

**THE CITY OF GRETNA  
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall  
740 Second Street, Gretna, LA 70053  
Council Chambers, 2nd floor**

**July 9, 2025 - 5:30 PM  
AGENDA**

**AGENDA ITEM(S):**

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledge of Allegiance**
- 3. Opening Remarks by the Mayor.**
- 4. Appointments: (Council Approval)**
  - A. City Officials, Administrative Staff, Historic District Commission; and Planning & Zoning Commission.
- 5. Presentations:**
  - A. Retirement - Trudy Scales
  - B. Recognition of New Businesses:
- 6. Adoption of a Resolution - Setting 2025 Millage Rates:**
  - A. A resolution adopting and setting the 2025 Millage Rates for the City of Gretna at 56.45 mills; AND setting the Millage Rates for Annexed Timberlane at 36.49 mills; not to exceed the maximum authorized rates; all pursuant to Article VII, Section 23(C) of the Louisiana Constitution, and Revised Statute 47:1705(B).  
**Requested: Administration                      Sponsor: Councilman Rau**
- 7. CONSENT AGENDA:**
  - A. Approval of Meeting Minutes:**  
June 11, 2025, Council Regular Meeting  
June 18, 2025, Council Special Meeting.
  - B. Approval of Event Request(s):**
    - (1) Akilah Temple No. 283, and Akilah Court No. 255, National Community Health Initiative Walk; November 8, 2025; 1100 Cook Street - Celeste Gunning, Contact. The Gretna levee to Gretna-Algiers line on the levee. Celebration under the Jefferson Memorial Arch.

**C. Approval of Alcoholic Beverage Outlet Permit Application:**

- (1) Issa Vibe Bar & Lounge, 1010 Friedrichs Street; Change of Ownership.  
Brent Tigler, Applicant (The Tigler Group, LLC)

**D. Adoption of Resolutions by CONSENT:**

- (1) A resolution by the City of Gretna proclaiming the month of July 2025, as Park and Recreation Month. This year's theme, "Build Together, Play Together, " reminds us of the contributions of more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — who maintain our country's close-to-home parks.

**Requested: Administration**

**Sponsor: Councilman Miller**

- (2) A resolution authorizing Mayor Belinda C. Constant to execute the Cooperative Endeavor Agreement between the Parish of Jefferson and City of Gretna to provide for a police detail by the Gretna Police Department at the Gretna Library (102 Willow Drive) at a cost not to exceed \$363,000.00 for the three (3) year period of the Agreement.

**Requested: Administration**

**Sponsor: Councilman Carr**

- (3) A resolution authorizing Mayor Belinda C. Constant to execute Change Order No. 2, for the Mechanical Resource Contractors, LLC contract as General Contractor for the construction of the HVAC Upgrades to the 2nd and 3rd floors at the Gretna City Hall Building, City of Gretna, Louisiana in the additional amount of \$23,582.00, and zero (0) calendar days.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

**8. Consideration and Adoption of Ordinance(s):**

1. An ordinance as amended establishing new rules for Electronic Enforcement to the Gretna Code of Ordinances Chapter 52, Article IV– Electronic Enforcement; Division II – Speed Enforcement.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

**9. Unified Development Code - Text Amendments: (Recommendation to Council)**

1. The Planning and Zoning Commission met (May 7, 2025) and reviewed amendments to the Unified Development Code, Chapter 58; Article IV. - Site Development and Design Standards; Division 3. -Signs; by amending Sec. 58-191 through Sec. 58-202; and favorably recommended to the Gretna City Council.

**10. Adoption of an Ordinance: (UDC amendments)**

1. An ordinance amending the Unified Development Code (UDC), Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; by amending Sec. 58-191 through Sec. 58-202, for addition, clarification, modification with Staff recommendations. (Exhibit "A")

**Requested: Administration**

**Sponsor: Councilman Hinyub**

**11. Major Resubdivision Request per UDC: (Council Approval)**

1. 703 Van Trump Street - Tony J. Tesvich, Applicant  
Resubdivision of Lots 1, 2, 3, 21, 22 and 23; Square 112, McDonoghville Subdivision into Lot 1A, Square 112, McDonoghville Subdivision. (District 1)

**12. Conditional Use Permit(s): (Recommendation to Council)**

1. 628 Fourth Street - Bria Scott, Applicant  
Operate a dog grooming and boarding business (The Poised Pooch) District 2

**13. Monthly Reports:**

- A. Police Department Report.
- B. City Engineer Monthly Status Report.
  - (1) July 9, 2025 Report.
- C. Departmental Monthly Reports submitted (In Agenda):
  - (1) Finance Department "Actual vs. Budget for Major Funds" report.
  - (2) Building Department - Permits Issued.
  - (3) Code Enforcement - Code Violations.
  - (4) Historic District Commission (June 30, 2025 Meeting)
  - (5) Planning & Zoning Commission (July 2, 2025 Meeting)
  - (6) Planning and City Development Monthly Status Report.
  - (7) Parks and Parkways Citywide Maintenance Report.
- D. Council District Monthly reports:
  - (1) Council Members:
    - Wayne A. Rau, Councilman At Large
    - Rudy S. Smith, Councilman, District One
    - Michael A. Hinyub, Councilman, District Two
    - Mark K. Miller, Councilman, District Three
    - Randy S. Carr, Councilman, District Four

**14. Introduction of Ordinances:**

- A. An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna, Louisiana, and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

**15. Citizens Addressing the Mayor and City Council.**

**16. Other Matter(s).**

**17. Meeting Adjournment.**



**City of Gretna  
Gretna, Louisiana 70053**

On a motion by Council Member\_\_\_\_\_ and seconded by Council Member\_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025-\_\_\_\_\_**

**A resolution adopting and setting the 2025 Millage Rates for the City of Gretna at 56.45 mills; AND setting the Millage Rates for Annexed Timberlane at 36.49 mills; not to exceed the maximum authorized rates; all pursuant to Article VII, Section 23(C) of the Louisiana Constitution, and Revised Statute 47:1705(B).**

**BE IT RESOLVED THAT** the following millages are hereby levied on the **Year 2025** tax roll on all property subject to taxation by the City of Gretna, Louisiana:

**MILLAGES FOR GRETNA - ANNEXED TIMBERLANE**

<b>Tax Description</b>	<b>GRETNA</b>	<b>TIMBERLANE</b>
General Alimony	4.14 mills	4.14 mills
Police Protection	6.53 mills	6.53 mills
Fire Protection	1.87 mills	
Recreation	2.24 mills	2.24 mills
Streetlights	3.73 mills	3.73 mills
Ambulance	3.44 mills	3.44 mills
Sewer System	1.87 mills	
Sewer Maintenance Facilities	1.90 mills	
Fire Protection	3.83 mills	
Fire Protection	3.73 mills	
Recreation Services & Social Services to the Aged	2.43 mills	2.43 mills
Fire Protection	6.76 mills	
Ambulance Service	2.79 mills	2.79 mills
Police Department	3.73 mills	3.73 mills
Police Protection	7.46 mills	7.46 mills
<b>TOTAL MILLAGE:</b>	<b>56.45 mills</b>	<b>36.49 mills</b>

**BE IT FURTHER RESOLVED,** that the proper administrative officials of the City of Gretna, Parish of Jefferson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of the said municipality for **YEAR 2025**, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

**Yeas: Council Members**

**Nays: None**

**Absent: None**

**Abstain: None**

**RESOLUTION ADOPTED: JULY 9, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**



**City of Gretna  
Gretna, Louisiana 70053**

**CERTIFICATE**

I, Norma J. Cruz, hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on July 9, 2025, at which meeting at least two-thirds of the total membership was present and voting.

City of Gretna, Louisiana, this 10<sup>th</sup> day of July 2025.

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**CITY CLERK**



# EVENT APPLICATION

City of Gretna  
P. O. Box 404  
Gretna, LA 70054-0404  
(504) 363-1505

**Name of Event:** Akilah Temple No. 283 & Akilah Court No. 255 National Community Health Initiative (NCHI) Walk

**Date of Event:** July 26, 2025

**Time of Event:** 10:00 AM – 2:00PM

**Location of Event:** (Place or Street Name with boundary streets): Walk will take place on the Gretna levee. It will commence at the Gretna levee terminal with participants stopping at the Gretna-Algiers line on the levee, turn back around and walk to the Gretna levee terminal crossing the finish line. A celebration will take place directly after the completion of the walk outside of City Hall under the Jefferson Memorial Arch.

**Description of Event:** see attached

**Anticipated # of attendees** 75-100 **Name of Organizer and Host:** Akilah Temple No. 283 & Akilah Court No.255----**Contact** Celeste Gunning

**Address:** 1100 Cook Street Gretna, LA 70053

**E-Mail:** akilah255iscommunityinvolve@gmail.com **Cell Phone:** 504-220-3122

**Home Phone:** \_\_\_\_\_ **Office Phone:** \_\_\_\_\_

- ☒ **NON-PROFIT/501(C)(3)** ☐ **PRIVATE BUSINESS**  
☐ **PRIVATE EVENT** ☒ **OPEN TO PUBLIC**  
☐ **FOOD** ☐ **ALCOHOLIC BEVERAGES** ☐ **DJ OR BAND (PLEASE CIRCLE)**  
☐ **USE OF ELECTRICITY (\$50 IF AVAILABLE)** ☐ **STREET/STREETS CLOSURE**  
☐ **STAGE RENTAL (\$300)** ☐ **BARRICADES (\$10 EACH)**  
☒ **TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED** 2

**\*Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.\***

**Street or Streets you are requesting to close:** \_\_\_\_\_ **n/a** \_\_\_\_\_

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.**  
**THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department (emailed to
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

**IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.**

Signature of Applicant / Representative

Akilah Ct No.255 NCHI Chair &  
Akilah TempleNo.283 NCHI Chair

Title

5/2/2025

Date

Signature of Approval

Title

Date





# ALCOHOLIC BEVERAGE PERMIT APPLICATION CITY OF GRETNA

740 2<sup>nd</sup> Street, Gretna, LA 70053-5829 \* P. O. BOX 404, GRETNA, LA 70054-0404

For the Calendar Year Ending December 31, 2025

[Empty box for additional information]

FOR OFFICE USE ONLY

Account # \_\_\_\_\_  
Permit # \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Amount \_\_\_\_\_  
By \_\_\_\_\_

**NOTE:** A Jefferson Parish Sales Tax Clearance is required in order to renew all alcoholic beverage permits.

Trade Name ISSA UIBE Date \_\_\_\_\_  
Owner's Name The Tigler Group LLC

Mailing Address: \_\_\_\_\_  
Business Location: 1010 Friedrichs Street, Gretna, LA 70053  
Street City State Zip Code Telephone/Contact No. E-Mail address (if any)

Type of Permit: ☒ Liquor ☐ Open Beer ☐ Package Beer

Type of Ownership: Individual ☐ Partnership ☒ LLC Corporation ☐

All agents, employees, representatives or servant of this business have obtained an Alcoholic Beverage Card from the City of Gretna, Chief of Police: YES ☐ NO ☐

\_\_\_\_\_  
(Name, address, social security number, date of birth of all partners or principal officers, if a corporation)

Liquor (Includes Beer & Wine) \$500.00  
Open Beer - \$75.00  
Package Beer Only - \$60.00  
Wholesale Beer - \$100.00

PERMIT WILL NOT BE ISSUED IF APPLICATION IS NOT COMPLETE

Applications are due on January 1. A penalty of (25%) twenty-five percent will be charged, if not paid by January 1, this permit may be denied without notice. Make checks payable to: City of Gretna, P. O. Box 404, Gretna, LA 70054.

