	2	
Fire Protection Systems	1	
Graffiti on Property		
Maintenance of a nuisance prohibited	3	
Living sleeping in camping and recreational equipment prohibited		
Neglect of Historic Structure		
Smoke Alarms	1	
Non-routine motor vehicle repair prohibited		
Nonconforming sigs		
Premises Identification	1	
Overflowing Dumpsters		
Pest Elimination	1	
Outdoor display of merchandise, goods and movables		
Parking on the front lawn		
Interior Structure (Unsafe Conditions)	1	
Sidewalks and driveways		
Person's Responsibility		
Short term rentals	1	
Storage of vehicles awaiting repair		
Premises maintained in a prohibitive manner (Neglect of Structure)	2	
Prohibited discharges		
Prohibited Signs	2	
Protective treatment	3	
Prohibited Parking on Vacant Residential Lots		
Roofs and drainage	6	
Grading and Drainage	1	
Sign erection permits and review		
Placement of Signs	1	
Single-family residential district, R-1		
Parking on front lawn	1	
Stairways, decks porches and balconies		
Storage of camping and recreational equipment	4	
Storage of parts or waste materials		
Premises Identification		
Rubbish and garbage	1	
Inoperable vehicles	3	
Swimming Pools (Stagnant)	1	
Trash, debris etc.	27	
Temporary signs		
Landscape Maintenance		
Parking buses, trailers, water crafts on city streets prohibited		
Weeds, grass, other vegetation	18	
Windows, skylight and door frames	4	
Work commencing before building permit issued or filing application accepted	9	
TOTALS	122	

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
Gretna City Hall - 740 2nd Street, 2nd floor Council Chambers
Gretna, LA 70053 - February 3, 2025 – 4:00 PM

To: Mayor Belinda Constant; Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Jackie Berthelot ----- Norma J. Cruz, City Clerk

From: Peter Spera III, Chairman - Danika Gorrondona, City Building Official

Members Present:

Architect: Paula Peer
Historian: James Rolf
At Large: Peter Debroeck
District 1: Burdell Muller
District 2: Zack Dieterich
District 3: Peter Spera III
District 4: Sandra Banks

Members Absent:

None

CONSENT AGENDA FOR CERTIFICATE OF APPROPRIATENESS

CONSENT AGENDA Approval: Approved 7-0 Motion by: Zack Dieterich Second by: Peter Debroeck

- (1) **717 Huey P. Long Avenue - COA – 25-009 Issued**
Applicant: Craig Senner - For: Shed and wooden fence
- (2) **139 Huey P. Long Avenue - COA – 25-010 Issued**
Applicant: Donovan Archote - For: Balcony deck and handrails
- (3) **1122 Amelia Street - COA – 25-011 Issued**
Applicant: Jeffrey Cantin - For: Solar panels
- (4) **819 Dolhonde Street - COA – 25-012 Issued**
Applicant: Caitlin Altomare - For: Solar panels

PROPERTIES WITH REQUEST FOR CERTIFICATE OF APPROPRIATENESS

- (1) **1122 Amelia Street - COA – 25-013 Issued**
Applicant: Michael Labruzzo - For: Storm shutters
Approved 7-0 Motion by: Paula Peer Second by: Burdell Muller
- (2) **330 Amelia Street - COA – 25-014 Issued**
Applicant: Kelli Vedros - For: Deviation from approved COA 7/31/23
Approved 7-0 Motion by: Zack Dietrich Second by: Peter Debroeck
- (3) **1119 9th Street**
Applicant: Manuel Mitten - For: New single-family residence previously approved COA June 5, 2023
Deferred 7-0 Motion by: Zack Dietrich Second by: James Rolf
- (4) **714 7th Street**
Applicant: Crissy Czemy - For: Handrails and window molding
Converted Preliminary Conference 7-0 Motion by: Zack Dietrich Second by: Sandra Banks
- (5) **704 Lafayette Street - COA – 25-015 Issued**
Applicant: Sage Spicuzza - For: Deviation from approved COA 12/4/23
Approved 7-0 Motion by: Zack Dietrich Second by: James Rolf
- (6) **514 Perry Street – COA – 25-016 Issued**
Applicant: Zack Dieterich - For: Garage renovation preliminary conference April 1, 2024
Approved 6-0 Motion by: Paula Peer Second by: Peter Debroeck Recused: Zack Dietrich
- (7) **1005 Monroe Street – COA – 25-017 Issued**
Applicant: Peter Spera III - For: Accessory structure preliminary conference September 30, 2024
Approved 6-0 Motion by: Zack Dietrich Second by: Paula Peer Recused: Peter Spera

