

**THE CITY OF GRETNA  
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall  
740 Second Street, Gretna, LA 70053  
Council Chamber on the second floor**

**August 13, 2025 - 5:30 PM**

**AGENDA**

**AGENDA ITEM(S):**

- 1. Call to Order and Roll Call.**
- 2. Invocation and Pledge of Allegiance.**
- 3. Opening Remarks by the Mayor.**
- 4. Presentations:**
  - A. Cox Communications, Inc.
  - B. Entergy-Louisiana
  - C. 2025 Summer Interns.
  - D. Recognition of New Businesses:
- 5. Executive Session: (Litigation discussion)**
  - A. Trinette Jackson, et al vs. Atlantic Insurance Co., et al; Case No. 809-984; Div. "K" - c/w Shirley Warren vs. Hank Rogers III, et al; Case No. 811-098; Div. "C"; both in 24th Judicial District Court.
- 6. A public hearing will be conducted on the following matter:**
  - a. Completion, Closeout and Grantee Performance of the City of Gretna's Louisiana Community Development Block Grant Coronavirus (LCDBG-CV), Love Louisiana Outdoors Program.
- 7. Appointments: (Council Approval)**
  - A. Staff: Michael Wesley, Director of Information Technology; David E. Boyd, City Engineer (BKI).
- 8. Approval of Special Events and Alcoholic Beverages Permits:**
  - A. Gretna Economic Development Association to hold Gretna Fest 2025, on October 2nd, 3rd and 4th; and serving alcoholic beverages at the Gretna Fest 2025.
  - B. Serve alcoholic beverages for Gretna Fest 2025: Patton's Catering; Geaux Mobile Bar; El Gato Negro; Archbishop Blenk Knights of Columbus #1905.

## **9. CONSENT AGENDA:**

### **A. Approval of Meeting Minutes:**

July 9, 2025, Council Regular Meeting.

July 18, 2025 Council Special Meeting.

### **B. Approval of Alcoholic Beverage Outlet Permit Application:**

- (1) Issa Vibe Bar & Lounge, 1010 Friedrichs Street; Change of Ownership.  
Brent Tigler, Applicant (The Tigler Group, LLC)

### **C. Adoption of Resolutions by Consent:**

- (1) A resolution formalizing and authorizing Mayor Belinda C. Constant to enter into an agreement with Rostan Solutions for the 2025 Hurricane Post-Disaster Debris Monitoring services; proposal submitted through the 2025 Hurricane Season Post-Disaster Debris Monitoring Services.

**Requested: Administration**

**Sponsor: Councilman Rau**

- (2) A resolution authorizing and directing Mayor Belinda C. Constant to execute on behalf of the municipality the Cooperative Endeavor Agreement between the Parish of Jefferson and the City of Gretna to provide Elevation Certificate review/data management software system services through the HMGP Building Codes Project.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

- (3) A resolution authorizing and directing Mayor Belinda C. Constant to enter into an Indemnity Agreement and a Cooperative Endeavor Agreement with the New Orleans Regional Transit Authority (RTA) for the Gretna Fest 2025, use of the Gretna Ferry and the Gretna Ferry Terminal.

**Requested: Administration**

**Sponsor: Councilman Rau**

- (4) A resolution authorizing Mayor Belinda C. Constant to execute on behalf of the municipality a Cooperative Endeavor Agreement with the Parish of Jefferson for use of Jefferson Parish Transit Department buses to provide patron shuttle services for the Gretna Fest 2025.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

- (5) A resolution authorizing Mayor Belinda C. Constant to execute on behalf of the municipality, a Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson to provide barricades, tents, comfort stations, light trees, and other similar valued equipment needed for events.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

- (6) A resolution authorizing and directing Mayor Belinda C. Constant to enter into a Cooperative Endeavor Agreement (CEA) between the City of Gretna ("Entity") and the State of Louisiana, Department of Transportation and Development ("DOTD") for donation of stockpile reclaimed asphalt pavement (RAP).

**Requested: Administration**

**Sponsor: Councilman Hinyub**

- (7) A resolution authorizing Mayor Belinda C. Constant to execute Amendment No. 2, to the existing Task Order No. 2- 223009 – General Advisory Services between the City of Gretna and CSRS, LLC.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

- (8) A resolution authorizing Mayor Belinda C. Constant and the Administration for the City of Gretna to piggyback on the City of Kenner's contract with Retif Fuel & Oil, LLC, Contract No. 5340.

**Requested: Administration**

**Sponsor: Councilman Rau**

## **10. Adoption of an Ordinance:**

1. An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna, Louisiana, and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.

**Requested: Administration**

**Sponsor: Councilman Hinyub**

## **11. Monthly Reports:**

- A. Police Department Report
- B. City Engineer Status Report
- (1) August 13, 2025 Report.
- C. Departmental Monthly Reports submitted (In Novus Agenda):
- (1) Finance Department "Actual vs. Budget for Major Funds" report.
- (2) Building Department - Permits Issued.
- (3) Code Enforcement - Code Violations.
- (4) Historic District Commission (August 4, 2025 Meeting)
- (5) Planning & Zoning Commission (Rescheduled to August 12, 2025 Meeting)
- (6) Planning and City Development Monthly Status Report.
- (7) Parks and Parkways Citywide Maintenance Report.
- D. Council District Monthly reports:
- (1) Council Members:
- Wayne A. Rau, Councilman At Large
  - Rudy S. Smith, Councilman, District One
  - Michael A. Hinyub, Councilman, District Two
  - Mark K. Miller, Councilman, District Three
  - Randy S. Carr, Councilman, District Four

**12. Introduction of Ordinances:**

- A. An ordinance amending Chapter 58 –Unified Development Code Official Map, adopted by the Gretna Council on June 12, 2019. To amend the zoning classification Lots 19, 20, 21, 22, 23, 24, 25, Square 9, Suburban Park Subdivision; from Single-Family Residential District (R-1); to Neighborhood Commercial District (C-1). To authorize and direct the Director of Planning and City Development, to alter and amend the Official Zoning Map of the City of Gretna, LA.

**Requested: Administration**

**Sponsor: Councilman Smith**

- B. An ordinance adopting the Employee Handbook of Personnel Policies (July 1, 2025) for the City of Gretna, Louisiana under the supervision of the mayor.

**Requested: Administration**

**Sponsor: Councilman Rau**

**13. Citizens Addressing the Mayor and City Council.**

**14. Other Matters.**

**15. Meeting Adjournment.**

**NOTICE OF PUBLIC MEETING  
PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN THAT** a public hearing will be conducted at the Gretna City Hall Building on:

**Date: August 13, 2025. Time: 5:30 PM**

**Place: Gretna City Hall Building, 740 Second Street, Gretna, Louisiana 70053**

A public hearing will be conducted on the following matter:

**Completion, Closeout and Grantee Performance of the City of Gretna's Louisiana Community Development Block Grant Coronavirus (LCDBG-CV), Love Louisiana Outdoors Program.**

In anticipation of submitting close-out documents to the State of Louisiana Office of Community Development on or before August 14, 2025, the City of Gretna is holding a public hearing and inviting comments and opinions on the Louisiana Community Development Block Grant (LCDBG) activities implemented under the City's Louisiana Community Development Block Grant Coronavirus (LCDBG-CV), Love Louisiana Outdoors Program being closed out.

The City of Gretna received \$391,908.10 in CDBG-CV funds from the Louisiana Office of Community Development. The Love Louisiana Outdoors program funds can be used towards providing a suitable space for activities to encourage physical distancing and support social distancing guidance. This program is specifically focused on municipalities and parishes that have been determined to have a population of at least 51% low/moderate income persons, based on HUD Summary Data. The City's funds were used to make improvements to three public parks in low- to moderate-income areas in the City of Gretna. No persons were displaced because of these activities. All citizens, especially low- and moderate-income residents, are encouraged to participate in the public hearing and to submit their views regarding these funds. Those that cannot attend this public hearing may submit their views and opinions to: Ms. Amelia Pellegrin, Director of Planning and City Development, [apellegrin@gretnala.com](mailto:apellegrin@gretnala.com) or by mail at [740 Second Street, Gretna, Louisiana 70053](#). All comments should be submitted no later than [4:00 PM on August 11, 2025](#).