I affirm that the information given in this application is true and correct and will abide by all applicable City ordinances.

[Signature]  
(Signature)  
Managing member  
(Title)

**PROCLAIM PARKS & RECREATION MONTH**

On motion by **Councilman\_\_\_\_\_** and seconded by **Councilman\_\_\_\_\_**, the following ordinance was introduced:

**RESOLUTION NO. 2025-**

**A resolution by the City of Gretna proclaiming the month of July 2025, as Park and Recreation Month. This year’s theme, “Build Together, Play Together, " reminds us of the contributions of more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — who maintain our country’s close-to-home parks.**

**WHEREAS**, the City of Gretna has an interest in the health, welfare, and safety of the citizens of the City of Gretna; and City of Gretna places a high value on quality-of-life issues; and

**WHEREAS**, parks and recreation is an integral part of communities throughout this country, including the City of Gretna; and are at the center of many experiences and memories; and

**WHEREAS**, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

**WHEREAS**, parks and recreation encourages physical activities by providing space for popular sports, and many other activities designed to promote active lifestyles; and

**WHEREAS**, parks and recreation increases a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature; and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS**, “proclaiming July as Park and Recreation Month is an opportunity for your community and local leadership to officially acknowledge the importance of parks and recreation and the benefits it provides to the people you serve”.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

**The City of Gretna hereby proclaims the month of July 2024, as Park and Recreation month of July 2025, as Park and Recreation Month. This year’s theme, “Build Together, Play Together, " reminds us of the contributions of more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — who maintain our country’s close-to-home parks.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**  
Nays: None  
Absent: None

**ADOPTED: JULY 9, 2025.**

<hr/> <b>CITY CLERK CITY OF GRETNA STATE OF LOUISIANA</b>	<hr/> <b>MAYOR CITY OF GRETNA STATE OF LOUISIANA</b>
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On a motion by **Councilman \_\_\_\_\_** and seconded by **Councilman \_\_\_\_\_**, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing Mayor Belinda C. Constant to execute the Cooperative Endeavor Agreement between the Parish of Jefferson and City of Gretna to provide for a police detail by the Gretna Police Department at the Gretna Library (102 Willow Drive) at a cost not to exceed \$363,000.00 for the three (3) year period of the Agreement.**

**WHEREAS**, Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation, or individuals; and

**WHEREAS**, Article VII, Sec. 14(B) of the Louisiana Constitution of 1974 provides that public funds may be used for programs of social welfare for the aid and support of the citizens of Jefferson Parish; and

**WHEREAS** the PARISH and the City of Gretna are local bodies are constitutionally and statutorily created local political bodies of the State of Louisiana with the authority to contract, including entering into Cooperative Endeavor agreements; and

**WHEREAS**, the PARISH and CITY OF GRETNAL are authorized to enter into this Cooperative Endeavor Agreement pursuant to La. R.S. 33:1324, which permits any parish, municipality or political subdivision of the state, to make agreements between or among themselves for police protection, more specifically providing uniformed Gretna Police officers to provide police detail at the Gretna Library; and

**WHEREAS** the public purpose of the Project is described as protecting the staff and patrons of the Gretna Library by providing uniformed Gretna Police Officers to provide police detail at the Gretna Library located at 102 Willow Drive, Gretna, Louisiana 70053; and has a reasonable expectation of receiving a benefit or value of police protection at the Gretna Library which is at least equivalent to the \$360,000.00, for the three (3) year period provided for in this Agreement; and

**WHEREAS** the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and the PARISH desires to cooperate in the implementation of the project as hereinafter provided.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gretna, acting as legislative authority for said City, that:

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:  
Yeas:  
Nays:  
Absent:

**ADOPTED:**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNAL  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNAL  
STATE OF LOUISIANA**

On motion by Councilman\_\_\_\_\_ and seconded by Councilman\_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025-\_\_\_\_\_**

**A resolution authorizing Mayor Belinda C. Constant to execute Change Order No. 2, for the Mechanical Resource Contractors, LLC contract as General Contractor for the construction of the HVAC Upgrades to the 2<sup>nd</sup> and 3<sup>rd</sup> floors at the Gretna City Hall Building, City of Gretna, Louisiana in the additional amount of \$23,582.00, and zero (0) calendar days.**

**WHEREAS**, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

**WHEREAS**, a change of ductwork is to be abated. Duct demolition changed to duct abatement that was not included in original abatement report. Add \$21,811.00 and 0 Days; and

**WHEREAS**, change for 3 ceiling cassette units to wall mounted type at 3rd floor spaces and credit for associated work. Add \$1,771.00 and 0 Days: Ceiling cassettes changed to wall mounted units due to limited space above third floor ceilings and credit for work eliminated for change of unit type, eliminate wall build-out, suspended ceiling work and sprinkler work; and

**WHEREAS**, the Architect, Burgdahl & Graves c/o Meyer Engineers, Ltd., recommends that the City of Gretna, Louisiana accept Change Order No. 2.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

**Mayor Belinda Constant is hereby authorized to execute Change Order No. 2. for the Mechanical Resource Contractors, LLC contract as General Contractor for the construction of the HVAC Upgrades to 2<sup>nd</sup> and 3<sup>rd</sup> Floors at Gretna City Hall, City of Gretna, Louisiana in the additional amount of twenty three thousand five hundred eighty two dollars and zero cents (\$23,582.00) and zero (0) calendar days, and to have a copy of this resolution recorded with the Mortgage and Conveyance Office of the Parish of Jefferson, State of Louisiana; as originally filed on November 26, 2024; Instrument No. 12447592; Mortgage Book 5093, Page 40.**

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

- Yeas:
- Nays:
- Absent:

**RESOLUTION ADOPTED: JULY 9, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

## **Establishing new rules-Electronic & Speed Enforcements**

On a motion by **Councilman** \_\_\_\_\_ and seconded by **Councilman** \_\_\_\_\_, the following ordinance was introduced:

### **ORDINANCE NO.**

**An ordinance as amended establishing new rules for Electronic Enforcement to the Gretna Code of Ordinances Chapter 52, Article IV– Electronic Enforcement; Division II – Speed Enforcement.**

**WHEREAS**, the City of Gretna has an interest in the health, welfare, and safety of its citizens; and

**WHEREAS**, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council, acting as legislative authority for the City of Gretna, that:

**Chapter 52, Article IV – Electronic Enforcement; Division II – Speed Enforcement is hereby established into the Gretna Code of Ordinances:**

### **ARTICLE IV - ELECTRONIC ENFORCEMENT**

#### **DIVISION I – GENERALLY**

**Secs. 52-315-52-331. - Reserved.**

#### **DIVISION II - SPEED ENFORCEMENT**

##### **Sec. 52-365 – Definitions**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Automated Speed Enforcement Device means an unmanned or handheld camera or optical device installed to work in conjunction with a traffic control signal or radar speed detection equipment, or both, and designed to collect photographic evidence of alleged traffic violations for the issuance of traffic citations by recording images that depict the license plate or other identifying feature of a motor vehicle not in compliance with instruction of a traffic control signal or posted traffic sign.

- (a) The Automated Speed Enforcement Device should be capable of producing at least two (2) recorded images depicting the license plate attached to the rear of a vehicle being operated at a speed in excess of the speed limit.

Department means the police department, its successor, or an authorized representative as determined by the police chief.

Electronic Enforcement Devices shall mean automated speed enforcement devices, red light traffic cameras, and mobile speed cameras used for the purpose of regulating and enforcing traffic violations in which citations are issued by mail.

Intersection means the place or area where two or more streets intersect.

Mobile Speed Camera means a device designed to collect photographic or video evidence of an alleged violation of a posted speed limit by recording images that depict the license plate or other identifying feature of a motor vehicle that is not operated in compliance with the posted speed limit sign.

Establishing new rules-Electronic & Speed Enforcements

Owner means the owner of a vehicle as shown on the vehicle registration records of the state department of public safety, office of motor vehicles, or the analogous department or agency of another state or country.

Police chief means the city police chief for the city government.

Recorded image means an image recorded by the Electronic Enforcement Device depicting the rear of a vehicle which is automatically recorded on a photograph or digital image or video, which also depicts the recorded speed, date, location, and time of the recorded image.

Speed limit means the established regulatory speed limit on the subject roadway.

System location means the approach to an intersection toward which an Electronic Enforcement Device is directed and in operation or segment of roadway on which an Electronic Enforcement Device is in operation.

(Code 1997 §90-505; Ord. No. 3678, §2, 3-12-2008)

Sec. 52-366 - Imposition of civil penalty for violations enforced by an Electronic Enforcement Device.

- (a) The city council finds and determines a vehicle traveling over the speed limit for the vehicle’s direction of travel damages the public by endangering vehicle operators and pedestrians alike, by increasing the number of serious traffic crashes to which public safety agencies must respond at the expense of the taxpayers, therefore decreasing the efficiency of traffic control and traffic flow efforts.
- (b) Except as provided in subsections (c) and (d) of this section, the owner of a vehicle is liable for a civil penalty as shown in the following table if the vehicle is traveling a speed in miles per hour (mph) greater than the speed limit as shown in the following table at a system location. The following civil penalties shall apply to the owner when captured by the Electronic Enforcement Device where the vehicle was recorded as traveling at the following speeds over the speed limit:

Speed Over Speed Limit	Civil Penalty
5 through 10 mph	\$120.00
11 through 15 mph	140.00
16 through 20 mph	160.00
Greater than 20 mph	200.00

- (c) For a second or subsequent violation by the same licensed vehicle during any 12-month period, the amount of the civil penalty assessed to the owner shall be as follows:

Speed Over Speed Limit	Civil Penalty
5 through 10 mph	\$180.00
11 through 15 mph	210.00
16 through 20 mph	240.00
Greater than 20 mph	300.00



## **Establishing new rules-Electronic & Speed Enforcements**

- (d) An owner who fails to timely pay a civil penalty shall be subject to an additional late payment penalty of \$75.00 in addition to the original violation penalty.

(Code 1997, §90-506; ord. No. 3678, §2m 4-9-2008)

### **Sec. 52-367 Operation of Electronic Enforcement Devices in School Zones**

- (a) The Department may operate electronic enforcement devices in school zones, within its boundaries, on school days during the specified periods when children are in school. Electronic enforcement devices shall only be operated one (1) hour before and one (1) hour after the beginning of the school day and one (1) hour before and one (1) hour after the end of the school day.
- (b) The municipality and a governing authority of any school located within the municipality's boundaries where electronic enforcement devices are operated, shall enter into a cooperative endeavor agreement which shall be executed and in place prior to the implementation of automated speed enforcement devices and mobile speed cameras.
  - (1) The Cooperative Endeavor Agreement between the municipality and the governing authority of the school shall provide for the division of the Revenue generated as a result of the operation of the electronic enforcement devices in each school's respective school zones in the manner set forth in Sec. 52-373.
- (c) The civil penalties for violations enforced by electronic enforcement devices in school zones shall be as set forth in Sec. 52-366.