ADJOURNMENT:

On a motion by **Member Zack Dietrich** and seconded by **Member Burdell Muller**, the Historic District Commission (HDC) meeting for February 3, 2025, adjourned at 4:35 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Peter Spera III, Chairman

MEMO

TO: Hon. Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller and Jackie Berthelot

FROM: Amelia Pellegrin, Director of Planning and City Development

DATE: February 7, 2025

RE: Planning and City Development Monthly Status Report

PLANNING & ZONING ITEMS UNDER REVIEW:

- Minor resubdivision: 52 Holly Drive, 521 10th Street, 1030 8th Street
- Minor site plan review: 62 Westbank Expressway (Popeyes)

CAPITAL PROJECT UPDATES

- **Fire Station**
 - Substantial completion was issued August 31, 2023. The building is not occupied due to ongoing issues.
 - Additional electrical issues identified by High-Tech Electric need corrective actions.
 - Fire Protection Office door replacement completion pending due to water leaks.
 - Heating system and HVAC corrections pending.
 - Waldemar S. Nelson Engineering engaged for third party review of HVAC design and installation.
 - Still waiting on schedule for repairs to HVAC, electrical and water leaks.
 - Meeting was held on 2/5/25 to discuss outstanding issues regarding HVAC, Electrical and roof repair. Pending schedule for completion – electrical repairs not completed based on reinspection by City's consultant.
- **25th Street Gretna Resilience District Project:**
 - BKI is working on 60%+ design documents.
- **5th Street Corridor Improvements:**
 - DOTD awarded contract to LA Contracting Enterprise. Pre-construction meeting and schedule date pending.
- **4th Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
 - Contractor has not provided an updated schedule at this time for completion. This is a DOTD held contract.
- **Playground Revitalization Project (CDBG-VC):**
 - Monitoring visit 12/11/24, follow-up items will be required. Waiting on OCD letter for corrections needed.
- **Environmental Sites:**
 - 725 Carricox Street: LDEQ letter received in March 2024 stating no further action necessary.
 - 100 Westbank Expressway abatement and demolition: awarded to contractor, preconstruction meeting scheduled for February 17, 2025.
 - 2nd and Fried: workplan for additional assessment under state review, pending funding from JEDCO.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville's Future*
 - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
 - Contract executed; funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
 - \$50 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program. RFI received, response completed 1/10/25, waiting for FEMA review.
- **4th Street Extension Project Closeout:**
 - Change Order 13 review in progress with DOTD.
 - Engineer consultant is working on closeout documents – all change orders were required to be hand signed.



City of Gretna
Parks and Parkways Department

MEMO

TO: Honorable Belinda C. Constant, Mayor; City Council Members

FROM: Amie Hebert (Dina Matthews)

DATE: January 12, 2025

RE: Status reports - Citywide maintenance and public improvements projects

District 1

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at 1400 Block of LeBoeuf Street, 800 block of Franklin Street and 1700 block of O'Connor Street
- Repaired a 15-inch drainpipe at Virgil Street and Palfrey Street

District 2

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue

District 3

- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repair completed in the 700 block of 28th Street

District 4

- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)
- Repaired a manhole with concrete at 144 Linda Court

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

On a motion by **Councilman**_____ and seconded by **Councilman**_____, the following ordinance was offered:

ORDINANCE NO.

An ordinance ratifying Emergency ordinance No. 5015; acknowledging the State of Emergency declared for the City of Gretna, on January 20, 2025, by Mayor Belinda C. Constant; and acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; effecting the City of Gretna, authorizing the expenditure of emergency funds related to the Artic Air Mass; and effecting the Emergency Overtime Payroll Policy on Monday, January 20, 2025, at 12:00 Noon. The Declared emergency ended Thursday, January 23, at 4 p.m. for the City of Gretna Team. Ended Friday, January 24, at 7 a.m. for the Gretna Police Department Team; and ended Saturday, January 25, at 10 a.m. for the City of Gretna Water Department Team, due to the standing Boil Water Advisory (Lifted at 10 a.m.). of the Declared Emergency or imminent threat of weather-related disaster.