Accommodations will be made for persons with disabilities and non-English speaking persons provided that the City of Gretna receives a three (3) day notice.

**Notice Publication Date: August 6, 2025.**



# EVENT APPLICATION

City of Gretna  
P. O. Box 404  
Gretna, LA 70054-0404  
(504) 363-1505

Name of Event: Geaux Mobile Bar, LLC: 2025 Gretna Fest

Date of Event: October 3, 4, and 5, 2025 Time of Event: 10/3: 4-10pm, 10/4: 11am-10pm, 10/5: 11am-8pm

Location of Event: (Place or Street Name with boundary streets): The levee batture by the Main Stage

Description of Event: Annual music festival

Anticipated # of attendees: \_\_\_\_\_ Name of Organizer and Host: Geaux Mobile Bar, LLC

Address: 70300 B St., Covington, LA 70433

E-Mail: geauxmobilebar@gmail.com Cell Phone: 504.453.0764

Home Phone: \_\_\_\_\_ Office Phone: \_\_\_\_\_

☐ NON-PROFIT/501(C)(3) ☐ PRIVATE BUSINESS

☐ PRIVATE EVENT ☒ OPEN TO PUBLIC

☐ FOOD ☒ ALCOHOLIC BEVERAGES ☐ DJ OR BAND (PLEASE CIRCLE)

☒ USE OF ELECTRICITY (\$50 IF AVAILABLE) ☐ STREET/STREETS CLOSURE

☐ STAGE RENTAL (\$300) ☐ BARRICADES (\$10 EACH)

☐ TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED \_\_\_\_\_

*\*Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.\**

Street or Streets you are requesting to close: \_\_\_\_\_

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.  
THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

**IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.**

\_\_\_\_\_  
Signature of Applicant / Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Approval

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# EVENT APPLICATION

City of Gretna  
P. O. Box 404  
Gretna, LA 70054-0404  
(504) 363-1505

Name of Event: El Gato Negro "Margaritaville": 2025 Gretna Fest  
Date of Event: October 3, 4, and 5, 2025 Time of Event: 10/3: 4-10pm, 10/5: 11am-10pm, & 10/6: 11am-8pm

Location of Event: (Place or Street Name with boundary streets): Margaritaville is located on the corner of 3rd Street & Huey P. Long Avenue, Gretna, LA 70053

Description of Event: Annual music festival

Anticipated # of attendees: \_\_\_\_\_ Name of Organizer and Host: El Gato Negro

Address: 301-303 Huey P Long Avenue, Gretna, LA 70053

E-Mail: juanjose1970@gmail.com Cell Phone: 504.330.3580

Home Phone: \_\_\_\_\_ Office Phone: \_\_\_\_\_

- ☐ NON-PROFIT/501(C)(3) ☐ PRIVATE BUSINESS  
☐ PRIVATE EVENT ☒ OPEN TO PUBLIC  
☐ FOOD ☒ ALCOHOLIC BEVERAGES ☐ DJ OR BAND (PLEASE CIRCLE)  
☐ USE OF ELECTRICITY (\$50 IF AVAILABLE) ☐ STREET/STREETS CLOSURE  
☐ STAGE RENTAL (\$300) ☐ BARRICADES (\$10 EACH)  
☐ TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED \_\_\_\_\_

*\*Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.\**

Street or Streets you are requesting to close: \_\_\_\_\_

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.  
THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

**IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.**

Signature of Applicant / Representative	Title	Date
	Mayor's Office	8/08/2025
Signature of Approval	Title	Date



# EVENT APPLICATION

City of Gretna  
P. O. Box 404  
Gretna, LA 70054-0404  
(504) 363-1505

Name of Event: Geaux Mobile Bar, LLC: 2025 Gretna Fest

Date of Event: October 3, 4, and 5, 2025 Time of Event: 10/3: 4-10pm, 10/4: 11am-10pm, 10/5: 11am-8pm

Location of

Event: (Place or Street Name with boundary streets): The levee batture by the Main Stage

Description

of Event: Annual music festival

Anticipated # of attendees: \_\_\_\_\_ Name of Organizer and Host: Geaux Mobile Bar, LLC

Address: 70300 B St., Covington, LA 70433

E-Mail: geauxmobilebar@gmail.com

Cell Phone: 504.453.0764

Home Phone: \_\_\_\_\_

Office Phone: \_\_\_\_\_

☐ NON-PROFIT/501(C)(3)

☐ PRIVATE BUSINESS

☐ PRIVATE EVENT

☒ OPEN TO PUBLIC

☐ FOOD

☒ ALCOHOLIC BEVERAGES

☐ DJ OR BAND (PLEASE CIRCLE)

☒ USE OF ELECTRICITY (\$50 IF AVAILABLE)

☐ STREET/STREETS CLOSURE

☐ STAGE RENTAL (\$300)

☐ BARRICADES (\$10 EACH)

☐ TRASH BOXES & BAGS (\$10ea/2 bags per box) - # OF BOXES NEEDED \_\_\_\_\_

*\*Note: any delivery or pickup of a rental will incur a \$25.00/hour fee on weekends and after hours.\**

Street or Streets you are requesting to close: \_\_\_\_\_

**APPLICATIONS MUST BE SUBMITTED FORTY (45) DAYS PRIOR TO EVENT.**

**THE FOLLOWING INFORMATION MUST BE PROVIDED AT TIME OF SUBMISSION:**

1. Event Insurance Certificate in the amount of One Million Dollars (\$1,000,000.00) naming the City of Gretna as an additional insured.
2. Written or emailed proof of security from the Gretna Police Department
3. Application Fee: \$25.00 (non-refundable)
4. If applicable, application must include a petition listing all property owners or residents that will be impacted by the street closure and the signatures of a majority of those owners or residents stating they do not object to the issuance of a permit for the event.

**IF APPLICABLE, PLEASE REFER TO ORDINANCES NO. 4443 and 4468 (attached) FOR FURTHER DETAILS.**

\_\_\_\_\_  
Signature of Applicant / Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Approval

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# ALCOHOLIC BEVERAGE PERMIT APPLICATION CITY OF GRETNA

740 2<sup>nd</sup> Street, Gretna, LA 70053-5829 \* P. O. BOX 404, GRETNA, LA 70054-0404

For the Calendar Year Ending December 31, 2025

[Empty box for application details]

FOR OFFICE USE ONLY

Account # \_\_\_\_\_

Permit # \_\_\_\_\_

Date Paid \_\_\_\_\_

Amount \_\_\_\_\_

By \_\_\_\_\_

**NOTE:** A Jefferson Parish Sales Tax Clearance is required in order to renew all alcoholic beverage permits.

Trade Name ISSA UIBE Date \_\_\_\_\_

Owner's Name The Tigler Group LLC

Mailing Address: \_\_\_\_\_

Business Location: 1010 Friedrichs Street, Gretna, LA 70053

Street City State Zip Code Telephone/Contact No. E-Mail address (if any)

Type of Permit: ☒ Liquor ☐ Open Beer ☐ Package Beer

Type of Ownership: Individual ☐ Partnership ☒ LLC Corporation ☐

All agents, employees, representatives or servant of this business have obtained an Alcoholic Beverage Card from the City of Gretna, Chief of Police: YES ☐ NO ☐

(Name, address, social security number, date of birth of all partners or principal officers, if a corporation)

Liquor (Includes Beer & Wine) \$500.00  
Open Beer - \$75.00  
Package Beer Only - \$60.00  
Wholesale Beer - \$100.00

PERMIT WILL NOT BE ISSUED IF APPLICATION IS NOT COMPLETE

Applications are due on January 1. A penalty of (25%) twenty-five percent will be charged, if not paid by January 1, this permit may be denied without notice. Make checks payable to: City of Gretna, P. O. Box 404, Gretna, LA 70054.

I affirm that the information given in this application is true and correct and will abide by all applicable City ordinances.