### **Sec. 52-368 Notification for Mobile Speed Camera.**

- (a) The department, or its designee, shall post signs indicating that a mobile speed camera is present. The sign shall be posted no less than two hundred fifty (250') feet and no more than five hundred (500') feet from the location of each mobile speed camera in such a manner as to be clearly visible, not obstructed by any barrier, equipment, vegetation or other object, and shall be easily viewable by drivers approaching the speed camera. The sign shall comply with the current manual and specifications adopted by the Department of Transportation and Development pursuant to La. R.S. 32:235.
- (b) In any proceeding to collect a civil or criminal fine, fee or penalty by or on behalf of the municipality, there shall be a rebuttable presumption that the sign(s) required by this Section were posted in accordance with Sub-section "(a)" above.

### **Sec. 52-369- Enforcement procedures.**

- (a) The department is responsible for the enforcement and administration of sections 52-365 through 52-373, inclusive. The department may enforce and administer sections 52-365 through 52-373, or any parts thereof, through one or more contractors selected in accordance with applicable law. The actions which can be used to enforce the payment of the civil penalty and related fees and/or written judgment of the hearing officer may consist of but not be limited to: initiating actions through the small claims court, or Justice of the Peace Court, or any other judicial enforcement applicable to the enforcement of civil judgments.
- (b) In order to impose a civil penalty under this division, the department, or its designee, shall mail by regular U.S. Mail, the citation to the owner of the vehicle liable for the civil penalty

## Establishing new rules-Electronic & Speed Enforcements

not later than the 14<sup>th</sup> calendar day, inclusive of weekends and legal holidays, after the date the violation is alleged to have occurred.

- (c) A citation issued under this division shall contain the following:
- (1) A description of the violation alleged;
  - (2) The date, time, and location of the violation;
  - (3) A copy of a recorded image of the vehicle involved in the violation;
  - (4) The amount of the civil penalty to be imposed for the violation;
  - (5) The date by which the civil penalty must be paid.
  - (6) A statement the person named in the notice of violation may pay the civil penalty in lieu of appearing at an administrative adjudication hearing.
  - (7) Information informing the person named in the citation.
    - (a) Of the right to contest the imposition of the civil penalty in an administrative adjudication;
    - (b) Of the manner and time in which to contest the imposition of the civil penalty; and
    - (c) Failure to pay the civil penalty or to contest liability is a waiver of the right to appeal under section 52-370.
  - (8) A statement that a recorded image is evidence in a proceeding for the imposition of a civil penalty.
  - (9) For citations issued for violations described in R.S. 32:47 and R.S. 32:48, an attestation, on the back of the citation, wherein the driver who receives the violation can attest either that at the time of the violation, the person who received the citation was not the owner of the vehicle or that the vehicle was in the care, custody and control of another at the time of the violation. The driver has the option to provide information on who was the owner or driver of the vehicle at the time of the violation but shall not be required to do so.
  - (10) Any other information deemed necessary by the department.
    - (a) A citation under this division is presumed to have been received on the tenth (10<sup>TH</sup>) calendar day inclusive of weekends and legal holidays after the date the notice of violation is mailed.
  - (11) The issuance of a citation under this subpart shall not be considered a criminal conviction.
  - (12) A civil penalty may not be imposed under this subpart on the owner of a vehicle if the operator of the vehicle was arrested or issued a citation and notice to appear by a law or public safety officer as a violation of R.S. 32:232 if the violation was captured by an electronic enforcement device.

(Code 1997, §90-507; Ord. No. 3678, §2, 4-9-2008; Ord. 4014, 3-11-2009; Ord No. 4608, 9-10-2014; Ord. No. 4737, 8-10-2016)

### **Sec. 52-370 - Administrative Hearing.**

- (a) A person who receives a citation by mail shall, at that time, be given a clear notice of the right to an appeal hearing before a traffic adjudication hearing officer which must be requested in writing within fifteen (15) days of receipt of the citation
- (b) A person who receives a citation by mail may appeal the citation violation and the imposition of the civil penalty by a request in writing for an administrative

## **Establishing new rules-Electronic & Speed Enforcements**

appeal of the citation violation within the time period set forth in subsection (a) above, inclusive of weekends and legal holidays, after receipt of the notice of violation.

- (c) Upon receipt of a timely request, the department, or its designee, shall notify the person requesting the appeal, the information of the date, time and location of the administrative adjudication hearing.
- (d) The administrative hearing shall be conducted before a traffic adjudication hearing officer appointed by the Mayor and confirmed by the City Council who shall have been licensed to practice law in Louisiana for five (5) years and who shall have the authority to administer oaths and affirmations.
- (e) The traffic adjudication hearing officer shall be an independent third party who was not a participant in the issuance of the violation.
- (1) The administrative hearing shall be conducted in accordance with the procedures set forth herein.
- (2) In addition to the procedures set forth herein any administrative adjudication held under the provisions of this division may be conducted in accordance with the rules of evidence of the Administrative Procedure Act.
- (e) The evidence to be presented to the adjudication hearing officer shall include, at a minimum, a copy of the written citation with a detailed description of the alleged violation.
- (g) The Deputy City Prosecutor may present any other evidence as proof of the alleged violation which he/she may deem to be appropriate for the traffic adjudication hearing officer to consider. In an administrative adjudication hearing, the violation must be proved at the hearing only by a preponderance of the evidence.
- (h) Written evidence of the reliability of and/or the accuracy of the automated speed enforcement device and its reliability to produce the recorded image of the violation may be attested to in an administrative adjudication hearing by a statement made under penalty of perjury, or, a calibration certificate by the equipment vendor/contractor, or, any document by the equipment vendor/contractor as to the reliability and/or accuracy of the automated speed enforcement device, or an affidavit, or a statement made under penalty of perjury of an officer or a statement made under penalty of perjury of an approved civilian employee of the department, or testimony by a qualified witness.
- (i) A copy of the written citation, and/or photographic or video images created by the automated speed enforcement device of the violation, and/or other written or documentary evidence set forth or described herein above shall be admissible and competent evidence of the violation of the applicable speed limit, subject to the affirmative defenses set forth herein below.
- (j) If shall be an affirmative defense to the imposition of civil liability under this division, to be proven by the alleged violator, by a preponderance of the evidence, that:
  - (1) The traffic-control signal was not in proper position and sufficiently legible to an ordinarily observant person;
  - (2) The operator of the vehicle was acting in compliance with the lawful order or direction of a law enforcement or public safety officer;
  - (3) The operator of the vehicle violated the instructions of the traffic-control signal so as to yield the right-of-way to an immediately approaching authorized emergency vehicle;
  - (4) The vehicle was being operated as an authorized emergency vehicle under R.S. 32:24, and the operator was acting in compliance with R.S. 32:24;
  - (5) At the time of the violation the person who received the notice of violation (or citation) was not the owner of the vehicle at the time of the violation, or the vehicle was in the care, custody or control of another person where the owner furnishes a truthful affidavit which provides that the vehicle at the time of the

## **Establishing new rules-Electronic & Speed Enforcements**

violation was not in his care, custody or control, or that the person was not the owner of the vehicle;

- (6) The presence of ice, snow, unusual amounts of rain, or other unusually hazardous road conditions existed that would make compliance with this Subpart more dangerous under the circumstances than non-compliance;
- (7) At the time of the violation the vehicle was a stolen vehicle or the license plate displayed on the vehicle was a stolen plate, which must include proof acceptable to the hearing officer that the theft of the vehicle or license plate had been timely reported to the appropriate law enforcement agency.

- (l) In addition to the Affirmative Defenses, the person charged with the violation set forth in the citation may present any relevant evidence at the administrative hearing as determined by the hearing officer.
- (m) Failure to timely pay the civil penalty or to contest liability by requesting an administrative hearing in a timely manner shall constitute a default and a waiver of the right to appeal under section 52-370 and shall be considered an admission of liability for the charged violation.
- (n) Notwithstanding anything in this Ordinance to the contrary, a person who fails to pay the amount of a civil penalty or to contest liability in a timely manner is entitled to an administrative adjudication hearing on the violation if:

- (1) The person files an affidavit with the hearing officer stating the date on which the person received the notice of violation mailed to the person; and
- (2) The person files a request for an administrative hearing within 30 days from the date of receipt of the notice of violation, as stated in the affidavit.

(Code 1997, §90-508; Ord. No. 3678, §2, 4-9-2008; Ord. No. 4014, 3-11-2009)

### **Sec. 52-371 - Order of hearing officer.**

- (a) The hearing officer at any administrative adjudication hearing under this division shall issue an order clearly stating the decision rendered. The decision of the hearing officer may state:
  - (1) Whether the person charged with the violation is liable for the violation; and
  - (2) The amount of any civil penalty assessed against the person.
- (b) The civil penalty shall not be assessed if, after a hearing, the hearing officer enters a finding of no liability.
- (c) The decision of the hearing officer shall be a final decision. A person or persons aggrieved by a decision may file a petition for judicial review to the Gretna Mayor's Court as set forth below.
- (d) In the event the hearing officer determines that the person charged with the violation is liable for the civil penalty, at that time the violator shall be given written notice of their right to seek a petition for judicial review within thirty (30) days of the adverse decision rendered by the hearing officer;
  - (1) The petition for judicial review shall be filed in writing with the Clerk of Court of Gretna's Mayor's Court within the thirty (30) days of the hearing officer's order.
  - (b) The orders issued under subsection (a) of this section may be filed with the Clerk of Court or may be filed with the vendor or contractor who provides the electronic enforcement devices and related services. These orders shall be maintained for a period not to exceed three (3) years from the date of the decision.



**Establishing new rules-Electronic & Speed Enforcements**

The orders may be recorded using microfilm, microfiche, or other data processing techniques.

- (c) The city attorney, or his designee, is authorized to file suit to enforce collection of unpaid civil penalties and/or related fees imposed under section 52-366 by lawful means to secure such payments.

(Code 1997, §90-509; Ord. No. 3678, §2, 4-9-2008; Ord. No. 4744, 9-14-2016)

**Sec. 52-372 - Effect of liability; exclusion of civil remedy.**

- (a) The imposition of a civil penalty under this division shall not be considered a criminal conviction and shall have the same effect as a civil judgment.
- (b) A civil penalty may not be imposed under this division upon the owner of a vehicle if the operator of the vehicle was arrested or was issued a speeding citation and notice to appear by a law or public safety officer as a violation of R.S. 32:232 if such violation was captured by the system.