WHEREAS, the city may find it necessary to utilize employees to protect the health and safety of the citizens of the City of Gretna and improved property of the city or to assist in preparing the city to open after a “Declared Emergency;” and

WHEREAS, the resources of the City of Gretna may also be called upon to assist in protecting the health and safety of the citizens of the Parish of Jefferson and neighboring communities; and

WHEREAS, if an exempt employee (Salaried) is called upon to perform work during the time of the “Declared Emergency,” the employee will be paid their regular pay until such time, that full activation of the Gretna’s “Emergency Operations Center” (EOC) is called into action. When the EOC is called into action, a premium hourly rate of pay calculated based on one and a half times the derived hourly rate of the salaried professional employee will be paid; and

WHEREAS, if a non-exempt employee (Hourly) is called upon to perform work during the time of the “Declared Emergency,” the employee will be paid a premium hourly rate of pay calculated based on one and a half times the hourly rate of pay regardless of the 40-hour work requirement; and

WHEREAS, payment is predicated on the completion and submission of the FEMA required ICS 214 form by every employee. The ICS 214 forms must be submitted daily to the City’s Finance Department to assure adequate FEMA reimbursements will be received; and

WHEREAS, duration of the emergency will be that period from the first day the Mayor and Council Declares the Emergency through the day when the City of Gretna determines that all employees must return to work. It is also at the discretion of the Mayor and Chief of Police to pay premium pay for emergency preparation work prior to the Emergency Council Meeting; and

WHEREAS, there are several distinct decisions, which have to be authorized as it relates to the public health, safety, and welfare during this state of emergency; and

WHEREAS, it is strongly recommended that citizens have the following items available for the storm duration: water, non-perishable food, first aid supplies, tools, and emergency supplies to prepare themselves with necessary supplies to sustain life because city services may not be available.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that the

Emergency ordinance No. 5015, is hereby ratified; acknowledging the State of Emergency declared for the City of Gretna, on January 20, 2025, by Mayor Belinda C. Constant; and acknowledging the state of emergency declared by Jefferson Parish President Cynthia Lee Sheng, in accordance with LA R.S. 29:727; effecting the City of Gretna, authorizing the expenditure of emergency funds related to the Artic Air Mass; and effecting the Emergency Overtime Payroll Policy on Monday, January 20, 2025, at 12:00 Noon. The Declared emergency ended Thursday, January 23, at 4 p.m. for City of Gretna Team. Ended Friday, January 24, at 7 a.m. for Gretna Police Department Team; and ended Saturday, January 25, at 10 a.m. for City of Gretna Water Department Team, due to the standing Boil Water Advisory (Lifted at 10 a.m.). of the Declared Emergency or imminent threat of weather-related disaster.

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstain:

ORDINANCE ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on March 12, 2025.

Ordinance returned from the Mayor on March 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was offered:

ORDINANCE NO. 5016-R

An ordinance ratifying emergency Ordinance No. 5016; amending the Gretna Code of Ordinances, Chapter 16. -Criminal Offenses; by adding Section 16-158. -Prohibited camping on public and private property.

WHEREAS, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

WHEREAS, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city.

– Definitions.

For the purposes of this ordinance , the following definitions shall apply:

- (1) *Camping* means engaging in any one or more of the following:
 - (a) Erecting or occupying a tent, temporary structure, or vehicle for living accommodation purposes in a public area or on the private property of another;
 - (b) Starting or maintaining a campfire;
 - (c) Sleeping, lying down on, or residing in a public area or on the private property of another overnight; or
 - (d) Storing personal items in any public area or on the private property of another overnight.
- (2) *Campsite* means a place where camping occurs.
- (3) *Overnight* means between the hours of 10:00 p.m. and 6:00 a.m.
- (4) *Personal items* mean any items that are reasonably recognizable as belonging to a person and having apparent utility or monetary value.
- (5) *Private property* means any property that is not publicly owned.
- (6) *Public area* means any publicly owned outdoor area that is accessible to and meant for public use including but not limited to streets, sidewalks, rights-of-way, parking lots, banks of waterways, underpasses, bridges, parks, railroads, bus stops, benches, entry ways of buildings, or parking garages.

That the Gretna Code of Ordinances is hereby amended by adding a Section 16-158, which said section reads as follows:

– Prohibited camping.

- (a) It shall be unlawful for any person to camp in a public area.
- (b) It shall be unlawful for any person to camp on the private property of another without the express written consent of the property owner or the owner’s agent.
- (c) This section shall not apply to any publicly or privately-owned facility where camping is a specifically authorized activity.