[Signature]  
(Signature)

Managing member  
(Title)

On a motion by **Councilman \_\_\_\_\_** and seconded by **Councilman \_\_\_\_\_**, the following resolution was offered:

**RESOLUTION NO. 2025-\_\_\_\_\_**

**A resolution formalizing and authorizing Mayor Belinda C. Constant to enter into an agreement with Rostan Solutions for the 2025 Hurricane Post-Disaster Debris Monitoring services; proposal submitted through the 2025 Hurricane Season Post-Disaster Debris Monitoring Services.**

**WHEREAS**, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

**WHEREAS**, it is the desire to have vendors in place in the event of a hurricane to minimize the cleanup efforts; and

**WHEREAS**, through this agreement the vendor will be providing detailed reporting required for FEMA reimbursement and City documentation.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

**Mayor Belinda C. Constant is hereby authorized to enter into an agreement with Rostan Solutions for the 2025 Hurricane Post-Disaster Debris Monitoring services; proposal submitted through the 2025 Hurricane Season Post-Disaster Debris Monitoring Services.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

- Yeas: **Council Members**
- Nays:
- Absent:
- Abstain:

**RESOLUTION ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

On a motion by Councilman \_\_\_\_\_ and seconded by Councilman \_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing and directing Mayor Belinda C. Constant to execute on behalf of the City of Gretna the Cooperative Endeavor Agreement between the Parish of Jefferson (PARISH) and the City of Gretna (CITY) to provide Elevation Certificate review/data management software system services through the HMGP Building Codes Project.**

**WHEREAS**, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

**WHEREAS**, Article VII, Sec. 14(B) of the Louisiana Constitution of 1974 provides that public funds may be used for programs of social welfare for the aid and support of the citizens of Jefferson Parish; and Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

**WHEREAS**, PARISH AND CITY are constitutionally and statutorily-created local political bodies of the State of Louisiana with the constitutional and statutory authority to contract, including entering into intergovernmental agreements; and are authorized to enter into this Cooperative Endeavor Agreement pursuant to LA R.S. 33:1324(6) which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves for flood control; and

**WHEREAS**, PARISH is authorized by the Jefferson Parish Charter Section 1.01(8), to enter into this Agreement to develop, maintain, and operate flood control and surface drainage programs, works, and systems; and cooperate with federal, regional, and state agencies in their development, administration, and operation for the benefit of all citizens of Jefferson Parish; and

**WHEREAS**, the public purpose of the Project is to enhance the resiliency and safety of structures within the Parish of Jefferson through improved building code enforcement, education, and implementation to the benefit of the citizens of the Parish. These efforts aim to reduce the risk to life and property from natural and man-made hazards by ensuring that construction practices meet current safety and mitigation standards. The funded activities will strengthen the jurisdiction's ability to prevent, prepare for, respond to, and recover from disasters, thereby contributing to the overall public health, safety, and welfare of the community; and

**WHEREAS**, PARISH through the Department of Floodplain Management and Hazard Mitigation applied for Hazard Mitigation Grant Program (HMGP) funds for Building Code-related activities through the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) through the Federal Emergency Management Agency (FEMA); and

**WHEREAS**, on July 19, 2024, FEMA provided a Grantee Award to GOHSEP and GOHSEP provided a Subgrantee Award to the PARISH for project No. DR-4611-0065-LA; and

**WHEREAS**, the Subgrantee Award was memorialized in a HMGP Funding Agreement for funding related to Hurricane Ida with (GOHSEP) through FEMA, which provides for the overarching agreement with GOSHEP for the full Hurricane Ida disaster, adopted November 6, 2024, Resolution No. 145328, (hereinafter "Subgrantee Award"); and

**WHEREAS**, the Project to be accomplished with this funding is referred to as the HMGP Building Codes project, hereinafter the “Project;” and

**WHEREAS**, in compliance with the federal regulations and the terms of the Subgrantee Award, PARISH procured the sole source services for Elevation Certificate review/data management for the Project through Resolution No. 144199, adopted on May 1, 2024, on behalf of the Parish of Jefferson including certain incorporated areas of the Parish; and

**WHEREAS**, as a result, PARISH and CITY are seeking to enter into an agreement for the purpose of setting out the responsibilities of the PARTIES associated with this Subgrantee Award and any shared services, including the Elevation Certificate review/data management and accomplishing a digitized permit office that is prepared to carry out FEMA required post-disaster compliance tasks including assessments and inspections; and

**WHEREAS**, PARISH has a reasonable expectation of receiving a benefit or value for its citizens of reduced risks to life and property from natural and man-made hazards by ensuring that construction practices meet current safety and mitigation standards, which is at least equivalent to the funds provided by PARISH for the Project provided for in this Agreement; and

**WHEREAS**, the transfer or expenditure of public funds or property is not a gratuitous donation; the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and the PARISH desires to cooperate with CITY in the implementation of the Project as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council, acting as legislative authority for the City of Gretna, Louisiana, that:

**Mayor Belinda C. Constant is hereby authorized and directed to execute on behalf of the City of Gretna the Cooperative Endeavor Agreement between the Parish of Jefferson (PARISH) and the City of Gretna (CITY) to provide Elevation Certificate review/data management software system services through the HMGP Building Codes Project.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstain:

**ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

On a motion by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing Mayor Belinda C. Constant to execute on behalf of the municipality a Cooperative Endeavor Agreement with the Parish of Jefferson for use of Jefferson Parish Transit Department buses to provide patron shuttle services for the Gretna Fest 2025.**

**WHEREAS**, Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

**WHEREAS**, the Parish of Jefferson (hereinafter "PARISH") and the City of Gretna are constitutionally and statutorily created local political body of the State of Louisiana with the constitutional and statutory authority to contract, including entering into Cooperative Endeavor agreements; and

**WHEREAS**, Parish and the City of Gretna are authorized to enter into this Cooperative Endeavor Agreement pursuant to LA R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves to provide recreational and educational facilities; and

**WHEREAS**, the public purpose is to provide recreational and cultural programs to increase tourism in the City of Gretna and Jefferson Parish, provide economic development and increase enjoyment for the citizens by allowing City of Gretna the use of Jefferson Parish Transit Department buses to provide patron shuttle services for the 2023 Gretna Fest; and

**WHEREAS**, Parish has a reasonable expectation of receiving the value of increased tourism and economic development and increased enjoyment for the citizens of Jefferson Parish; and there is no direct cost associated with this Agreement.

**WHEREAS**, the citizens of the City of Gretna and Jefferson Parish will benefit from the efforts of these parties working together; and the PARISH desires to cooperate with the City of Gretna in the implementation of the project as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Gretna, Louisiana, acting as governing authority of said that:

**Mayor Belinda C. Constant is hereby authorized to execute to execute on behalf of the municipality a Cooperative Endeavor Agreement with the Parish of Jefferson for use of Jefferson Parish Transit Department buses to provide patron shuttle services for the Gretna Fest 2025. There is no direct cost associated with this Agreement.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

Abstain:

**RESOLUTION ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

On a motion by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing Mayor Belinda C. Constant to execute on behalf of the municipality a Cooperative Endeavor Agreement with the Parish of Jefferson for use of Jefferson Parish Transit Department buses to provide patron shuttle services for the Gretna Fest 2025.**

**WHEREAS**, Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

**WHEREAS**, the Parish of Jefferson (hereinafter "PARISH") and the City of Gretna are constitutionally and statutorily created local political body of the State of Louisiana with the constitutional and statutory authority to contract, including entering into Cooperative Endeavor agreements; and

**WHEREAS**, Parish and the City of Gretna are authorized to enter into this Cooperative Endeavor Agreement pursuant to LA R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves to provide recreational and educational facilities; and

**WHEREAS**, the public purpose is to provide recreational and cultural programs to increase tourism in the City of Gretna and Jefferson Parish, provide economic development and increase enjoyment for the citizens by allowing City of Gretna the use of Jefferson Parish Transit Department buses to provide patron shuttle services for the 2023 Gretna Fest; and

**WHEREAS**, Parish has a reasonable expectation of receiving the value of increased tourism and economic development and increased enjoyment for the citizens of Jefferson Parish; and there is no direct cost associated with this Agreement.