(Code 1997, §90-510; Ord. No. 3678, §2 4-9-2008; ord. No. 4609, 9-10-2014)

**Sec. 52-373 - Court management fund**

- (a) The civil penalties, and fees collected (“Revenue”) from the imposition of civil liability under this division shall be deposited into a court management fund. Funds deposited into this court management fund to be expended as set forth herein.
- (b) The Revenue collected as described in Section “(a)” above are to be first paid to and for the contractor or vendor for the costs of providing the electronic enforcement device and related services.
- (c) After disbursement of the Revenue authorized by Section “(b)” above, the balance of the Revenue generated as a result of the electronic enforcement devices in school zones, those net funds shall be divided between the governing authority of the school where the traffic citation was issued and the municipality in accordance with the Cooperative Endeavor Agreement between the governing authority of the school and the municipality.
- (d) After disbursement of the Revenue authorized by Section “(b)” above the balance of the Revenue generated as a result of electronic enforcement devices outside of a school zone, shall only be used for purposes of public safety.

(Code 1997, §90-511; Ord. No. 3678, §2, 4-9-2008; Ord. No. 4744, 9-14-2016)

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstained:

**ADOPTED:**

**APPROVED:**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETN  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETN  
STATE OF LOUISIANA**

Ordinance presented to the  
Page 7 of 8

Ordinance returned from the

Mayor on

the Mayor on

CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA

CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA

On motion by **Councilman \_\_\_\_\_** and seconded by **Councilman \_\_\_\_\_**, the following ordinance was introduced:

**ORDINANCE NO.**

**An ordinance amending the Unified Development Code (UDC), Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; by amending Sec. 58-191 through Sec. 58-202, by edit, addition, clarification and modification with recommendations by City Administration Staff . (Per attachment).**

**WHEREAS**, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

**WHEREAS**, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

**WHEREAS**, the City of Gretna has an obligation to provide its citizens with ordinances that clearly describe permitted activities in the city.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council, acting as legislative authority for the City of Gretna, that:

**The Unified Development Code (UDC), Chapter 58; Article IV. -Site Development and Design Standards; Division 3. -Signs; Sec. 58-191 through Sec. 58-202, is hereby amended with recommendations by City Administration Staff as (Per attachment).**

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas:

Nays:

Absent:

**ADOPTED:**

**APPROVED:**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance returned from the Mayor on

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

**All words underlined are additions and all words ~~struck-through~~ are deletions.**



**DEPARTMENT OF PLANNING & CITY DEVELOPMENT  
703 VAN TRUMP STREET  
MAJOR SUBDIVISION  
STAFF REPORT TO PLANNING & ZONING COMMISSION**

**JUNE 27, 2025**

**Summary**

Mr. Tony Tesvich, the property owner of 703 Van Trump Street, Gretna, Louisiana 70053, has submitted an application to the City of Gretna. He is requesting to resubdivide six parcels of property into one lot at this location. This major resubdivision is intended for the potential construction of an oyster bar. Since it involves six lots, it requires approval from both the Planning and Zoning Commission and the City Council.

**Detailed Description**

The major resubdivision aims to combine Lots 1, 2, 3, 21, 22, and 23 of Square 112 in the McDonoghville Subdivision into a single Lot 1A for the purpose of redevelopment into an oyster bar. The property, currently zoned BC-2, consists of vacant lots with a blighted structure. The applicant has also applied for partial demolition permit 2025-8433. Please refer to the attached application and survey for details on the existing lots and the proposed Lot 1A.

**Notice Requirements and Public Comment**

Posting and mailed notification requirements for this application for Major Subdivision were satisfied as of June 24, 2025. No inquiries were received as of the date of this letter. Following the Planning and Zoning Commission hearing on July 2, 2025, it will be introduced to the City Council at the July 9, 2025, meeting.

**Recommendation**

This Major Subdivision request meets all UDC criteria and is recommended for Commission approval.

Sincerely,

Amelia Pellegrin, AICP  
Planning Director



**SQUARE 112  
McDONOGHVILLE SUBDIVISION  
CITY OF GRETNA  
JEFFERSON PARISH, LA.**

THE SERVITUDES AND RESTRICTIONS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE SET FORTH IN THE DESCRIPTION FURNISHED TO US, AND THERE IS NO REPRESENTATION THAT ALL APPLICABLE SERVITUDES AND RESTRICTIONS ARE SHOWN HEREON. THE SURVEYOR HAS MADE NO TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS SURVEY.

REFERENCE:  
—SURVEY BY HOTARD & WEBB, CIVIL ENGINEERS  
DATED JUNE 23, 1948.  
—RESUBDIVISION BY DUFRENE SURVEYING &  
ENGINEERING, INC. DATED SEPTEMBER 17, 2014.

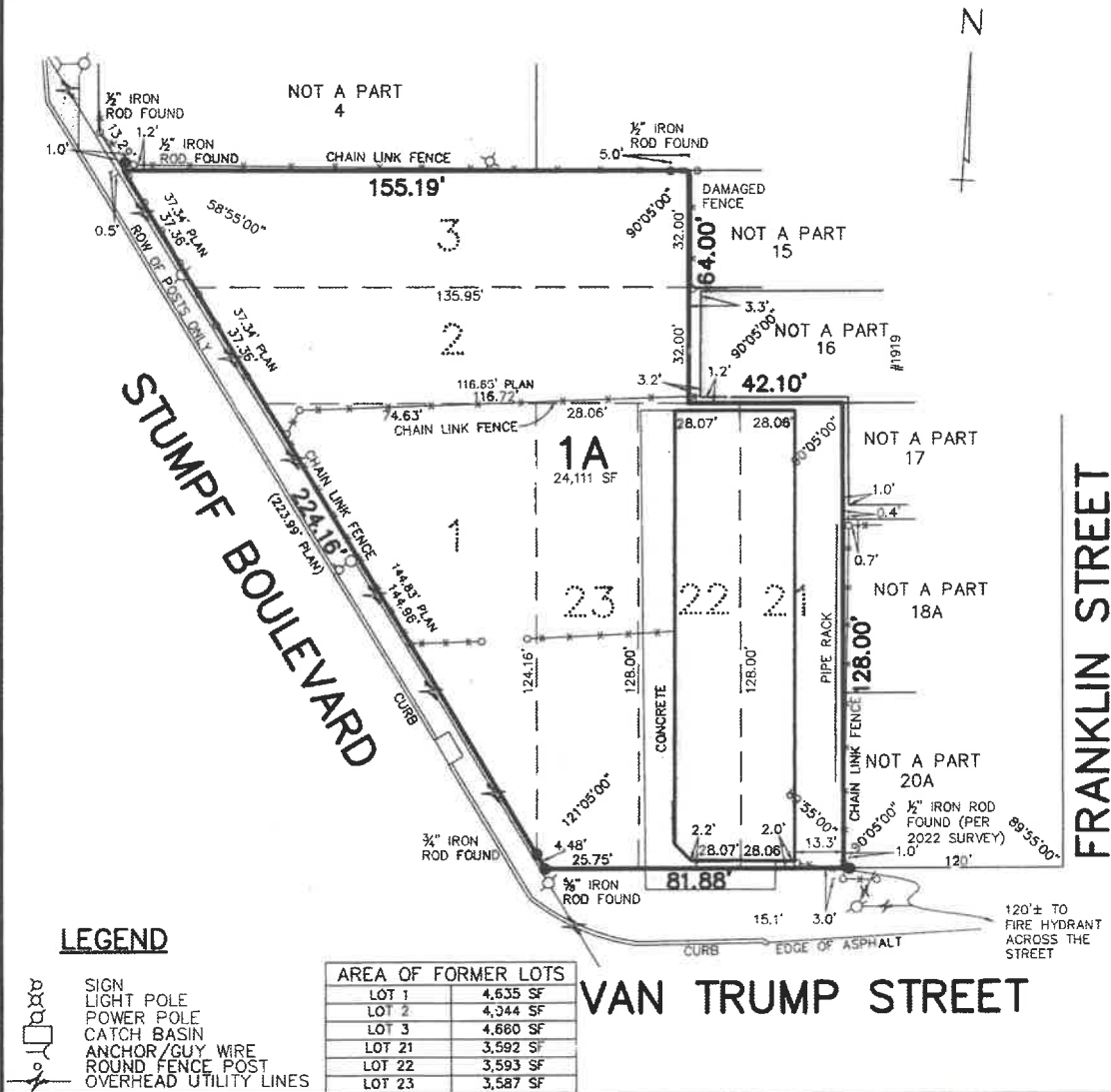
ANGLES ARE BASED  
ON RECORD ANGLES.

Approved by the Mayor and the City Council  
of the City of Gretna.

Date \_\_\_\_\_ Mayor \_\_\_\_\_

Ordinance No. \_\_\_\_\_ Planning Director \_\_\_\_\_

**PORTER STREET (SIDE)**



**RESUBDIVISION OF LOTS 1, 2, 3, 21, 22 AND 23  
INTO LOT 1A**  
SURVEYED IN ACCORDANCE WITH THE LOUISIANA  
STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS FOR A  
CLASS C SURVEY, MADE AT THE REQUEST OF  
TONY TESVICH.



**DUFRENE SURVEYING  
& ENGINEERING INC.**

1624 MANHATTAN BOULEVARD, HARVEY, LA 70058  
504-368-6390 PH. 504-368-6394 FAX  
dufrene@dufrenesurveying.com

JOB# 25-000161  
SCALE: 1"= 40'