SECTION 3. That the Code of Ordinances is hereby amended by adding a section, to be numbered 16-158, which said section reads as follows:

Section a) – Enforcement.

- (a) Upon discovery of a campsite prohibited by this section, the campsite may be removed under the following circumstances:

Ratify Ord. #5016; Amend Code to Add Sec. 16-158 Homeless

- (1) A notice to vacate the area within 24 hours shall be posted, which shall include information on available shelters, housing assistance, and human services, and the contact information for public and private entities that offer such services.
- (2) Any items that remain after the expiration of the 24-hour period are subject to removal by the City.
- (3) A 24-hour notice to vacate shall not be required if a law enforcement officer determines that there is an imminent health and safety threat.
 - (b) Any personal items shall be held for a minimum of 30 days for the owner to claim after providing proof of ownership. Items not claimed after a minimum of 30 days are subject to disposal by the City.
 - (c) A copy of every summons issued under this ordinance shall be served on the Jefferson Parish Human Services Authority.
 - (d) Any person who fails to vacate the area within 24 hours following the posting of the notice to vacate the area, or after being ordered to do so by a law enforcement officer who has determined that an imminent health and safety threat exists, shall be punished as follows:
 - (1) Upon first conviction, a violator may be sentenced to no more than ten hours of community service.
 - (2) Upon a second conviction, a violator may be sentenced to not more than 20 hours of community service.
 - (3) Upon third or subsequent conviction, a violator may either be sentenced to not more than 30 hours of community service, punished by a fine not to exceed five hundred dollars (\$500.00), or punished by imprisonment for a term not exceeding six (6) months, within the discretion of the trier of fact.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law immediately following the Clerk’s presentment of the same to the mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2).

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

Abstain:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman**_____ and seconded by **Councilman**_____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance adopting the Budget for the City of Gretna, Louisiana for the Fiscal Year of April 1, 2025, to March 31, 2026; and authorizing the Mayor of the City of Gretna, Louisiana to sign all contracts here stated within the Budget instrument, on behalf of the municipality.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, Louisiana, acting as legislative authority for said City that:

The Budget for the City of Gretna, Louisiana for the Fiscal Year of April 1, 2025, to March 31, 2026, is hereby introduced in open session on February 12, 2025, of Council regular meeting; and the same is to be adopted on March 14, 2024, Council Special meeting. The Mayor of the City of Gretna is hereby authorized to sign all contracts here stated within the Budget instrument on behalf of the municipality.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Council Members**

Nays: None

Absent: None

Abstain: None

ADOPTED: MARCH 12, 2025.

APPROVED: MARCH 13, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on March 12, 2025.

Ordinance returned from the Mayor on March 12, 2025.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

On motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance amending the Unified Development Code (UDC), Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; by amending Sec. 58-191 through Sec. 58-202, by edit, addition, clarification and modification with recommendations by City Administration Staff . (Per attachment).

WHEREAS, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

WHEREAS, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Unified Development Code (UDC), Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; Sec. 58-191 through Sec. 58-202, is hereby amended with recommendations by City Administration Staff as (Per attachment).

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

All words underlined are additions and all words ~~struck-through~~ are deletions.

DC Steam Fire Co. #1 to bill Gretna Fire Board

On a motion by **Councilman** _____ and seconded by **Councilman** _____, the following ordinance was introduced:

ORDINANCE NO.

An ordinance stating that the Fire Prevention Bureau of the David Crockett Fire Company No. 1 shall bill the Gretna Fire Board for the duties to conduct the annual maintenance fire safety inspections of commercial buildings within the City of Gretna until all Gretna Fire Board funds are depleted.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city; and

WHEREAS, the David Crockett Fire Company No. 1, functioning as the Fire Prevention Bureau will now be conducting annual maintenance fire safety inspections of commercial buildings within the City of Gretna; and

WHEREAS, the State Fire Marshal and any other State Entity are hereby released from responsibility or liability for those inspections performed by the David Crockett Steam Fire Company No.1, functioning as the Fire Prevention Bureau within the City of Gretna, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Fire Prevention Bureau of the David Crockett Fire Company No. 1 shall hereby bill the Gretna Fire Board for the conduction of the annual maintenance fire safety inspections of commercial buildings within the City of Gretna until all Gretna Fire Board funds are depleted.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED:

APPROVED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**