**WHEREAS**, the citizens of the City of Gretna and Jefferson Parish will benefit from the efforts of these parties working together; and the PARISH desires to cooperate with the City of Gretna in the implementation of the project as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Gretna, Louisiana, acting as governing authority of said that:

**Mayor Belinda C. Constant is hereby authorized to execute to execute on behalf of the municipality a Cooperative Endeavor Agreement with the Parish of Jefferson for use of Jefferson Parish Transit Department buses to provide patron shuttle services for the Gretna Fest 2025. There is no direct cost associated with this Agreement.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

Abstain:

**RESOLUTION ADOPTED: AUGUST 13, 3025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETN A  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETN A  
STATE OF LOUISIANA**

On motion by **Council Member \_\_\_\_\_** and seconded by **Council Member \_\_\_\_\_**,  
the following ordinance was introduced:

**RESOLUTION NO. 2025-**

**A resolution authorizing Mayor Belinda C. Constant to execute on behalf of the municipality, a Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson to provide barricades, tents, comfort stations, light trees, and other similar valued equipment needed for events.**

**WHEREAS**, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation, or individuals; and

**WHEREAS**, Art. VII, Sec. 14(B) of the Louisiana Constitution of 1974 provides that public funds may be used for programs of social welfare for the aid and support of the citizens of Jefferson Parish; and

**WHEREAS**, the Parish of Jefferson (“PARISH”) is authorized by Art. 1. Sec. 1 of the Louisiana Constitution to enter into this Agreement to promote the happiness and general welfare of the people; and

**WHEREAS**, the public purpose of the Project is described as: to provide barricades, tents, comfort stations, light trees, and other similar valued items needed for events for the recreation and enjoyment of the citizens of Jefferson Parish; and

**WHEREAS**, the transfer or expenditure of public funds or property is not a gratuitous donation; and

**WHEREAS**, the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and

**WHEREAS**, PARISH desires to cooperate with ORGANIZATION in the implementation of the project as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

**Mayor Belinda C. Constant is hereby authorized to execute on behalf of the municipality, a Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson to provide barricades, tents, comfort stations, light trees, and other similar valued equipment needed for events.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

Abstain:

**ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

**CEA – with DOTD donation reclaimed asphalt pavement**

On motion by **Council Member \_\_\_\_\_** and seconded by **Council Member \_\_\_\_\_**, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing and directing Mayor Belinda C. Constant to enter into a Cooperative Endeavor Agreement (CEA) between the City of Gretna (“Entity”) and the State of Louisiana, Department of Transportation and Development (“DOTD”) for donation of stockpile reclaimed asphalt pavement (RAP).**

**WHEREAS**, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

**WHEREAS**, Article 7, Section 14(B) (9) of the State of Louisiana Constitution authorizes the donation by the State of reclaimed asphalt pavement (RAP) from state roads and highways to the governing authority of the parish or municipality from which it is taken, or if not needed by that governing authority, then to the governing authority of any other Parish or municipality, pursuant to a cooperative endeavor agreement between the State and receiving authority; and

**WHEREAS**, City of Gretna requests, that “DOTD” donate to the “Entity” for its benefit and use stockpile reclaimed asphalt pavement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

**Mayor Belinda C. Constant is hereby authorized and directed to enter into a Cooperative Endeavor Agreement (CEA) between the City of Gretna (“Entity”) and the State of Louisiana, Transportation and Development (“DOTD”) for donation of stockpile reclaimed asphalt pavement (RAP).**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays: None

Absent: None

Abstain:

**RESOLUTION ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

On a motion by **Council Member** \_\_\_\_ and seconded by **Council Member** \_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. 2025**

**A resolution authorizing Mayor Belinda C. Constant to execute Amendment No. 2, to the existing Task Order No. 2- 223009 – General Advisory Services between the City of Gretna and CSRS, LLC.**

**WHEREAS**, the City of Gretna has an interest in the health, safety and welfare of its citizens; and

**WHEREAS**, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

**WHEREAS**, CSRS is amending its existing Task Order No. 2-223009 – General Advisory Services (“TASK ORDER”) March 1, 2023,

**WHEREAS**, Amendment 1, dated February 29, 2024, increased the not to exceed amount of the TASK ORDER to Five Hundred Thousand Dollars (\$500,000.00); and

**WHEREAS**, the not to exceed amount of the TASK ORDER is increased by Two Hundred Fifty Thousand Dollars (\$250,000.00) to a new not to exceed amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00).

**WHEREAS**, the schedule of the TASK ORDER is hereby extended up to/through February 28, 2027; and

**WHEREAS**, all other terms and conditions remains as stated in the TASK ORDER.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council acting as Legislative authority of the City of Gretna, that:

**Mayor Belinda C. Constant is hereby authorized to execute Amendment No. 2, to the existing Task Order No. 2- 223009 – General Advisory Services between the City of Gretna and CSRS, LLC to a new not to exceed amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00). - The schedule of the TASK ORDER is hereby extended up to/through February 28, 2027.**

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: Yeas: **Council Members**

Nays: None

Absent: None

**RESOLUTION ADOPTED: AUGUST 13, 2025**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

On a motion by **Councilman \_\_\_\_\_** and seconded by **Councilman \_\_\_\_\_**, the following resolution was offered:

**RESOLUTION NO. 2025-**

**A resolution authorizing Mayor Belinda C. Constant and the Administration for the City of Gretna to piggyback on the City of Kenner's contract with Retif Fuel & Oil, LLC, Contract No. 5340.**

**WHEREAS**, the City of Gretna has an interest in the health, welfare, and safety of the citizens of the City of Gretna; and

**WHEREAS**, as a public entity within the State of Louisiana, this agreement is allowed and defined in LSA-R.S. 38:2212.1F and/or 39:1701, et seq., and further expounded in LA R.S. 38:321.1; and

**WHEREAS**, the City of Kenner has granted the City of Gretna use of Kenner's contract with Retif Fuel & Oil, LLC Contract No. 5340, for the provision of unleaded gasoline and diesel fuel in accordance with Sealed Bid 25-6896.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council acting as legislative authority for the City of Gretna that:

**Mayor Belinda C. Constant and the Administration are hereby authorized for the City of Gretna to piggyback on the City of Kenner's contract with Retif Fuel & Oil, LLC, Contract No. 5340.**

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**

Nays:

Absent:

Abstain:

**ADOPTED: AUGUST 13, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETN  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETN  
STATE OF LOUISIANA**

**Motorized vehicles/means of conveyance prohibited on levee**

On a motion by **Council Member \_\_\_\_\_** and seconded by **Council Member \_\_\_\_\_**, the following resolution was offered:

**ORDINANCE NO.**

**An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna, Louisiana, and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.**

**WHEREAS**, the City of Gretna has an interest in the health, safety, and welfare of its citizens; and

**WHEREAS**, the City of Gretna, has become aware of certain dangerous situations involving both motorized and non-motorized means of conveyance being operated and/or driven in a careless/reckless and unsafe manner; and

**WHEREAS**, one such dangerous situation involved a pedestrian in an accident which required medical attention; and

**WHEREAS**, the City Of Gretna along with the West Jefferson Levee District are committed to public safety along the Mississippi River Levee.

**NOW, THEREFORE, BE IT ORDAINED** by the Gretna City Council acting as governing authority of said City that:

**An ordinance prohibiting any motorized vehicle and/or other motorized means of conveyance upon the Mississippi River Levee within the corporate limits of the City of Gretna and further prohibiting the operation of any other means of conveyance upon the Mississippi River Levee in a careless and/or reckless manner, and for related matters.**

**“Other means of conveyance” shall include but not be limited to: unicycles, bicycles, scooters, skateboards, and skates.**

**Upon conviction, violators shall be fined \$300 plus court costs.**

**The above provisions shall not apply to City of Gretna and/or Levee District vehicles on official business.**

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:  
Yeas:  
Nays:  
Absent:

**ADOPTED:**

**APPROVED:**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance presented to the  
Mayor on

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance returned from the  
Mayor on

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

# BURK-KLEINPETER, INC.

**To:** Hon. Belinda Constant; Councilmen Rau, Smith, Hinyub, Miller and Carr

**From:** David Boyd P.E., Burk-Kleinpeter, Inc.

**Subject:** Monthly Project Status Report

**Date:** August 13, 2025

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**David Crockett Steam Fire Company #1 Central Station**

The Fire Station is open, and the Fire Company has moved in. Opening Ceremony-Ribbon Cutting date to be determined.