## **PLANNING & CITY DEVELOPMENT**

**June 27, 2025**

**628 4<sup>th</sup> Street**

### **CONDITIONAL USE PERMIT APPLICATION**

#### **STAFF REPORT**

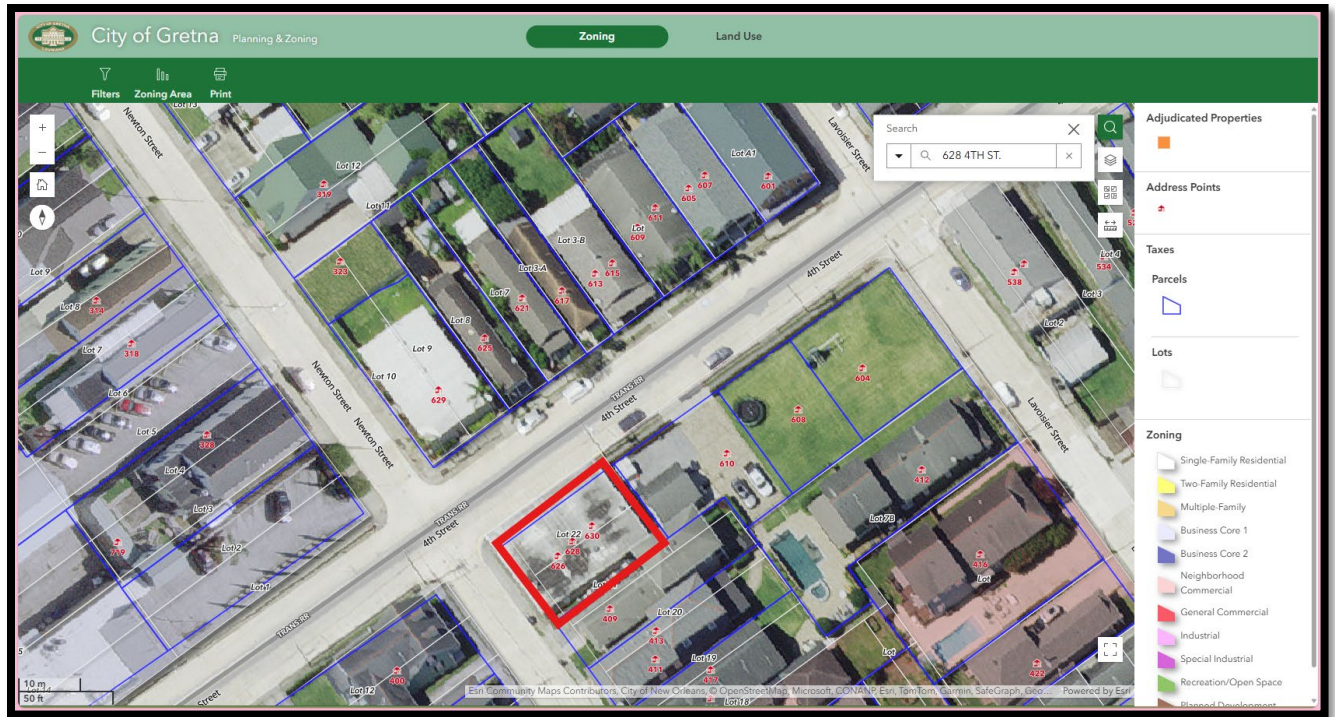
##### **Summary**

An application for a conditional use permit at 628 4<sup>th</sup> Street was submitted to the City of Gretna by Bria Scott who proposes to use this property for a dog grooming and boarding for her business Poised Pooch Grooming Studio. This property is located in a R-1 Single Family Residential District. Dog grooming and boarding is not an authorized use in an R-1 zone. The applicant seeks a Conditional Use Permit (CUP) to establish a non-conforming use of this existing commercial property, as specified in Unified Development Code Section 58-394(d).

##### **Detailed Description**

Please see the attached application and letter of intent describing the proposed dog grooming and boarding use. The zoning is R-1 which is a single-family residential district that is intended for single-family residential use. Dog grooming and boarding is not an authorized use.

However, the building is a long-standing commercial business. This property has been used in recent past as a hair salon and is eligible to apply via adaptive reuse to establish a nonconforming use via the CUP process. The property abuts residential lots – see zoning map excerpt on the following page. The applicant is proposing hours of 8am-3pm Monday through Friday and Saturday by appointment only.



## 1. Zoning Map

### Compliance Review

When reviewing a CUP request, the following criteria apply:

**Section 58-63 (i) (1-6):** A conditional use is permitted only if the applicant demonstrates that:

- 1) The proposed conditional use shall comply with all regulations of the applicable zoning district and any applicable supplemental use regulations;
- 2) The proposed conditional use shall conform to the character of the neighborhood in which it is located and not injure the use and enjoyment of property in the immediate vicinity for the purposes already permitted;
- 3) Adequate public facilities shall be provided as set forth herein.
- 4) The proposed use shall not impede the orderly development and improvement of surrounding property for uses permitted within the zoning district or substantially diminish or impair the property values within the neighborhood.
- 5) The establishment, maintenance, or operation of the proposed use shall not be detrimental to or endanger the public health, safety, comfort, or general welfare; and
- 6) The public interest and welfare supporting the proposed use shall be sufficient to outweigh individual interests that are adversely affected by the establishment of the proposed use.

Section 58-339 of the Gretna Unified Development Code, states that boarding operations must be located at least 1,000 feet from residentially zoned lot as measured between the nearest property lines if outdoor kennels are provided. As can be seen from the zoning map, this is not the case.

Given the nature of the existing structure and lot, and its proximity to residential, only the proposed grooming use appears to meet the criteria for conditional use.

**Notice Requirements and Public Comment**

Posting and mailed notification requirements for this CUP application will be satisfied as of July 9, 2025. One email—in support of the proposed business was received at the time of this report.

**Recommendations**

This CUP application for re-establishing a non-conforming use in an existing commercial structure meets the criteria listed above with the following conditions as recommended by the Planning & City Development staff that grooming only be allowed, no boarding operations.

Sincerely,



Amelia Pellegrin, AICP  
Director of Planning & City Development

Attachments: CUP Application and Letter of Intent





# Conditional Use Permit Application

**\*\*Fee: 500.00 (Non-refundable)**

APPLICATION DATE: 05/31/2025

**PLEASE PRINT**

**Unified Development Code (UDC): Section 58-63 – Conditional Use Permit (CUP)**

*Conditional use* means a use permitted in a particular zoning district only upon showing that such use in a specified location will comply with all the conditions and standards for the locations or operation of such use as specified in the UDC and authorized by the City Council.

**UDC Submittal requirements Sec. 58-63(d) and Sec. 58-44:**

Property's address requesting the Conditional Use Permit: 628 4th St. Gretna, LA 7005 3  
No. Street Name

Property's legal Description: Historic Gretna  
Lot(s) Square Name of Subdivision

Applicant's Name: Bria Scott Contact Phone No. 504-982-1553

Applicant's Address: 917 Palfrey St. Gretna, LA 70053  
No. Street Name City State Zip Code

Owner's Name: William C. Fortmayer, Jr. Contact Phone No. 504-628-0550

Owner's Address: 124 Dickson Dr. Belle Chasse LA 70037  
No. Street Name City State Zip Code

**E-Mail Address:** Poisedpouchgrooming@gmail.com

Reason for CUP request: To be able to operate a dog grooming and boarding business.

**APPROVED FOR PRESENTATION**

Director, Planning & City Development (Signature)

Date of Approval

Planning & Zoning Commission meeting:

Council District No. Councilman

**NOTES:**

**I AFFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION TO BE TRUE & CORRECT (APPLICANT TO SIGN & DATE BELOW)**

Bria Scott

Authorized Signature(s)

Bria Scott

Print full name

05/31/2025

Date

Parcel/Assessment No.:

# City of Gretna

740 Second Street (70053)

P. O. Box 404

Gretna, Louisiana 70054-0404



June 24, 2025

## **Mayor**

*Belinda Cambre Constant*

## **Councilmembers**

*Wayne A. Rau*

*Councilman-at-Large*

*Rudy S. Smith*

*District One*

*Michael A. Hinyub*

*District Two*

*Mark K. Miller*

*District Three*

*Randy S. Carr*

*District Four*

## **Departments**

### **Building**

*Danika E. Gorrondona*

### **Citizens Affairs**

*Rachael Stanley*

### **City Clerk**

*Norma J. Cruz*

### **City Development**

*Amelia Pellegrin*

### **Code Enforcement**

*Angel L. Gonzales*

### **Finance & Tax**

*Raylyn C. Stevens*

### **Human Resources**

*Gwen Turner*

### **Information Technology**

*Michael T. Wesley*

### **Operations**

*Eric Stahl*

### **Parks & Parkways**

*Amie L. Hebert*

### **Public Services**

*Madason Priore*

### **Tourism**

*Summer Cook*

## **RE: Notice of Application for Conditional Use Permit at 628 4<sup>th</sup> Street**

Dear Gretna Neighbor,

You are receiving this public notice as an owner of property within 100 feet of 628 4<sup>th</sup> Street in Gretna, Louisiana. An application for a Conditional Use Permit for a dog grooming and boarding business was submitted to the City of Gretna from Bria Scott. The purpose of this letter is to inform you of this public process and provide you the opportunity to comment. No action is required.

The application submitted to the City of Gretna by Ms. Scott, proposes locating this dog grooming and boarding business in this R-1 Single-Family Residential Zoning District. The applicant seeks a Conditional Use Permit to re-establish a non-conforming use for this existing commercial property, as specified in Unified Development Code Section 58-394(d). Please see the attached letter of intent from the applicant describing the proposed dog grooming and boarding business operations.

This public notice is provided for your information – no action required – and to allow you the opportunity to comment on the proposed new commercial use. This request will be considered for approval by the Planning and Zoning Commission at the meeting on July 2, 2025, at 5:30pm in City Hall Council Chambers at 740 2<sup>nd</sup> Street. The Commission will make a recommendation to the City Council who will consider it at a public hearing at the Council Meeting on July 9, 2025, at 5:30pm in the Council Chambers, pursuant to Sec.58-63 of the Unified Development Code, which can be accessed at [www.gretnala.com/UDC](http://www.gretnala.com/UDC).

The full application can be viewed with the agenda at the time of publication for both public meetings. Your input is welcome in writing, by phone or at either or both public hearings listed above. Any questions, comments, or concerns may be submitted to the Planning Department by calling (504) 363-1556, or in writing by email to [qnoorulhaqq@gretnala.com](mailto:qnoorulhaqq@gretnala.com).

Sincerely,

A handwritten signature in blue ink that reads "Amelia Pellegrin".

Amelia Pellegrin, AICP  
Director of Planning & City Development

Phone: (504)363-1505 - [www.gretnala.com](http://www.gretnala.com) - Fax: (504)363-1509

**Bria Scott**

Poised Pooch Grooming Studio, LLC  
917 Palfrey St.  
Gretna, LA 70053  
poisedpoochgrooming@gmail.com  
(504) 982-1553

May 31, 2025

To Whom It May Concern,

My name is Bria Scott, and I am the owner and operator of Poised Pooch Grooming Studio, LLC, intending to operate at 628 4th Street in Gretna, Louisiana.

Poised Pooch is a dog grooming business offering professional grooming services by appointment only. My business is designed to cater especially to dogs with anxiety or those who require extra attention in a calm, quiet, and safe environment. As a solo groomer, I space out appointments to ensure each dog receives individual care without the stress of a crowded salon. I would like to state that I will commit to maintaining a clean and respectful environment for the surrounding area.

The grooming studio will operate during the following hours:

- **Monday through Friday:** 8:00 AM – 3:00 PM
- **Saturday:** By appointment request only
- **Sunday:** Closed

I currently have no employees, but I may add a part-time assistant in the future if needed.

I do not plan to make any constructional modifications to the building.

Parking needs for the business will be minimal. Since all services are by appointment, traffic will remain light and staggered, allowing clients to drop off and pick up their pets in an efficient and timely manner.