**Fifth Street Improvements**

The contractor is preparing to mobilize to begin construction as soon as DOTD gives has relocated the existing utilities across 5<sup>th</sup> Street. Utility relocations are in progress.

**25<sup>th</sup> Street Canal Subbasin Improvements Project.**

Draft -100% Final Design Documents will be submitted in August for Gretna’s Final Approval. Bid Date To be Determined after Gretna acceptance of the Final Design Plans.

**Governor Hall Connector-Fried Street Drainage Project.**

The property plot survey submitted to UP Real Estate to determine the amount of Right of Way property is needed to build the extension and new railroad crossing. This is a positive development and there is a chance the city will get approvals by the end of the year. After checking with Olsson and UP, UP is requiring 100% design plans to be submitted before their real estate section can determine whether to lease, donate it or sell the property to Gretna.

**Burmaster Transfer Facility**

Drainage Infrastructure installed, sheet piles for the drive-up ramp have been driven-painted, light pole bases with conduit runs completed. Sand fill, grading and concrete pours have begun. Construction to be completed in August of 2025.

**Holly Drive Extension – 4<sup>th</sup> Street Service Road**

The project is ready to be advertised. The project may be split into three phases. Advertising date for the first phase has not been determined.

**Huey P. Long Lighting (2nd St to 5th Street)**

Phase 1 and 2 concrete foundations and raceway-conduits have been completed. Phase 1 and 2 conductor runs will be completed the week of August 9-14.

Phases 3 and 4 should be completed August 25-29.

Poles and luminaires installed by Gretna personnel September 2-15.

**Huey P. Long Lighting (11th to WBE)**

East side of HPL: Foundations poured on August 1. Raceways-Conduits installed August 4-8. Conductors installed August 11-15.

West side of HPL: Foundations poured August 4-8. Conduits installed August 11-15. Conductors installed August 18-22.

Poles and luminaires installed by Gretna personnel September 2-15.

**Old Garden Park Decorative Lighting Project**

Capital Outlay request has been submitted. Survey has been completed. Design will begin sometime in 2025.

**City of Gretna Capital Improvement Plan (2025-2026)**

Capital Improvement Plan Citywide has commenced.

**Creagan-Mason Solar Streetlight Project**

Installation has begun. Work is to be completed by August 28.

**Finance Department:**

**Report "Actual vs. Budget for Major Funds" was  
distributed prior to the meeting.**

Commercial: Remodeling Renovations (Com)	7/29/2025	2025-8566	CONSTRUCTION SPECIALIST GROUP, LLC - Earl Louis Preston III	R-1 (Single Family Residential District)	400 Weidman St	\$22,305.76	Renovation of a conference in an existing commercial building of assembly Addition to pastor office with the addition of a 117 sq ft bathroom within that office. All trades shall file under this permit number. WHEN APPROVED: City of Gretna stamped approved plans shall be printed at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$135.00	

City of Gretna  
Department of Inspection and Code  
Permits Issued from 7/7/2025 12:00:00 AM thru 8/6/2025 12:00:00 AM

Commercial: Remodeling Renovations (Com)	7/31/2025	2025-8623	Sage Construction, LLC - Saige Anthony Montero	R-1 (Single Family Residential District)	1200 Jefferson St	\$558,846.00	Roof demo/repairs, flooring demo/repairs, ceiling demo/repairs, minor exterior repairs in accordance with code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvement in the future.	\$2,820.00	
						\$581,151.76		\$2,955.00	

City of Gretna

Department of Inspection and Code

Permits Issued from 7/7/2025 12:00:00 AM thru 8/6/2025 12:00:00 AM

Commercial: Tower (Com)	7/8/2025	2025-8607	Standard Wireless Group LLC - Jeff Grissom	M-1 (Industrial District)	300 Madison St.	\$70,000.00	Increase tower height, adding flat plate to tower as well as anchor rods with anchor rod brackets as indicated in plans provided and as in accordance with code and requirements. All trades shall file under this permit number. City of Gretna stamped approved plans shall be printed at a full sized set and shall be on site at all inspections otherwise the inspection is deemed a fail. Your permit shall be on site for the duration of project. Failure to have your permit on site shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via <a href="http://www.mygovernmentonline.org">www.mygovernmentonline.org</a> . Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvement in the future.	\$375.00	
						\$70,000.00		\$375.00	

City of Gretna  
Department of Inspection and Code  
Permits Issued from 7/7/2025 12:00:00 AM thru 8/6/2025 12:00:00 AM

Residential: Demolition (Res)	7/21/2025	2025-8357	STEELE BROS., LLC	R-1 (Single Family Residential District)	1101 Washington St	\$20,000.00	Complete demolition of all structures on lot as per code and requirements. You are required to have all utilities disconnected prior to commencing demolition including a licensed plumber cap the sewer line. You are required to back fill property to ensure lot is clear of ruts and debris and does not cause water flow onto neighboring lots. If you do not have a water truck you are required to procure a Gretna Demolition Meter from the Gretna Water Department via 363.1561 for paperwork. You are required to repair any damage to city property post demolition. You are required to have permit on site at all times and to request ALL REQUIRED INSPECTIONS via <a href="http://www.mygovernmentonline.org">www.mygovernmentonline.org</a> . Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$125.00	
						\$20,000.00		\$125.00	

City of Gretna

Department of Inspection and Code

Permits Issued from 7/7/2025 12:00:00 AM thru 8/6/2025 12:00:00 AM

Residential: Generator (Res)	8/6/2025	2025-8647	NELSON CLAYTON HOMES, LLC - Edwin Nelson Clayton II	R-1 (Single Family Residential District)	1114 Washington St.	\$24,310.15	Installation of a 25kw Natural Gas Cummins Generator as per code, requirements and outside agency approvals. All trades shall file under this permit number. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonlin e.org. Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvement in the future.	\$145.00
						\$24,310.15		\$145.00
Residential: New Single Family Residence (Res)	7/7/2025	2025-8324	Star Recovery Services, LLC - Taylor Brantley	R-1 (Single Family Residential District)	2135 Weyer St	\$134,606.00	Residential new construction through The Restore Louisiana Program due to storm damage. New construction of a 1028sq.ft. single family dwelling as per code, requirements, and shall adhere to current flood	\$700.00

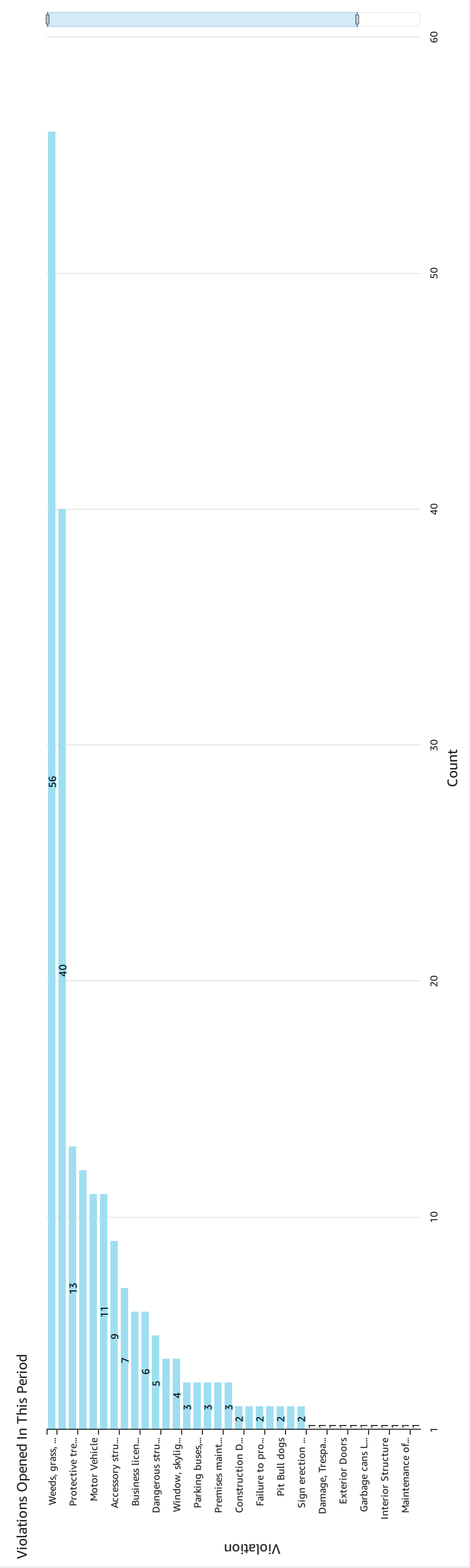
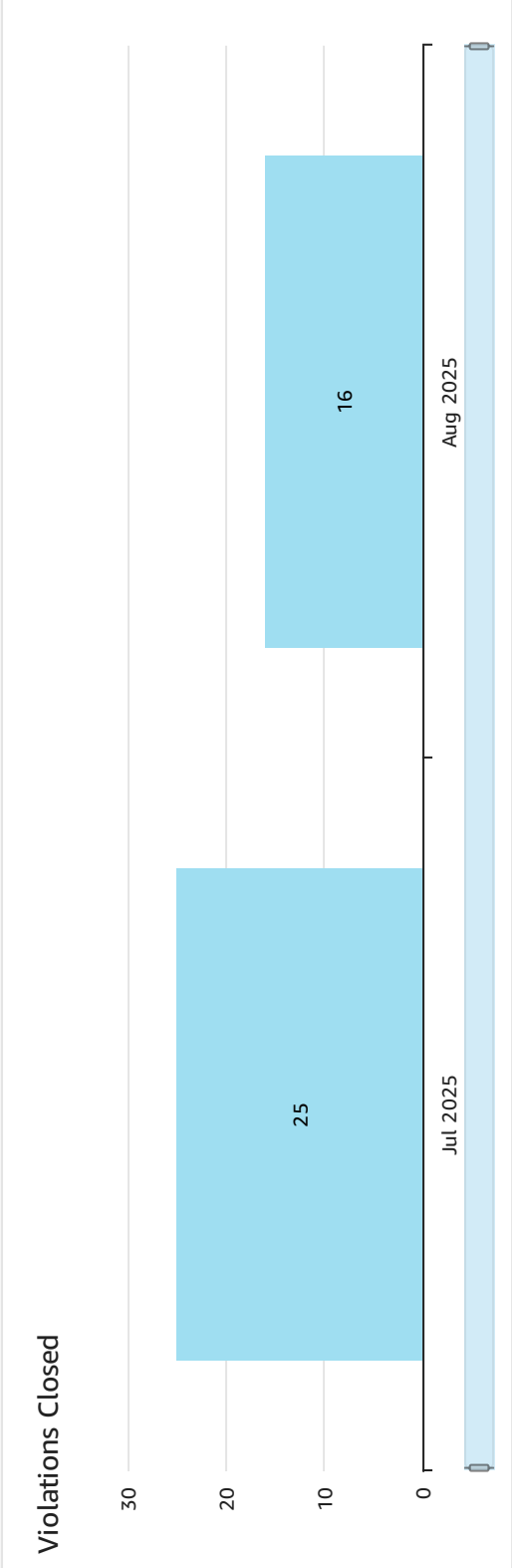
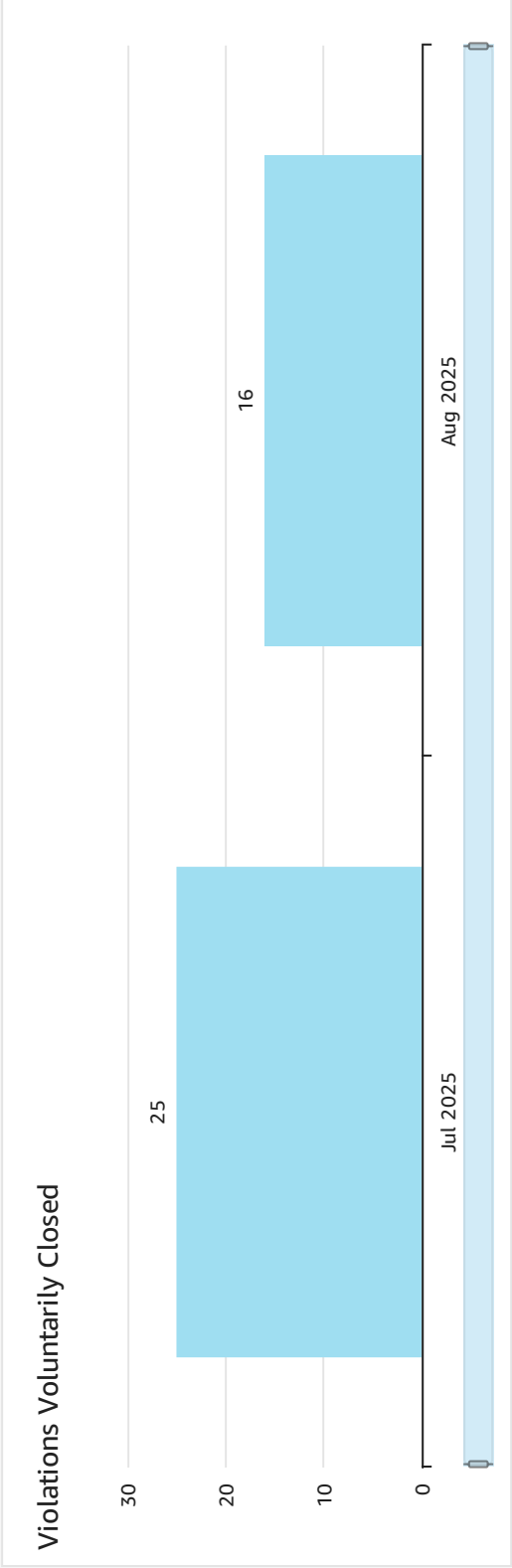
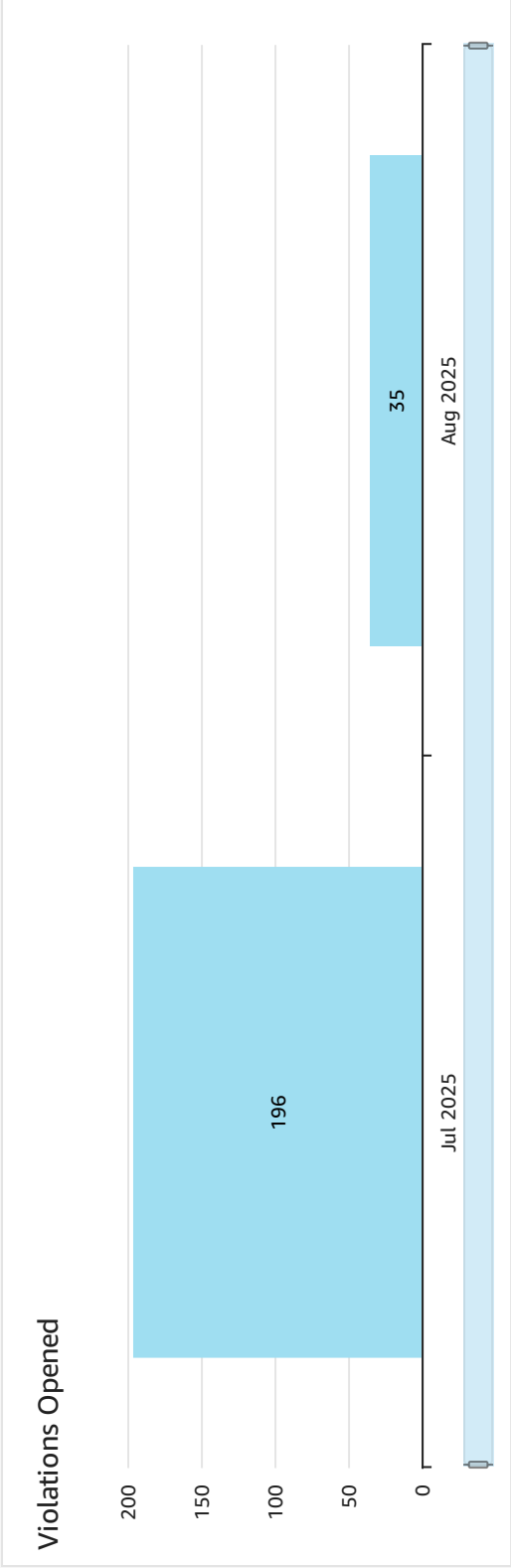