I will also be offering creative grooming (including safe, vegan, pet-friendly dye) as an optional add-on for pets who are excellent candidates and whose owners request it. Boarding and

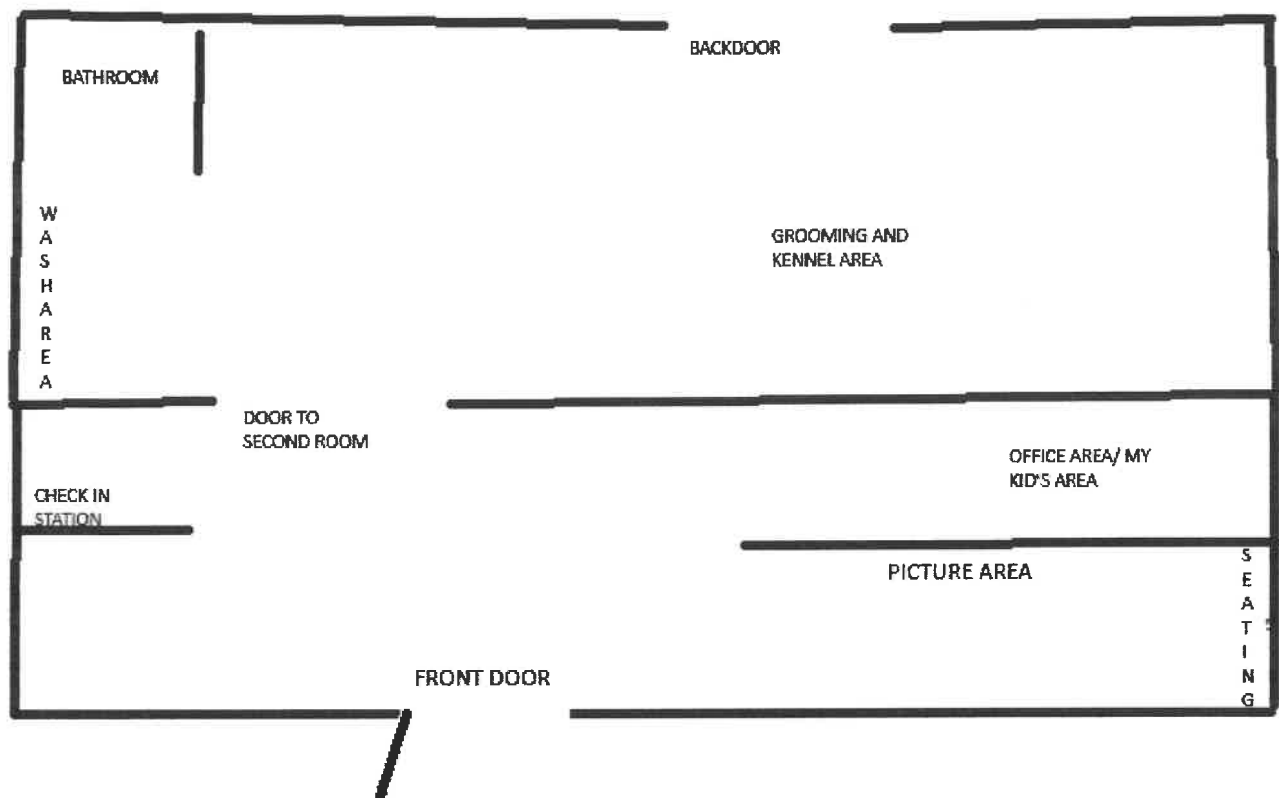
daycare services will be available in the future. Discounted baths will be offered as an add-on, and complimentary baths available only for stays longer than two days.

Thank you for your time and consideration. I look forward to bringing a caring, thoughtful grooming experience to the Gretna community.

Sincerely,

**Bria Scott**

Poised Pooch Grooming Studio, LLC





# BURK-KLEINPETER, INC.

**To:** Belinda Constant, Mayor - Councilmen Rau, Smith, Hinyub, Miller and Carr

**From:** David Boyd P.E., Burk-Kleinpeter, Inc.

**Subject:** Monthly Project Status Report

**Date:** July 9, 2025.

---

**David Crockett Steam Fire Company #1 Central Station**

The Fire Station is open, and the Fire Company has moved in. Opening Ceremony-Ribbon Cutting date to be determined.

**Fifth Street Improvements**

The contractor is preparing to mobilize construction in July.

**25<sup>th</sup> Street Canal Subbasin Improvements Project.**

Draft -100% Final Design Documents will be submitted in July for Gretna’s Final Approval. Bid Date To be Determined after Gretna acceptance of the Final Design Plans.

**Governor Hall Connector Project.**

The property plot survey was submitted to UP Real Estate to determine the amount of Right of Way property is needed to build the extension and new railroad crossing. This is a positive development and there is a chance the city will get approvals by the end of the year. After checking with Olsson and UP, UP is requiring 100% design plans be submitted before their real estate section can determine whether to lease, donate it or sell the property to Gretna.

**Burmaster Transfer Facility**

Drainage Infrastructure has been installed, sheet piles for the drive-up ramp have been driven and painted. Sand filling and grading have started. Concrete pours to begin July 14-28. Lighting submittals have been approved. Construction to be completed in August of 2025.

**Holly Drive Extension – 4<sup>th</sup> Street Service Road**

The project is ready to be advertised. The project may be split into three phases. The advertising date for the first phase has not been determined.

**Huey P. Long Lighting (2nd St to 5th Street)**

A SLFPA-W & USACE permit waiver has been secured. HTE was mobilized on July 2, 2025. Sidewalk demolition and directional drilling have commenced. Project completion in September.

**Huey P. Long Lighting (11th to WBE)**

Frischhertz Electric mobilized on July 7, 2025. Project Completion in September...

**Old Garden Park Decorative Lighting Project**

Capital Outlay request has been submitted. The survey has been completed. Design will begin sometime in 2025.

**City of Gretna Capital Improvement Plan (2025-2026)**

Capital Improvement Plan Citywide has commenced.

**Creagan-Mason Solar Streetlight Project**

Design Plans have been completed. The contractor has been selected. Installation will commence when the material has been shipped sometime in July.

**Finance Department:**

**Report "Actual vs. Budget for Major Funds" was  
distributed prior to the meeting.**

City of Gretna  
Department of Inspection and Code  
Permits Issued from 5/31/2025 12:00:00 AM thru 6/30/2025 12:00:00 AM

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Generator (Com)	6/17/2025	2025-8555	N/A		100 Huey P Long Ave	\$180,000.00	Remove and replace an existing 250KW Natural Gas Generator at the 2nd Parish Courthouse as per code and requirements. All trades shall file under this permit number. You are required to post permit in window visible from the street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.		
						\$180,000.00			

City of Gretna  
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Commercial: New Construction (Com)	6/27/2025	2024-7796	Tommy Tran Construction LLC - Elliot J. Hano	C-1 (Neighborhood Commercial District)	853 Gretna Blvd	\$670,000.00	New construction of a 4000 sq.ft. coin operated laundromat as per codes and requirements, plans provided, and approvals from zoning. All new construction shall adhere to current flood regulations the the top of bottom floor is 3'-0 above the centerline of street or the BFE plus 1'-0" of freeboard whichever is highest. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed by applicant at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to have permit on site at all times during construction. Failure to do so shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements	\$3,375.00	





City of Gretna

Department of Inspection and Code

Permits Issued from 5/31/2025 12:00:00 AM thru 6/30/2025 12:00:00 AM

Commercial: Remodeling Renovations (Com)	6/11/2025	2025-8406	Sibley Construction - Christian Cox	C-2 (General Commercial District)	505 Gretna Blvd Ste 8 and 9	\$70,000.00	Addition/Expansion of existing coin op laundry into neighboring tenant space approximately 1,896 sq.ft. as per code and requirements and plans provided. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$375.00	

City of Gretna  
Department of Inspection and Code  
Permits Issued from 5/31/2025 12:00:00 AM thru 6/30/2025 12:00:00 AM

Commercial: Remodeling Renovations (Com)	6/6/2025	2025-8535	ROBERTSON ROOFING AND SIDING, INC.	C-2 (General Commercial District)	1111 Newton St	\$161,000.00	Commercial roof replacement with no structural changes as per code and requirements. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post permit shall result in a failed inspection. All required inspections may be found in the permit and shall be requested via www.mygovernmentonline.org. Failure to complete a permit of all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$830.00	
	6/17/2025	2025-8554	ROBERT WOLFE COMMERCIAL CONSTRUCTION, LLC - Robert Wolfe		1000 Westbank Expressway	\$131,400.00	Renovations to an existing commercial glass company to create offices in existing garage area as indicated in plans, contract and as approved by zoning. Construction shall be in accordance with plans and code and requirements. Location is in an X zone therefore the top of bottom floor	\$680.00	



City of Gretna  
Department of Inspection and Code  
Permits Issued from 5/31/2025 12:00:00 AM thru 6/30/2025 12:00:00 AM

Residential: Fence (Res)	6/5/2025	2025-8545	SES ENTERPRISES, L.L.C.	R-1 (Single Family Residential District)	60 Howard St.	\$38,795.00	Construction/installation of a 6ft brick column fence along property as per code and requirements and as indicated in plot plan provided by owner and approved by zoning. Old vinyl fence will be removed. Owner is responsible for erecting fence on owner's property line. You are required to post your permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via <a href="http://www.mygovernmentonline.org">www.mygovernmentonline.org</a> and are a direct reflection of the information presented to the City from the applicant. Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvements in the future.	

City of Gretna  
Department of Inspection and Code  
Permits Issued from 5/31/2025 12:00:00 AM thru 6/30/2025 12:00:00 AM

Residential: Fence (Res)	6/25/2025	2025-8443	HYMAN L. BARTOLO, JR. CONTRACTORS, INC.	1122 Huey P Long Ave	\$38,795.00	\$425,000.00	New Construction of a 1884 sq.ft. single family dwelling with a 160 sq.ft. detached accessory structure as per code, requirements, and shall adhere to current flood regulations for new construction being 3'-0" above center line of street. ALL trades shall file under this permit number. City of Gretna approved plans shall be printed at full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved and issued a Certificate of Appropriateness (CofA) on 5.5.25. You are required to adhere to your CofA and any change shall be requested in the form of application to the HDC prior to changing it with a revision cloud to your city approved plans. You are required to have certificate and permit on site throughout the duration of the project and until a Certificate of Completion is issued through the permit	\$2,150.00	
Residential: New Single Family Residence (Res)									





Residential: Renovations (Res)	6/12/2025	2025-8253	ROBERT WOLFE CONSTRUCTION, INC. - Robert Wolfe	R-2 (Two-Family Residential District)	1320 Monroe St	\$1,422,092.00	system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$7,160.00
						\$125,000.00	Selective demolition of CMU front porch enclosure, (non-historic) flat roof over CMU, and rear lean-to addition; selective demolition of interior surfaces to expose framing and porch renovation. Work to include MEP; stabilization of ceilings and floors; stabilization of structural members as needed to prepare for full renovation; seal envelope prevent water intrusion - fix and paint siding, repoint/cap chimney, repair or replace in-kind doors and windows per code and requirements and plans provided. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a	\$650.00

					full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. HDC reviewed, approved, and issued a Certificate of Appropriateness on 10.3023 and signed on 12.4.23 and on 3.1.25 and signed no 3.31.25. You are required to post certificate and permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via <a href="http://www.mygovernmentonline.org">www.mygovernmentonline.org</a> . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	
6/13/2025	2025-8311	Great Day Improvements, LLC	R-1 (Single Family Residential District)	3432 Hero Dr.	\$49,000.00	\$275.00
					Non-habitable and unconditioned sunroom on a footed slab, screened on an open at all sides and considered open if ever	