City of Gretna  
Department of Inspection and Code  
Permits Issued from 7/7/2025 12:00:00 AM thru 8/6/2025 12:00:00 AM

Residential: Swimming Pools (Res)	7/10/2025	2025-8509	Young Construction Group LLC - Lonnie Young	M-1 (Industrial District)	235 Governor Hall St	\$38,800.00	Installation of 10'-0" x 10'-0" in-ground swimming pool as per code and requirements. All pools shall be built in accordance with 2021 ISPSC. If they do not adhere to the code this can delay release finals. It is incumbent on the contractor to be in compliance with the code since no plans addressing ISPSC have been offered for review. All trades shall file under this permit number. You are required to post permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections are located in the permit system and shall be requested via	\$220.00	
						\$38,800.00		\$220.00	
Total						\$868,867.91		\$4,520.00	

# Agency Name

# Agency Name



## Showing

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August 7, 2025 5:12 PM

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August 7, 2025 5:12 PM (GMT)

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**CITY OF GRETNA**  
**HISTORIC DISTRICT COMMISSION MEETING**  
**Gretna City Hall**  
**740 2<sup>nd</sup> Street, 2<sup>nd</sup> floor Council Chambers, Gretna, LA 70053**  
**August 4, 2025 – 4:00 PM**

**To: Hon. Belinda Constant; Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Randy Carr - Norma J. Cruz, City Clerk**

**From: Peter Spera III, Chairperson - Danika Gorrondona, City Building Official**

**Members Present:**

**Architect: Paula Peer**  
**Historian: James Rolf**  
**At Large: Peter Debroeck**  
**District 1: Burdell Muller**  
**District 2: Zack Dieterich**  
**District 3: Peter Spera III**  
**District 4: Sandra Banks**

**Members Absent:**

**CONSENT AGENDA FOR CERTIFICATE OF APPROPRIATENESS**

- (1) 504 First Street - COA – 25-061 Issued**  
Applicant: Michel Ledet - For: Fence
- (2) 836 Huey P. Long Avenue - COA – 25-062 Issued**  
Applicant: Jacob Wolfe - For: Fence
- (3) 628 Fourth Street - COA – 25-063 Issued**  
Applicant: Bria Scott - For: Window Decal
- (4) 501 Derbigny Street - COA – 25-064 Issued**  
Applicant: Joseph “Joe” Marino - For: Door and sidelights
- (5) 1114 Washington Street - COA – 25-065 Issued**  
Applicant: Nelson Clayton - For: Door and back windows

On a motion by **Member Zack Dieterich** and seconded by **Member Peter Debroeck**, **IT WAS RESOLVED** to approve Items No. 1, 2, 3, 4 and 5 by **CONSENT APPROVAL**. James Rolf recused. **Approved 6-0**

**PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

- (1) 228 Amelia Street - COA – 25-066 Issued**  
Applicant: Eduardo Miller - For: Accessory Building  
**Approved 7-0 Motion by: Zack Dietrich Second by: Burdell Muller**  
Portion of Packet Converted to Preliminary Conference  
**Converted to Preliminary Conference 7-0 Motion by: Zack Dietrich Second by: Sandra Banks**  
Preliminary Conference Item: Setback if required 4’ is not possible due to site constraints.
- (2) 216 Amelia Street**  
Applicant: Ronald Orgeron, Jr. - For: Addition  
**Converted to Preliminary Conference 7-0 Motion by: Zack Dietrich Second by: James Rolf**  
Preliminary Conference Items: Rafter tails, demo/new construction locations on elevations, front windows to remain, side windows can be 1 over 1, front door type, tapered column details, and railings.
- (3) 938 11<sup>th</sup> Street - COA – 25-067 Issued**  
Applicant: Ronald Orgeron, Jr - For: Deviation from approved COA-25-001  
**Approved 7-0 Motion by: Zack Dietrich Second by: Burdell Muller**
- (4) 737 Lafayette Street - COA – 25-068 Issued**  
Applicant: Jonathan Liberto - For: Renovations  
**Approved 7-0 Motion by: Zack Dietrich Second by: Peter Debroeck**

Portion of Packet Converted to Preliminary Conference  
**Converted to Preliminary Conference 7-0 Motion by: Zack Dietrich Second by: James Rolf**  
Preliminary Conference Items: Railings & Fish scale siding

- (5) **737 Lafayette Street - COA – 25-069 Issued**  
Applicant: Peter DiMartino - For: Front door  
**Approved 7-0     Motion by: Paula Peer     Second by: Sandra Banks**
- Portion of Packet Converted to Preliminary Conference  
**Converted to Preliminary Conference 7-0   Motion by: Zack Dietrich     Second by: Peter Debroeck**  
Preliminary Conference Items: Front door location and sidelights
- (6) **439 Ocean Avenue - COA – 25-070 Issued**  
Applicant: Thang Le - For: Door and siding  
**Approved 7-0     Motion by: James Rolf     Second by: Peter Debroeck**
- (7) **441 Ocean Avenue - COA – 25-071 Issued**  
Applicant: Thang Le - For: Door and siding  
**Approved 7-0     Motion by: James Rolf     Second by: Peter Debroeck**
- (8) **624 Magellan Street - COA – 25-072 Issued**  
Applicant: Brett Gross - For: New Construction  
**Approved 7-0     Motion by: James Rolf     Second by: Zack Dietrich**
- Portion of Packet Converted to Preliminary Conference  
**Converted to Preliminary Conference 7-0     Motion by: James Rolf     Second by: Zack Dietrich**  
Preliminary Conference Items: ramp locations, align stairs with front door, wood lattice with square openings.
- (9) **739 Fourth Street - COA – 25-073 Issued**  
Applicant: Peter Debroeck - For: Trim Lights  
**Approved 6-0     Motion by: Zack Dietrich     Second by: Sandra Banks     Recused: Peter Debroeck**
- (10) **925 Madison Street - COA – 25-074 Issued**  
Applicant: Zack Dietrich - For: Handrails “Stop Work Order”  
**Approved 6-0     Motion by: Paula Peer     Second by: Peter Debroeck     Recused: Zack Dietrich**
- (11) **1024 Fourth Street - COA – 25-075 Issued**  
Applicant: Paula Peer - For: Commercial Renovations  
**Approved 6-0     Motion by: Zack Dietrich     Second by: James Rolf     Recused: Paula Peer**
- Portion of Packet Converted to Preliminary Conference  
**Converted to Preliminary Conference 6-0   Motion by: Zack Dietrich     Second by: James Rolf**  
**Recused: Paula Peer**  
Preliminary Conference Items: Signage & lighting

**MEETING ADJOURNMENT:**

On a motion by **Member Zack Dietrich** and seconded by **Member Burdell Muller**, the Historic District Commission (HDC) meeting for August 4, 2025, adjourned at 6:04 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Peter Spera III, Chairperson

# MEMO

**TO:** Honorable Belinda C. Constant; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller, and Randy Carr

**FROM:** Amelia Pellegrin, Director of Planning and City Development

**DATE:** August 8, 2025

**RE:** Planning and City Development Monthly Status Report

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**PLANNING & ZONING ITEMS UNDER REVIEW:**

- Minor resubdivision: 224 Ocean
- Zoning change: 59 Westbank Expressway
- Variance: 36 Gelbke