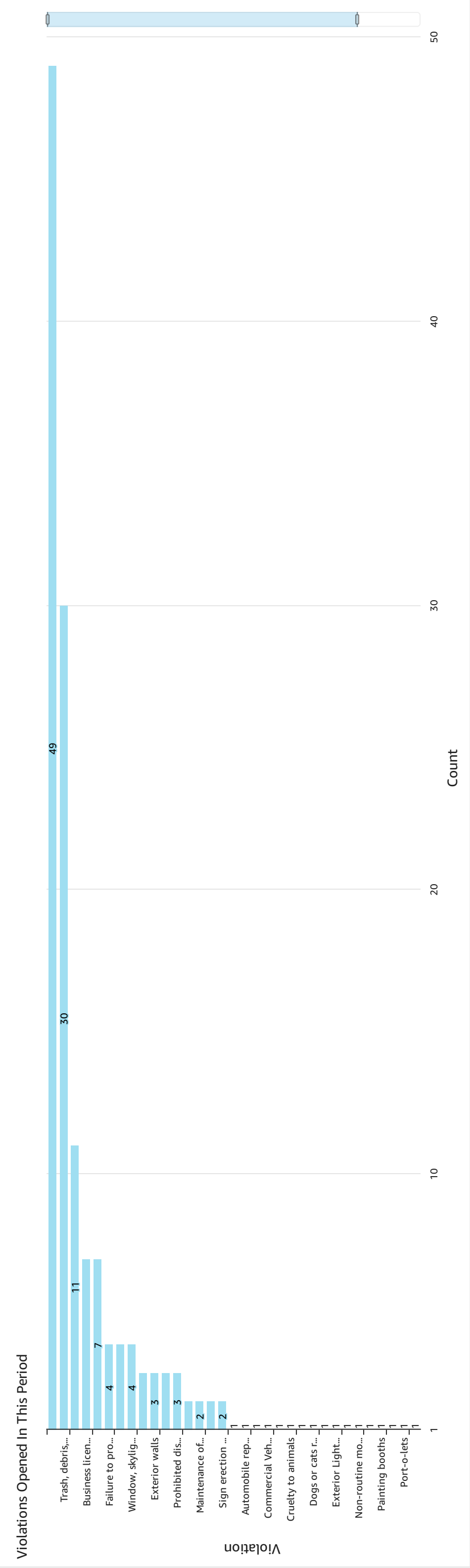
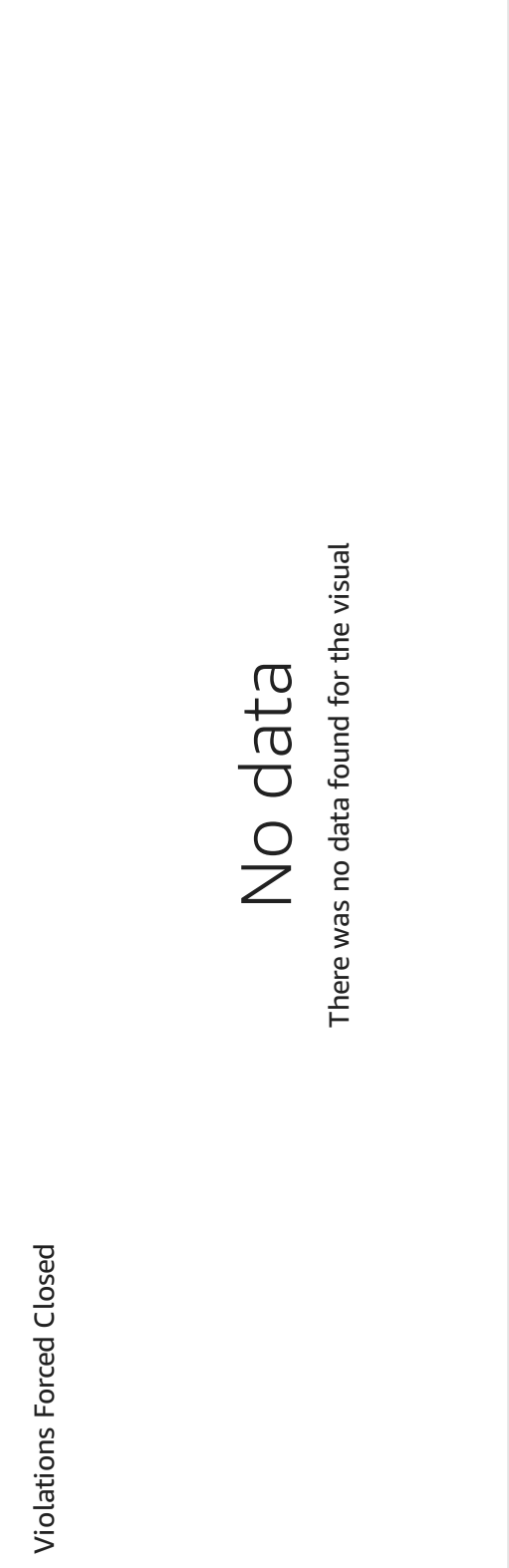
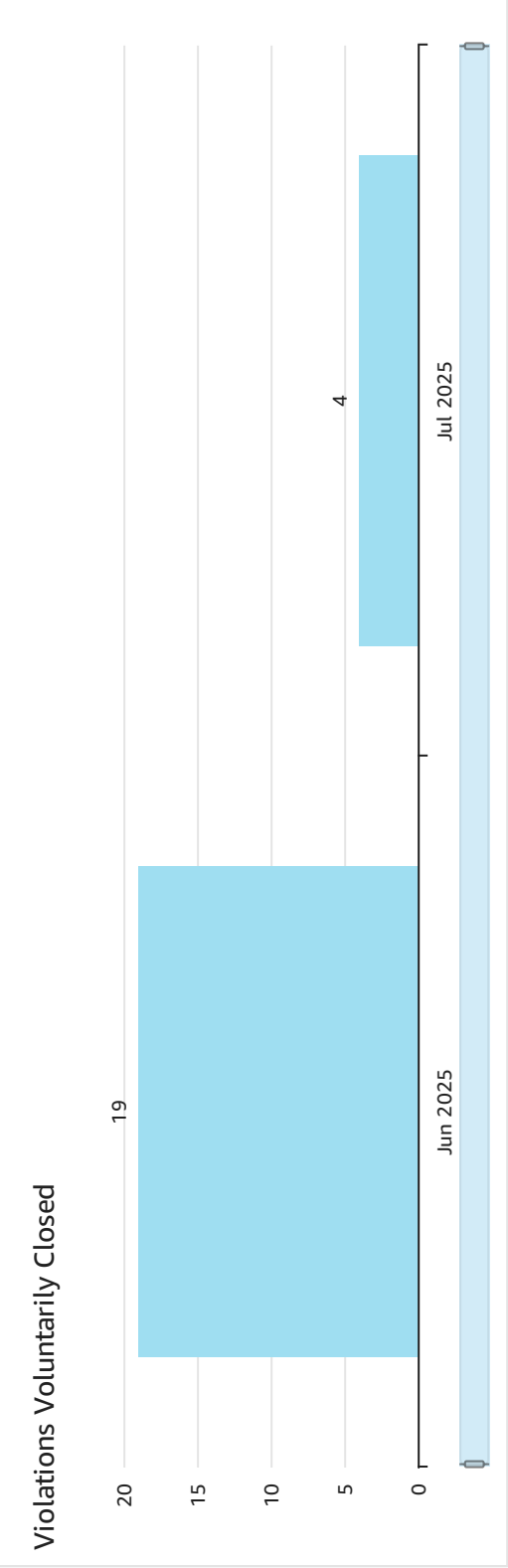
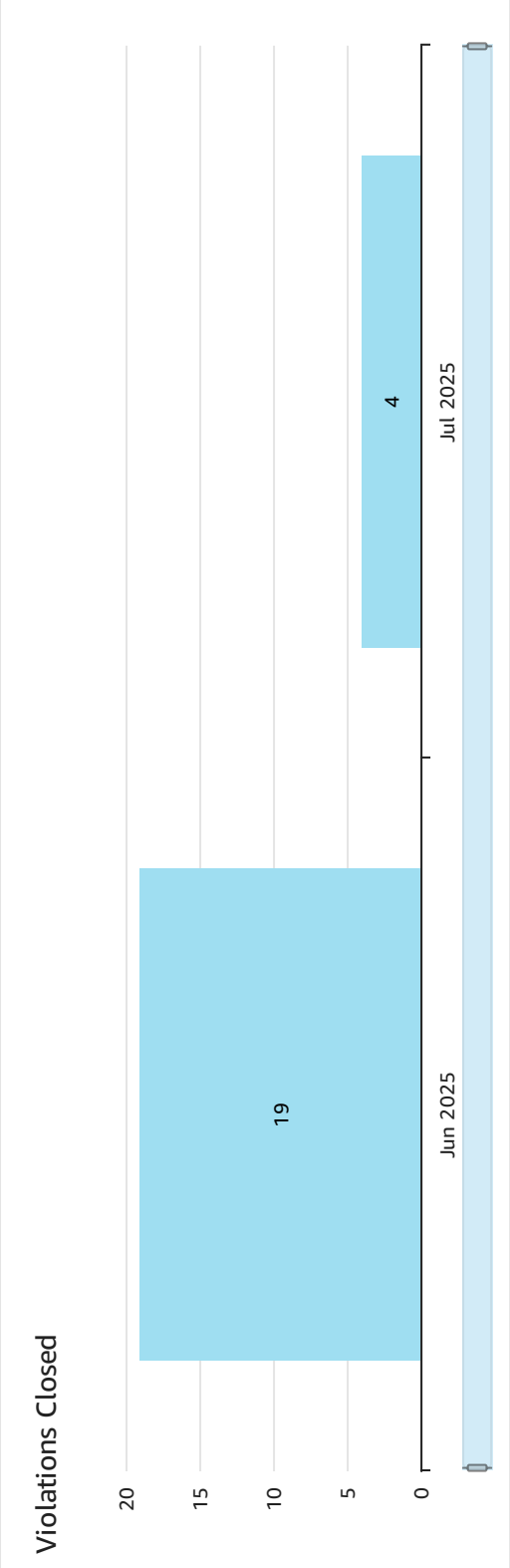
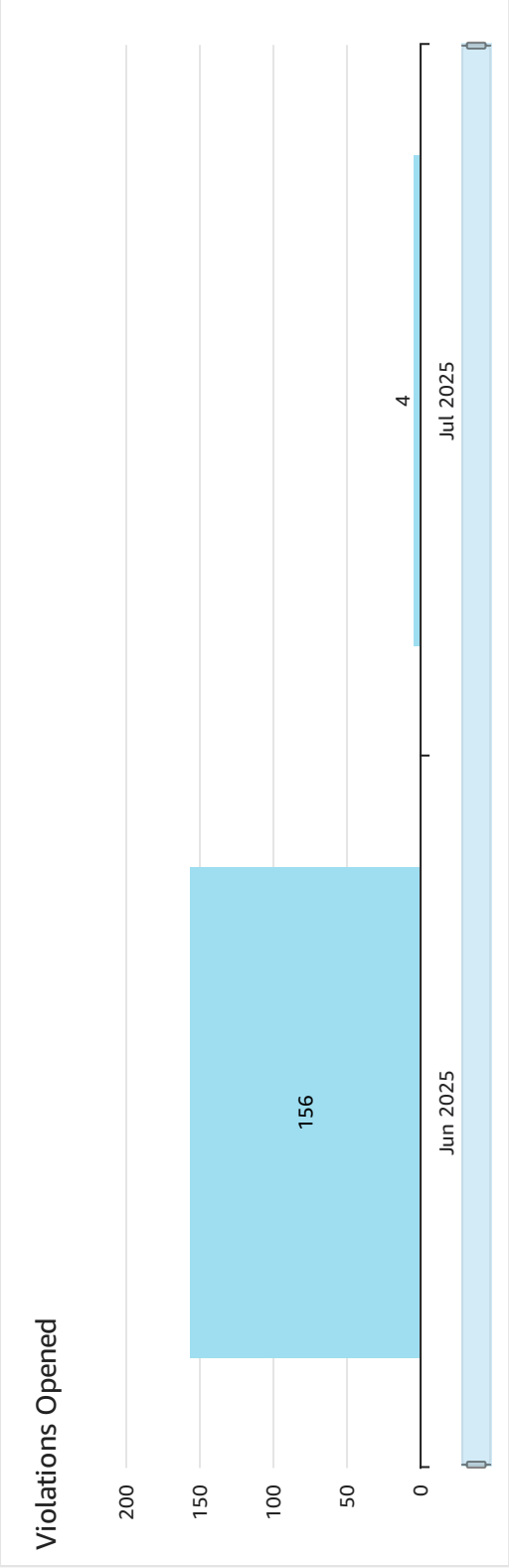
## Page 12 of 14

6/26/2025	2025-8312	CROSBY HOME IMPROVEMENTS L.L.C. - Demond Lavoid Crosby Sr.	R-1 (Single Family Residential District)	1203 Solon Street	\$32,475.00	Interior repairs to and existing single family dwelling in accordance with code and requirements. No change is layout proposed under this permit request therefore permit is issued	\$185.00	closed in even with a half wall the structure would need to adhere to fire resistant codes. Electrical is also included on project. Installation in accordance with code and requirements. All trades shall file under this permit number. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.
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Date Range

06/01/2025 – 07/02/2025

Select Agency Name for Report Header

Agency Name

Staff

All

**CITY OF GRETNA**  
**HISTORIC DISTRICT COMMISSION MEETING**  
**Gretna City Hall**  
**740 2<sup>nd</sup> Street, 2<sup>nd</sup> floor Council Chambers, Gretna, LA 70053**  
**June 30, 2025 – 4:00 PM**

**To: Mayor Belinda Constant - Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Randy Carr - Norma J. Cruz, City Clerk**

**From: Peter Spera III, Chairman - Danika Gorrondona, City Building Official -**

**Members Present:**

**Historian: James Rolf**

**At Large: Peter Debroeck**

**District 2: Zack Dieterich**

**District 3: Peter Spera III**

**District 4: Sandra Banks**

**Members Absent:**

**Architect: Paula Peer**

**District 1: Burdell Muller**

**CONSENT AGENDA FOR CERTIFICATE OF APPROPRIATENESS**

**Motion to approve properties on the consent agenda.**

**Approved 5-0**

**Motion by: Zack Dieterich**

**Second by: Sandra Banks**

**(1) 918 Weyer Street - COA – 25-053 Issued**

Applicant: Ashely Scorsone - For: Shed

**(2) 525 Derbigny Street - COA – 25-054 Issued**

Applicant: Susan Bordeon - For: Front steps

**PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

**(1) 1010 5<sup>th</sup> Street - COA – 25-055 Issued**

Applicant: Lynette Gordon - For: Deviation from COA 25-002

**Approved 5-0 Motion by: Zack Dietrich Second by: James Rolf**

**(2) 815 Anson Street - COA – 25-056 Issued**

Applicant: Raye McGee - For: Deck, landing 7 railing, deviation from 3/31/25 COA

**Approved 5-0 Motion by: James Rolf Second by: Sandra Banks**

**(3) 349 Hamilton Street - COA – 25-056 Issued**

Applicant: Joe Broussard - For: Handrails

**Approved 5-0 Motion by: James Rolf Second by: Peter Debroeck**

**(4) 1119 12<sup>th</sup> Street - COA – 25-057 Issued**

Applicant: Lauren Frederick - For: Windows

**Approved 5-0 Motion by: Zack Dietrich Second by: Sandra Banks**

**(5) 439 Ocean Avenue**

Applicant: Thang Le - For: Door and siding stop work order

**Converted to Preliminary Conference 5-0 Motion by: Zack Dietrich Second by: James Rolf**

**(6) 441 Ocean Avenue**

Applicant: Thang Le - For: Door and siding stop work order

**Converted to Preliminary Conference 5-0 Motion by: Zack Dietrich Second by: James Rolf**

**(7) 624 Magellan Street**

Applicant: Brett Gross - For: New Construction

**Converted to Preliminary Conference 5-0 Motion by: Zack Dietrich Second by: Peter Debroeck**

**(8) 749 3<sup>rd</sup> Street - COA – 25-059 Issued**

Applicant: Peter Debroeck - For: Commercial sign

**Approved 4-0 Motion by: Zack Dietrich Second by: Sandra Banks Recused: Peter Debroeck**

**(9) 202 Hamilton Street - COA – 25-060 Issued**

Applicant: Danika Gorrondona - For: Accessory structures

**Approved 5-0 Motion by: Zack Dietrich Second by: Peter Debroeck**

**ADJOURNMENT:**

On a motion by **Member Zack Dietrich** and seconded by **Member Peter Debroeck**, the Historic District Commission (HDC) meeting for June 30, 2025, adjourned at 5:05 PM, and the same was unanimously approved.

Respectfully submitted by: Peter Spera III, Chairman

# MEMO

**TO: Honorable Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller and Randy Carr**

**FROM: Amelia Pellegrin, Director of Planning and City Development**

**DATE: July 1, 2025**

**RE: Planning and City Development Monthly Status Report**

**PLANNING & ZONING ITEMS UNDER REVIEW:**

- Minor resubdivision: 1708 Hancock, 1218 Romain
- Major resubdivision: 703 Van Trump
- Conditional Use Permit: 628 4<sup>th</sup> Street
- Variance: 36 Gelbke

**CAPITAL PROJECT UPDATES**

- **Fire Station**
  - Substantial completion issued August 31, 2023. Building was not occupied due to ongoing issues on multiple systems. As of June 27, building has been occupied due to the progress noted below:
    - Testing and balancing HVAC report accepted.
    - Final walk through for ceilings conducted June 26, punchlist items underway
    - HVAC punchlist items pending, final walk through TBD
    - Roof ridge cap replaced on app bay, minor roof fix still pending.
- **25<sup>th</sup> Street Gretna Resilience District Project:**
  - BKI working on 60%+ design documents.
  - Extension of period of performance request submitted to FEMA.
- **5<sup>th</sup> Street Corridor Improvements:**
  - DOTD awarded contract to LA Contracting Enterprise.
  - Public meeting held on 6/23/25.
  - Road construction cannot start until utilities are relocated (4-6 months).
- **4<sup>th</sup> Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
  - Work continues at Derbigny and Dolhonde intersections to install pedestrian cross lights and new signals.
  - Revisions to Dolhonde intersection curbing was completed.
- **Playground Revitalization Project (CDBG-VC):**
  - Grant closeout paperwork underway.
- **Environmental Sites:**
  - 100 Westbank Expressway abatement and demolition: last building demolition expected to start next week after abatement completed.
  - 2<sup>nd</sup> and Fried: workplan for additional assessment under state review, pending funding from JEDCO.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville’s Future*
  - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
  - Contract executed, funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
    - \$50 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program. RFI received, response completed 1/10/25, waiting for FEMA approval or response.
- **4<sup>th</sup> Street Extension Project Closeout:**
  - Change Order 13 review in progress with DOTD.
  - Engineer consultant is working on closeout documents – all change orders were required to be hand signed.



## City of Gretna

### Parks and Parkways Department

# MEMO

**TO: Honorable Belinda C. Constant, Mayor; City Council Members**

**FROM: Amie Hebert (Dina Matthews)**

**DATE: July 9, 2025**

**RE: Status reports - Citywide maintenance and public improvements projects**

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#### District 1

- Blew drain lines and cleaned drain culverts with vacuum truck on Magellan Street, Rupp Street, Madison Street, Aquavit Street, Virgil Street, Isbell Street, Stafford Street, Wiedman Street, Jefferson Street and Monroe Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at
- Repaired a 3-piece catch basin at Stumpf Boulevard and Franklin Avenue

#### District 2

- Blew drain lines and cleaned drain culverts with vacuum truck on Amelia Street, Newton Street, Governor Hall Street and Derbigny Street Huey P. Long Avenue
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Repaired a 15-inch tie in at Holly Drive and Vernon Street
- Repaired 4 feet of 15-inch drainage pipe at 4 Holly Drive
- Asphalt repair in the 700 block of 20<sup>th</sup> Street

#### District 3

- Blew drain lines and cleaned drain culverts with vacuum truck on Smithway Drive, Willow Drive, Mel Ott Park, Rose Drive and Holly Drive
- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repair completed Mel Ott Park
- Repaired 4'5" feet of 15-inch drainage pipe at 101 Creagan Avenue

#### District 4

- Blew drain lines out and cleaned drain culverts with vacuum truck on Marlene Drive, E. Randall Court, Azalea Drive, Phlox Street, Peony Street, Linda Court, S. Randall Court, Leighton Street, Bolton Street, Lapalco Blvd. and Fairfield Avenue, N. Randall Court
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)

#### Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

**Motorized vehicles/means of conveyance prohibited on levee**

On a motion by **Council Member \_\_\_\_\_** and seconded by **Council Member \_\_\_\_\_**, the following resolution was offered:

**ORDINANCE NO.**

**An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna, Louisiana, and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.**

**WHEREAS**, the City of Gretna has an interest in the health, safety, and welfare of its citizens; and

**WHEREAS**, the City of Gretna, has become aware of certain dangerous situations involving both motorized and non-motorized means of conveyance being operated and/or driven in a careless/reckless and unsafe manner; and

**WHEREAS**, one such dangerous situation involved a pedestrian in an accident which required medical attention; and

**WHEREAS**, the City Of Gretna along with the West Jefferson Levee District are committed to public safety along the Mississippi River Levee.

**NOW, THEREFORE, BE IT ORDAINED** by the Gretna City Council acting as governing authority of said City that:

**An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.**

**“Other means of conveyance” shall include but not be limited to: unicycles, bicycles, scooters, skateboards, and skates.**

**Upon conviction, violators shall be fined \$300 plus court costs.**

**The above provisions shall not apply to City of Gretna and/or Levee District vehicles on official business.**

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas:  
Nays:  
Absent:

**ADOPTED:**

**APPROVED:**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**