**CAPITAL PROJECT UPDATES**

- **Fire Station**
  - Substantial completion was issued August 31, 2023. Building was not occupied due to ongoing issues on multiple systems. As of June 27, building has been occupied due to the progress noted below:
    - Testing and balancing HVAC report accepted.
    - Final walk through for ceilings conducted June 26, punch list items underway.
    - HVAC punch list items pending, final walk-through TBD.
    - Roof ridge cap replaced on app bay, minor roof fix still pending.
  - Final walk through on 8/8 noted several items still need corrections.
- **25<sup>th</sup> Street Gretna Resilience District Project:**
  - BKI working on 90%+ design documents.
  - Extension of period of performance request submitted to FEMA.
- **5<sup>th</sup> Street Corridor Improvements:**
  - DOTD awarded contract to LA Contracting Enterprise.
  - Public meeting held on 6/23/25.
  - Road construction cannot start until utilities are relocated (4-6 months).
- **4<sup>th</sup> Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
  - Work continues at Derbigny and Dolhonde intersections to install pedestrian cross lights and new signals poles and mast arms – expected completion 8/15.
  - Revisions to Dolhonde intersection curbing were completed to reduce turning radius issues.
- **Playground Revitalization Project (CDBG-VC):**
  - Grant closeout hearing 8/13/25.
- **Environmental Sites:**
  - 100 Westbank Expressway abatement and demolition: demolition and abatement complete. Final punch list underway.
  - 2<sup>nd</sup> and Fried: workplan for additional assessment under state review, pending funding from JEDCO.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville’s Future*
  - \$100,000 grant awarded to City for planning, stakeholder engagement and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
  - Contract executed, funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
    - \$50 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program. RFI received, response completed 1/10/25, waiting for FEMA approval or response.
- **4<sup>th</sup> Street Extension Project Closeout:**
  - Change Order 13 review in progress with DOTD.
  - Engineer consultant is working on closeout documents – all change orders were required to be hand signed.



## City of Gretna

### Parks and Parkways Department

# MEMO

**TO: Honorable Belinda C. Constant, Mayor; City Council Members**

**FROM: Amie Hebert (Dina Matthews)**

**DATE: August 13, 2025**

**RE: Status reports - Citywide maintenance and public improvements projects**

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#### District 1

- Blew drain lines and cleaned drain culverts with vacuum truck on Isbell Street, Carricox Street, Lilevy Street, Rupp Street, Dead End of Washington Street, Perry Street, Anson Street, Madison Street, Columbus Street, Madison Street, Magellan Street, and 1300 & 1400 Palfrey Street
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at 1325 Monroe Street, 800 and 900 block of Hancock Street, 400 block of Hamilton Street and Milton Street & Hancock Street

#### District 2

- Blew drain lines and cleaned drain culverts with vacuum truck on 700, 800, 900 block of Huey P. Long Avenue
- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Repaired 3 feet of 24-inch drainage pipe at 69 Willow Drive and 57 Willow Drive
- Asphalt repair at Stumpf Boulevard & 5<sup>th</sup> Street, 806 Gov Hall Street and 600 block of Gov Hall Street

#### District 3

- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repair at 902 22<sup>nd</sup> Street & Weyer Street and 23<sup>rd</sup> Street & Weyer Street

#### District 4

- Blew drain lines and cleaned drain culverts with vacuum truck on 200 Timberlane Drive, 1000 Aquavit Street and 1000 block of Dupas Street
- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)

#### Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

On motion by **Councilman Hinyub** and seconded by **Councilman \_\_\_\_\_**, the following ordinance was offered as amended:

**ORDINANCE NO.**

**An ordinance amending Chapter 58 –Unified Development Code Official Map, adopted by the Gretna Council on June 12, 2019. To amend the zoning classification Lots 19, 20, 21, 22, 23, 24 and 25, Square 9, Suburban Park Subdivision; from Single-Family Residential District (R-1); to Neighborhood Commercial district (C-1). To authorize and direct the Director of Planning and City Development, to alter and amend the Official Zoning Map of the City of Gretna, Louisiana. Municipal Address: 59 Westbank Expressway**

**WHEREAS**, Joseph Squatrito III, Applicant; Greater Zionfield Full Gospel Church, Owner. The applicant requests the rezoning of Lots 19, 20, 21, 22, 23, 24 and 25, Square 9, Suburban Park Subdivision, Gretna, Louisiana, is requesting the resubdivision of same; and

**WHEREAS**, said Lots 19, 20, 21, 22, 23, 24 and 25, Square 9, Suburban Park Subdivision (Parcel #0100002037 and 0100002060) are designated on the Official Zoning Map as Single-Family Residential District (R-1), which said Map forms part of Chapter 58 -Unified Development Code (UDC), adopted by the Gretna Council on June 12, 2019; and

**WHEREAS**, the Zoning Official has cause to duly advertise as prescribed by law; and to hold a public hearing in connection with the zoning reclassification of Lots 19, 20, 21, 22, 23, 24 and 25, Square 9, Suburban Park Subdivision; and

**WHEREAS**, upon consideration of this Unified Development Code (UDC) Map Amendment request, all notice requirements have been met and satisfied.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gretna, acting as legislative authority for said City, that:

**SECTION I. Lots 19, 20, 21, 22, 23, 24 and 25, Square 9, Suburban Park Subdivision, are hereby rezoned to General Commercial District (C-1).**

**SECTION II. The Gretna City Council hereby empowers and directs the Director of Planning & City Development to make the appropriate changes to the Official Zoning Map thereof, designating the property above described as Neighborhood Commercial district (C-1).**

**SECTION III. The Mayor of the City of Gretna is hereby empowered and authorized to sign and execute all documents necessary and proper in the premises to give full force and effect to this change of zoning ordinance request.**

Provided that a majority of the City Council has voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote; the vote thereon was as follows:

Yeas: **Councilmen**  
Nays:  
Absent:

**ADOPTED: SEPTEMBER 10, 2025.**

**APPROVED: SEPTEMBER 11, 2025.**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA**

Ordinance presented to the  
Mayor on September 15, 2025.

Ordinance returned from the  
Mayor on September 15, 2025.

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

\_\_\_\_\_  
**CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA**

On motion by Councilman \_\_\_\_\_ and seconded by Councilman \_\_\_\_\_, the following ordinance was introduced:

ORDINANCE NO.

An ordinance adopting the Employee Handbook of Personnel Policies (July 1, 2025) for the City of Gretna, Louisiana under the supervision of the mayor.

WHEREAS, the City of Gretna desires to maintain a safe, healthy, and productive environment for all its employees and the public they serve; and

WHEREAS, the City of Gretna desires to produce a professional environment with uniform policies and procedures for all employees under the supervision of the mayor; and

WHEREAS, it is good administrative practice to document employee policies and procedures and provide all employees with such documentation; and

WHEREAS, the City Attorney has reviewed and approved this version of the Employee Handbook of Personnel Policies (July 1, 2025) for all employees under the supervision of the mayor.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

The City of Gretna Employee Handbook of Personnel Policies (July 1, 2025) under the supervision of the mayor is hereby adopted.

Provided that a majority of the City of Gretna Council have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk’s presentment of the same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns the same, unsigned, to the Clerk during that ten-day period.

This ordinance having been submitted to a vote, the vote thereon was as follows:

Yeas: Councilmen

Nays:

Absent:

ADOPTED:

APPROVED:

CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA

MAYOR  
CITY OF GRETNA  
STATE OF LOUISIANA

Ordinance presented to the Mayor on

Ordinance returned from the Mayor on

CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA

CITY CLERK  
CITY OF GRETNA  
STATE OF LOUISIANA

I, Norma J. Cruz, Clerk of the City of Gretna, do hereby certify that the above and foregoing Ordinance No. \_\_\_\_\_ is a true and correct copy of the ordinance presented to and adopted by the Council Members of the City of Gretna, Louisiana, at a duly authorized meeting thereof held on the 13th day of August 2025, as shown by the minutes of said meeting in my possession.

CITY CLERK